

MEMORANDUM

To: All Potential Proposers
FROM: Jessica Carraher, Director of Business Services
SUBJECT: Addendum #3, RFQ 2023-50, Pest Control Services
DATE: May 6, 2023

1. Will we be provided a list with points of contact and phone numbers for each building? **Yes, this information will be provided when needed.**
2. Will the point of contact for each building be the signer of each service ticket? Or will any employee of each building be able to sign the service ticket? Or May Biotech email the service tickets to the Facilities Manager to review and approve/sign? **We will need a date and time before each visit, but yes, Biotech can email the service tickets to the Facilities Manager to review and approve/sign.**
3. Are there any time boundaries for any of the buildings? **Yes, there will boundaries in ALL buildings at some point and we will make arrangements for you to have access when the schedules are created.** May we create our own schedule for inspection/treatments? **You may create your own because of logistics, but the County representative will make changes as needed because of access limitations.**
4. On buildings where escorts are not needed, will we be provided an access key and/or code and/or a guest/contractor ID card pass to provide treatment? NOTE: All Biotech employees have gone through a thorough Federal background check and have access keys to federal buildings. **No, all non-county personnel are required to enter through the main entrance of the building and are subject to all security measures that pertain to each individual building, as they vary at each location.**
5. Are there adjustments to what services are covered in the previous contract as compared to the upcoming contract? **No changes for services.**
6. What are the current issues/problems being dealt with under the current contract? **None.**

7. Is the outside treatment for the building only? **Outside footprint only, within 1 foot around perimeter of the building**
8. Will the Grounds Management take care of the grounds? **This is a grounds issue.**
9. How many buildings needed and utilized bait boxes last year? **Unknown.**
10. How many buildings needed and utilized interior mouse traps? **Unknown.**
11. May we have a copy of the current pricing schedule mentioned in the RFQ? **This was posted in previous Addendums.**