



**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

INVITATION TO BID NO. 24-DES-ITBPW-309

**Non-Mandatory Prebid Conference held August 25, 2023, at 11:30 AM
for
North Glebe Road Intelligent Transportation Systems (ITS) Improvements
via Microsoft Teams**

- Started @ 11:32 am.
- Three (3) vendor and six (6) Arlington County Government employees were in attendance.
- Introduction of Arlington County Employees.
- Tomeka Price, Procurement Officer, reviewed ITB 24-DES-ITBPW-309 with emphasis on requirements and submission deadlines.
 - Any questions regarding the Scope of Work/Solicitation must be submitted via Vendor Registry for a formal response by the due date.
 - SCC Registration is required for award but not for submission to the ITB.
 - Business License may be required for award but not for submission to the ITB.
 - Insurance checklist Requirement must be verified and signed acknowledging requirements.
 - Oral representations made at the pre-bid conference are not binding upon the County.
 - All Communications during the process must go through the Purchasing Office.
 - Tomeka turned over the meeting to **Daniel Stern. This is a Prevailing Wage (PW) solicitation:** *The wage determination incorporated into the bid solicitation and related contract award establishes the wages rates and fringe benefit rates which DOLI has determined to be prevailing in a given area for a particular type of construction. The Contractor shall be required to pay wages in compliance with the pw determination and submit certified wage report to the County on monthly basis.*

We suggest that all bidders review the sample contract attached to the solicitation as early as possible, so no time is lost after the award.

- Tomeka turned over the meeting to the Project Officer for an overview of the Scope of Work. Project Officer shared screen of drawings and explained the project and highlighted the work to be done.
 - *“The County is seeking a qualified Contractor to furnish all labor, materials, and equipment for the construction services of the North Glebe Road Intelligent Transportation Systems (ITS) Improvements (the “Project”), and all other work shown, described, and required by the Contract Documents (hereinafter “the Work”). The project will consist of replacement of the traffic signal at the intersection of: N Glebe Rd./Chain Bridge Road. The project will also install a reversible lane control system to improve safety for vehicles approaching and traveling over the bridge. Work will include construction of minor pedestrian ramp improvements, pavement marking and signing, erosion and sediment controls, signalization and lane control upgrades, integration with DDOT signals, utility work, and all other related incidental work described and required in the contract documents”.*
- Once the overview was completed, Tomeka reiterated the bid submittal documents, Question deadline date and the Bid due date.

Event	Timeframe
Question and Equivalent Items Deadline	September 1, 2023, at 5:00 p.m.
BID Due Date and Time	September 28, 2023, at 1:00 p.m.

- Meeting was adjourned.

Bidders in attendance:

1. **M.C. Dean, Inc.**
 - a. Steven Bartynski – (410) 999-7361, Steven.Bartynski@MCDEAN.com
 - b. Cristal Coleman, Cristal.Coleman@MCDEAN.com
2. **Control Technologies, Inc.**
 - a. Jim Lampe – (703) 966-2720, Lampe@cttraffic.com
3. **Traffic Systems & Technology**
 - a. Lisa Wilson – (703) 530-9655, Lisa@trafficsystem.us