



CITY OF CONROE

Est. 1904

City of Conroe
Purchasing Department
P.O. Box 3066
Conroe, Texas 77305
Tel. (936-522-3830)

ADDENDUM NO.1, RFQ Architectural Design Services for Old Conroe Road
January 24, 2018

This revision shall be considered part of the contract documents for the above named project and shall be incorporated integrally with the previously issued documents. Wherein provisions of the revision differ from the provisions of the original documents and/or the provisions of previously issued addendum, the provisions of this revision shall govern and take precedence.

QUESTIONS & ANSWERS: NO. 01

1. Since we are also providing resumes, references and projects as part of our Statement of Qualifications, are both Part I and II of the SF 330 form required? **Yes**
2. Will there be a minority requirement for this project?
The Primary Design Firm will need to demonstrate how their team will meet the 15 percent Disadvantaged Business Enterprise goal for the project.
3. Page five, Section A. (e) of the RFQ references “an additional two projects can be submitted by firms submitting on both projects”. Can you clarify which two projects the RFQ is referring to?
Only one project.
4. Is there an overall page limit for this RFQ? If not, can you please confirm/clarify the specific page limitations for each section?
No overall page limit but would recommend no more 25 pages. See page limits under Section A. a. – e. (Item c should be limited to 3 pages). The firm should full describe how they meet the qualifications for each section.
5. On Page 5 of the RFQ it is mentioned in a couple of places “for firms submitting on both projects”. Is this in error? IF not can you please explain.
Only one project
6. On Page 5, item c – What is page limit on item or is this to be included in another item?
Limited to 3 pages.
7. Other than the specific page limits mentioned on certain sections of the RFQ, is there a limit on the total number of pages?
No overall page limit but would recommend no more 25 pages.
8. The RFQ mentions two projects on page 5, items b and e.
Are there two projects or one project?
Only one project



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9. Will the City of Conroe be using only approved vendors for this project or will you allow for other firms to bid on it?
No one can submit a proposal on the project.

End of Addendum No. 1

Kristina Colville

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