



CITY OF CONROE

Est. 1904

City of Conroe
Purchasing Department
P.O. Box 3066
Conroe, Texas 77305
Tel. (936-522-3830)

ADDENDUM NO.3, RFP Architect and Design Services for Old Conroe Road
February 8, 2018

This revision shall be considered part of the contract documents for the above named project and shall be incorporated integrally with the previously issued documents. Wherein provisions of the revision differ from the provisions of the original documents and/or the provisions of previously issued addendum, the provisions of this revision shall govern and take precedence.

FEBRUARY 8, 2018

QUESTIONS & ANSWERS: NO. 03

- 1) Are both Part I and Part II of the SF 330 required by sub consultant firms? Or are the key personnel from sub consultant firms to be included in Part I of the Prime firm's SF 330? Part II would then be included for each firm as required in the form's instructions.
Yes, both Part I and Part II of the SF 330 are required for sub-consultant firms.
- 2) An SF 330 adds up to more than 25 pages in itself with resumes and project information. Is the recommended page limitation of 25 pages for the addition information requested?
No, SF 330 doesn't count towards the recommended 25 page total.
- 3) For the SF 330 form, will sub consultants need to submit an entire SF 330 form for their firm (Part I and II, with sections a-h)? Or will resumes (section e) suffice?
Yes, both Part I and Part II of the SF 330 are required. Per the RFQ Section A; "The Standard Form 330 (SF330) is a required submittal of all prime and sub-consultants included in the Statement of Qualifications."

End of Addendum No. 3

Kristina Colville