

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT**

**REQUEST FOR PROPOSAL NO. 21-DHS-RFPLW-386**

**ADDENDUM NO. 1**

**Non-Mandatory Preproposal Conference held January 25, 2021, at 11:00 AM.  
for  
RFP No. 21-DHS-RFPLW-386, Mental Health Skills-Building Programs  
via Microsoft Teams**

- Started @ 11:05 am.
- Fourteen (14) vendors and four (4) Arlington County Government employees were in attendance.
- Introduction of Arlington County Employees
- Tomeka Price, Procurement Officer, reviewed RFP 21-DHS-RFPLW-386 with emphasis on requirements and submission deadlines.
  - Teams Prebid meeting was recorded.
  - Any questions regarding the Scope of Work must be submitted via Vendor Registry for a formal response by the due date.
- Tomeka turned over the meeting to Penny for an overview of the Scope of Work. Penny explained the project and highlighted the work to be done.
- Once Penny completed the overview, Tomeka asked for questions.
  - Questions asked but will be added to Vendor Registry for a formal response.
- Meeting was adjourned.
- Sign-in sheet is attached below.

Arlington County, Virginia

Tomeka Price, VCO, VCA  
Procurement Officer  
[tprice@arlingtonva.us](mailto:tprice@arlingtonva.us)

**RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:**

**OFFEROR ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.**

**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



**Arlington County Government**  
**Office of the Purchasing Agent**  
**Non-Mandatory Preproposal Conference Attendees List**

**FOR:** Mental Health Skills-building Programs  
**DATE & TIME:** 1/25/2021 @11:00 am  
**PLACE:** Microsoft Teams Meeting App  
**BID** 21-DHS-RFPLW-386

Name	Tomeka Price, Procurement Officer
Company	DF-Purchasing Division
E-mail	<a href="mailto:tprice@arlingtonva.us">tprice@arlingtonva.us</a>
Phone #	703-228-7176

Name	Tabatha Brafford
Company	NCG Care
E-mail	<a href="mailto:tabatha.brafford@ncgcare.com">tabatha.brafford@ncgcare.com</a>
Phone #	828-454-1098

Name	Arthur Ginsberg
Company	Cri
E-mail	<a href="mailto:aginsberg@mycri.org">aginsberg@mycri.org</a>
Phone #	703-842-2380

Name	Meredith Hovan
Company	PRS, Inc.
E-mail	<a href="mailto:mhovan@prsinc.com">mhovan@prsinc.com</a>
Phone #	703-531-6321

Name	Patrick Stiehm
Company	Virginia Support Services
E-mail	<a href="mailto:Patrick.Stiehm@ChooseYourProvider.org">Patrick.Stiehm@ChooseYourProvider.org</a>
Phone #	703-367-7800

Name	Jeannie King
Company	Pinnacle Family Services
E-mail	<a href="mailto:jeannie.king@pinnaclefamilyservices.org">jeannie.king@pinnaclefamilyservices.org</a>
Phone #	910-995-3002

Name	Ada Sanchez Torres
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Name	Larry Ferguson
Company	Fellowship Health Resources
E-mail	<a href="mailto:lferguson@fhr.net">lferguson@fhr.net</a>
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Name	Sophia Tailor
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E-mail	<a href="mailto:Sophiatailor@gmail.com">Sophiatailor@gmail.com</a>
Phone #	757-724-0980

Name	Kimberly Jackson
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Phone #	757-410-2644

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