



**PURCHASING  
AND MATERIALS  
MANAGEMENT**

**City of Myrtle Beach  
SOUTH CAROLINA**

**(843) 918-2170**  
**FAX: (843) 918-2182**  
[www.cityofmyrtlebeach.com](http://www.cityofmyrtlebeach.com)

**Addendum 02  
July 21, 2021  
IFB 22-B0001  
Elevator Inspections**

The purpose of this Addendum 02 to IFB 22-B0001 for Elevator Inspections, dated July 13, 2021, and previously amended on July 15, 2021 is to list the key points of discussion from the mandatory pre-bid conference.

- All SC LLR regulations pertaining to elevators will apply to this bid.
- Inspections need to occur within a reasonable time frame, approximately 30 days in advance of their due date, to allow for all LLR paperwork to be fully processed.
- It is highly preferred, but not necessary, that all elevators listed in this solicitation are inspected during the same time frame.
- Bidders are encouraged to visit each facility prior to submitting their bid. Please check-in with the front desk staff upon arrival.
- Bidders are reminded that this solicitation is for elevator inspection only. Maintenance and repair are not included in this bid.
- Additional questions are due no later than 12:00 noon (local time) on Wednesday, July 28, 2021. Questions may be submitted via e-mail to [asowers@cityofmyrtlebeach.com](mailto:asowers@cityofmyrtlebeach.com). All questions received by the deadline will be answered via addendum.
- Sealed bids are due in the Purchasing Office no later than 2:00PM (local time) on Wednesday, August 4, 2021. No e-mail submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.
- The mandatory conference sign-in sheet is attached and is hereby made part of this addendum.

Please send in your bid in a sealed envelope to the address below:

City of Myrtle Beach  
3231 Mr. Joe White Avenue  
Myrtle Beach, SC 29577  
Attn: Purchasing Division/Ann Sowers



**City of Myrtle Beach**  
**SOUTH CAROLINA**

**Mandatory Pre-Bid:** IFB 22-B0001

**BID:** Elevator Inspections

**BID Opening:** August 4, 2021  
Please Sign In:

**Company Name**

**Representative**

1) Southern Elevator

[Signature]  
Signature

704-334-6623

Stephen Phillips  
Print

Phone/Fax

Steve.p@southern-elevator.com  
Email address

2) Dean Wagner Consulting Group

[Signature]  
Signature

843-685-9705

Dean Shelley  
Print

Phone/Fax

D.Shelley@Wagners-Consulting.com  
Email address

3) Wagner Consulting Group

[Signature]  
Signature

336-432-6568

Jonathan Brooks  
Print

Phone/Fax

jbrooks@wagners-consulting.com  
Email address