



ADDENDUM

SOLICITATION NO.: RFP 2019-05 Disaster Debris Management and Removal Services

ADDENDUM NO. 4

DATE: 04/23/2019

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their RFP documents.***

Deadline for Proposals:

No change in proposal due date. The proposal submission deadline is May 2, 2019 at 2 PM.

Specification Changes/Corrections:

N/A

Drawing Changes:

N/A

Questions/Clarifications and Answers:

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

1. *Would the City consider changing the unit of measurement from "Each" to "per Linear Foot" as industry standard. These items cannot be priced on each basis due to the variety of sizes. Line item: "Sewer, culvert and catch basin cleaning including transportation and disposal".*

Yes. The City will change the unit of measurement from "each" to "per Linear Foot" for line item "Sewer, culvert and catch basin cleaning including transportation and disposal". Please use the updated "Exhibit A Fee Proposal" included in Addendum 3.

2. *P.4 States that "all copies of the proposals must contain an original manual signature"*
 - a. *Does this mean that we need to submit 4 submittals with original signatures in each?*

Yes. Per Section 2.1.1 All copies of the proposals must contain an original manual signature of the authorized representative of the Proposer.

3. *Please confirm that section 5.14.3 (Sections A-D) are to be within Tab D Detailed Proposal of the proposal submittal.*

Yes. Section 5.14.3 Technical Proposal (Sections A-D) is the supporting documentation to 5.14.2 Submission of Proposals d) Detailed Proposal.

This includes a) General Requirements b) Firm Qualifications c) Management, Supervisory and Staff Experience and d) Methodology including Technical Approach and Understanding of the Scope of Services.

4. *P.67 Certificate page*
 - a. *We have our own signing authority. Can we use that in lieu of this form?*

The City prefers proposers utilize the forms included in the bid solicitation, however if proposer has a form that covers the same requirements, that will be acceptable.

5. *Indemnification, RFP 4.2.*

Will the city accept the following changes, indicated below in red?

CONTRACTOR shall at all times hereafter indemnify, hold harmless and, at the City Attorney's option, defend or pay for an attorney selected by the City Attorney to defend CITY, its officers, agents, servants, and employees from and against any and all causes of action, demands, claims, losses, liabilities and expenditures of any kind, including reasonable attorney fees, court costs, and expenses, caused ~~or alleged to be caused~~ by intentional or negligent act of, or omission of, CONTRACTOR, its employees, agents, servants, or officers, or accruing, resulting from, or related to the subject matter of this Contract. . .

The City will allow the insertion of "reasonable", however "alleged to be caused" will not be stricken from the bid document.

6. *Davis-Bacon Compliance, RFP 6.17.*

Please confirm whether the Davis-Bacon Act prevailing wages will be required this contract. It is our experience that disaster debris response contracts are not subject to Davis-Bacon since they are not construction related or under the Federal Highway Administration.

Correct. The Davis-Bacon Act prevailing wages only applies to construction projects estimated above \$2,500 and compliance with these requirements is not triggered by receipt of FEMA Public Assistance funding as is anticipated for these services. It does not pertain to this proposal.

7. *Can you clarify how the price sheet should be totaled, page 64 says total base bid – is that all inclusive (every line item even though schedule 2 is through line item 9) or just all of the subtotals from each schedule?*

On page 64 of the proposal, "Schedule 2 Subtotal through Item 9" is a sub total of Schedule 2 line items through and including line item 9, as items 10-19 are ancillary. Total is every line item. Total Base Bid includes: Equipment with Operator Grand Total Extended Price + Schedule 1 Grand Total + Crew Category + Schedule 2 Subtotal through Item 9 and this is the total cost that will be used for evaluative purposes. Please use the updated "Exhibit A Fee Schedule" included in Addendum 3.

8. *I want to follow up with Question 3 submitted and answered in Addendum #1 regarding Canal/Waterway Debris removal. Will the City add a line item to break this work down into land based operations and marine based operations? There is a significant cost difference and equipment needs to perform debris removal from the water versus from the land. Please add a line item for both marine based and land based operations or clarify that the work will be performed from land or water so that we are bidding on the same scope of work against the other proposers.*

The City will add a line item for both marine based and land based operations. Please use the updated "Exhibit A Fee Schedule" included in Addendum 3.

9. *Please confirm that only the background check affidavit needs to be filled out and submitted with the proposal and "Exhibit A – List of Employees" along with their results will need to be submitted upon contract execution.*

After further consideration, and pursuant to the authority provided in the City Procurement Code at Section 2-124.4, the City will not require completion of the Background Check Affidavit included in Section 5 as part of proposal submission. However, pursuant to Section 2.10 of the RFP and Section 8.3 of the Sample Contract, the City continues to reserve the right to require background checks of any or all personnel at any time from award of the contract through completion of the services.

NAME OF COMPANY: _____