

Questions & Answers
RFQ#2018-1808-3309-07

1. In the RFQ, under section Introduction it has been mentioned *“The County is not looking to outsource any part of this process, only to purchase the appropriate technology to assist the staff to perform these tasks in-house.”* However the section Scope of Work/Services Provided mentions that *“The chosen company/firm shall request a full file of all Legal Residence Exemptions from the Assessor’s Office in Dorchester County. The company/firm shall process the file and return a file that identifies each suspicious account for the County to review internally. The company/firm shall also be able to refresh this file consistently to maintain up-to-date information.”* This appears as more of a combination of tools, technologies and services.
 - a. Is the County open to that type of solution, competitively priced? **No**
2. If the County determines that the services would be better outsourced where a file is sent to the company/firm for updating/massaging/research/data mining, then returned to the County for internal team review based on selected criteria and validation of updated information. Would the County consider this type of solution? **No**
3. What is the County’s current system of record that maintains resident information? **Harris CAMA**
4. Can you please clarify the file format that the chosen company/firm would receive the file(s) in? **Excel, CSV**
 - a. What is the approximate number of records in this file? Minimum/Max records. **Appx. 30,000**
 - b. Are there more than one file at anytime? **No**
5. What is the timing delivery of the file(s) required to maintain updated information? Daily, weekly, monthly, other? **Annually, with periodic refresh at a pre-determined cost.**
6. Are there any current databases that the County has access to? **LexisNexis**
7. IF yes, would potential company/firm gain access to these databases for the data mining solution? **LexisNexis provides a slice of what the County needs to achieve successful results in what will be a full scale legal residence audit. The selected firm will be able to provide all of the requisite data as outlined in the RFP. The firm would, however, have access to any reporting from the Harris CAMA system.**
8. Is reporting required for refreshed changed information from once a file is received to when it would be delivered? **No reporting on information that changed from refresh to refresh would be needed.**
9. Is an option required to be able to add new information criteria? **We do not believe that any additional data would be needed.**
10. What is the expected timeframe for the solution tool to be up and running after awarded contract is completed? **First push of data would need to be outlined in proposal but Dorchester County would prefer to have the first file within 45 days.**
11. In case chosen company/firm develops a web application, does County have its own infrastructure to host the application or is County open to allow the chosen company/firm to host the application? **Would prefer to keep this in house for security purposes.**
 - a. If we host, is County preference for shared server or individual server?
12. Are there limitations to using combined onshore/offshore for services? **Please clarify.**
13. Is the budget threshold for the County’s fiscal year (Assume Jan-Dec) or for the life of the contract? **By fiscal year (July-June).**