

**ADDENDUM ONE**  
**HORTICULTURAL and GREEN INFRASTRUCTURE for VARIOUS PROPERTIES**  
**CONTRACT NO. S-18-001-201**  
**CITY OF CHATTANOOGA, TENNESSEE**

The following changes shall be made to the Contract Documents, Specifications, and Drawings:

**I. Contract Documents**

**1-00400 Statement of Bidder's Qualifications**

**1-00400(2) Statement of References**

**1-00401 Statement of Equipment**

**II. Q&A**

- I've been an assessor and consultant for similar purposes before. A business license has never been necessary. I do not plan to bid on anything needing expensive equipment or employees. It could simplify my life if you confirmed that I wouldn't need a business license for this bid either, though I suspect getting one might help.
  - Regarding business licenses, if the purview your business aligns with Classification 3, Exempt, definitions outlined by the Tennessee Department of Revenue (<https://www.tn.gov/revenue/taxes/business-tax/classifications.html>) then you are not required to obtain a city/state business license.
- And what kind of financial documentation would be acceptable? Do I need an affidavit from my credit union, or would a photocopy of my latest statement do the job?
  - The attached specifications above address the financial documentation requested.
- In the summary, grass pavers are included as part of the maintenance. Is it possible to submit a bid with an exception to the grass paver portion of the maintenance?
  - Omission of items listed under certain categories needs to be specified, clearly. This information will be taken into account during the scoring and selection process.
- Is it possible to opt out of the herbicide application?
  - Omission of items listed under certain categories needs to be specified, clearly. This information will be taken into account during the scoring and selection process.
- Under the activities section it mentions areas with restricted access. Could you provide some additional detail concerning restricted access?
  - Areas of 'restricted access' refer to pervious pavement applications that are not immediately accessible by large vacuum trucks or other large sweeping/vacuum equipment. These areas include pedestrian walkways and parking spaces that cannot be driven over completely.

September 6, 2019

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/s/ Justin C. Holland, Administrator  
City of Chattanooga  
Department of Public Works

## **STATEMENT OF BIDDER'S QUALIFICATIONS**

All questions must be answered, and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires. Attach all additional sheets to these Contract Documents.

1. Name of Bidder.
2. Permanent main office address.
3. When organized.
4. If a corporation, where incorporated.
5. How many years have you been engaged in the contracting business under your present firm or trade name?
6. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate anticipated dates of completion.)
7. General character of work performed by your company.
8. Have you ever failed to or been directed not to complete any work awarded to you? If so, where and why, and which project?
9. Have you ever defaulted on a contract? If so, where and why and which project?
10. List the most important projects recently completed by your company, stating the approximate cost for each, and the month and year completed. (See form 00400-(2))
11. List your major equipment available for this contract.
12. List experience in construction work similar in importance to this project.

13. Background and experience of the principal members of your organization, including officers.

14. Credit available: \$\_\_\_\_\_

15. Give bank reference: \_\_\_\_\_

16. Will you, upon request, submit a detailed financial statement and furnish any other information that may be required by the City of Chattanooga?

17. The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the City of Chattanooga in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Bidder

By \_\_\_\_\_

Title \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn deposes and says that he is

\_\_\_\_\_ of \_\_\_\_\_

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

(SEAL)

My Commission Expires:

\_\_\_\_\_  
(Date)

END OF DOCUMENT

## STATEMENT OF REFERENCES

List three (3) projects constructed by your company within the last five (5) years that are of similar scope and size as this project.

Project 1: \_\_\_\_\_

Description: \_\_\_\_\_

Approximate Cost: \_\_\_\_\_ Completed: \_\_\_\_\_

Client or Owner Contact: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Project 2: \_\_\_\_\_

Description: \_\_\_\_\_

Approximate Cost: \_\_\_\_\_ Completed: \_\_\_\_\_

Client or Owner Contact: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Project 3: \_\_\_\_\_

Description: \_\_\_\_\_

Approximate Cost: \_\_\_\_\_ Completed: \_\_\_\_\_

Client or Owner Contact: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

END OF DOCUMENT

## STATEMENT OF EQUIPMENT

I/We hereby, certify that all machinery and equipment necessary to perform the scope of work contained in these contract documents is either owned by me/us or that we have made arrangements to obtain the same from others. I/We further agree that I/we will furnish a complete list of equipment/machinery with kind/size/capacity/ownership, should the owner request the same.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

END OF DOCUMENT