

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Annual Contract for HVAC Repair, Service, and Planned Maintenance for Trane Equipment	
	ADDENDUM # 1	
	DATE	Friday, September 3, 2021
	BID ID NUMBER	2021-GS-13
	BID OPENING DATE	Wednesday, September 8, 2021, at 10:00 a.m. local time
ADDENDUM MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFB.		

REVISIONS:

- 1. Replace the Table of Contents of the original RFB documents with the Revised Table of Contents provided with this Addendum on page iR.**

Revision includes reference to all changes and additions provided with this Addendum. All revisions will be highlighted in yellow.

- 2. Replace Division 2 Section 3 of the original RFB documents (Bid Submittals) with the Revised Division 2 Section 3 provided with this Addendum on page 2-3.1R.**

Revision was made to include the Certification of Absence of Conflict of Interest for Development of Specifications of Scope of Work Form, as an additional required submittal under item M.

- 3. Replace Division 2 Section 4 of the original RFB documents (Bid Form) with the Revised Division 2 Section 4 provided with this Addendum on pages 2-4.1R through 2-4.5R.**

Revision has been made to replace paragraph (g) with the following language:

(g) "Shall annually replace and inspect eight (8) VAV filters located in the drop ceiling plenum at the Terry R. Hicks Water Production Plant (1693 Freeman Road, Jonesboro, GA 30236)".

- 4. Include Division 3, Section 5, titled "Certification of Absence of Conflict of Interest for Development of Specifications of Scope of Work" provided with this Addendum on page 3-5.1, as part of the RFB documents.**

- 5. Replace page 4-1.5 of the original RFB documents with the revised page 4-1.5R provided with this addendum.**

Revision has been made to replace paragraph (g) with the following language:

(g) "Shall annually replace and inspect eight (8) VAV filters located in the drop ceiling plenum at the Terry R. Hicks Water Production Plant (1693 Freeman Road, Jonesboro, GA 30236)".

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QUESTIONS:

- 1. In Division 4, Section 1, B, (g) it states: “Shall annually replace and inspect eight (8) VAV terminal boxes located at Terry R. Hicks Plant (1693 Freeman Road, Jonesboro, GA 30236”. Is this correct, to replace annually?**

Answer: Yes, the VAV filters shall be replaced and inspected annually. Please refer to Revision No. 5 above.

- 2. Do you have a filter list per building with sizes?**

Answer: We have model number and serial number of each unit but no filter sizes.

- 3. Section 4.1 (2) is just for filters?**

Answer: No. This is for cleaning evaporator coils and condenser units annually; replacing filters every two months; inspecting and cleaning drain pans.

- 4. Section 4.3 -B - F is this for all locations?**

Answer: Per Item “B” under Section 4.3, letter “F” the contract work to be performed “Shall only replace air filters with two-inch (2”) pleated MERV rating filters every two (2) months”. This requirement applies to all locations.

- 5. Section 4.3 -B - G is this for filters and inspection?**

Answer: Per Item “B” under Section 4.3, letter “G” the contract work to be performed “Shall annually replace and inspect eight (8) VAV terminal boxes located at Terry R. Hicks Plant (1693 Freeman Road, Jonesboro, GA 30236).” This requirement applies to the Terry R. Hicks Plant WPP only.

- 6. Can I get a list of attendees to the pre-bid meeting on 08-17-21?**

Answer: Please see list on next page.



1600 Battle Creek Road, Morrow, GA 30260

Annual Contract for HVAC Repair, Service, and Planned Maintenance for Trane Equipment

ADDENDUM # 1

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Clayton County Water Authority

Non-Mandatory Pre-Bid Virtual Teams Meeting

Wednesday, August 25, 2021, at 10:00 a.m. local time

Department: General Services
Bid Title: Annual Contract for HVAC Repair, Service, and Planned Maintenance for Trane Equipment
Bid Opening Date and Time: Wednesday, September 8, 2021, at 10:00 a.m. local time

COMPANY NAME	REPRESENTATIVE	PHONE NUMBER	EMAIL ADDRESS
CCWA	Brent Taylor	770-960-5223	ccwa_procurement@ccwa.us
CCWA	Shane LeQuire	770-960-5223	ccwa_procurement@ccwa.us
CCWA	Marcia Jones	770-960-5223	ccwa_procurement@ccwa.us
CCWA	Hilda Flores	770-960-5223	ccwa_procurement@ccwa.us
CCWA	Kathy Bogaert	770-960-5223	ccwa_procurement@ccwa.us
Maxair Mechanical	Mike Stephens	770-956.1200	mstephens@maxairmech.com
Trane Technologies	Daniel Hughes	Unknown	Daniel.Hughes@trane.com
Mann Mechanical	Kody Phillips	Unknown	kphillips@mannmechanical.com
Unknown	Aubrey McStay	Unknown	Unknown

Acknowledgment of receipt of this addendum must be signed and included in your bid response.

COMPANY NAME	
SIGNATURE	
DATE	

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Attachments

Vendor Form
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Addenda **Addendum 1**

END OF REVISED TABLE OF CONTENTS

Division 2

Bid Requirements

Section 3: Bid Submittals – Revised

3.1 Bid Submittal Requirements:

The following items are required to be included as part of the bid submittal. Failure to include any of these items may result in the bid being deemed non-responsive. The required items include but are not limited to:

- A. Bid Form – Bidders must submit their completed and signed Bid Form.
- B. Bidder Qualification Information Form.
- C. References.
- D. Georgia Security and Immigration Compliance Act of 2006 form.
- E. Contractor Affidavit and Agreement form.
- F. Subcontractor Affidavit form.

If a Contractor/Subcontractor will not be performing any services under this contract, the Contractor/company submitting the bid MUST also complete, sign, date, and have both Affidavit forms notarized and make proper notation of "N/A" - Not Applicable.

Clayton County Water Authority (CCWA) cannot consider any bid which does not include completed affidavits. It is not the intent of this notice to provide detailed information or legal advice concerning the Georgia Security & Immigration Compliance Act of 2006, as amended on May 11, 2009. All Bidders intending to do business with CCWA are responsible for independently apprising themselves and complying with the requirements of that law and its effect on CCWA procurements and their participation in those procurements.

- G. Contractor's HVAC Inspection Report – include one (1) sample copy.
- H. Special Provisions form on page 4-1.7.
- I. Copies of any and all license(s) required to perform the work.
- J. Any other items as required in this RFB including but not limited to these items contained in the instructions to bidders.
- K. SLBE Certificate and Forms (if applicable). An indication of "N/A" for "not applicable" must be noted as appropriate.
- L. Non-Collusion Certificate.
- M. Certification of Absence of Conflict of Interest for Development of Specifications of Scope of Work, provided on Division 3, Section 5.
- N. Vendor Information Form.
- O. W-9 Form.
- P. Addendum 1.

END OF SECTION

Division 2

Bid Requirements

Section 4: Bid Form – Revised

Bid of _____

(Hereinafter "Bidder"), organized and existing under the laws of the State of _____, doing business as _____ (insert "a corporation," "a partnership," or "an individual" or such other business entity designation as is applicable).

To the Clayton County Water Authority (hereinafter "Owner").

In compliance with the Request for Bids, Bidder hereby proposes to perform all Work for **Annual Contract for HVAC Repair, Service, and Planned Maintenance for Trane Equipment** in strict accordance with the bid documents as enumerated in the Request for Bids, within the time set forth therein, and at the prices stated below.

By submission of this bid, Bidder certifies, and in the case of joint bid each party thereto certifies as to the party's own organization that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor. Bidder also certifies compliance with the Instructions to Bidders.

In submitting this bid, Bidder certifies Bidder is qualified to do business in the state of Georgia as required by laws, rules, and regulations or, if allowed by statute, covenants to obtain such qualification prior to contract award.

Total amounts are products of the unit prices multiplied by the estimated quantities. In the event of a conflict between the amounts and the unit prices, the unit prices shall govern.

CONTRACT EXECUTION: The undersigned Bidder agrees, if this Bid is awarded, to enter into an Agreement with the Authority on the form included in the Bid Documents to perform and furnish work as specified or indicated in the Bid Documents for the contract price derived from the Bid and within the contract times indicated in the Agreement, and in the accordance with the other terms and conditions of the Bid Documents.

Bidder accepts the terms and conditions of the Bid Documents.

INSURANCE: Bidder further agrees that the bid amount(s) stated herein includes specific consideration for the specified insurance coverage.

PAYMENT TERMS: Payment terms are net 30 days after completion of work and receipt of a detailed invoice.

ADDENDA: Bidder acknowledges receipt of the following Addenda:

BID: The undersigned proposes to complete, in all respects, sound and conformable with this Contract Document the work for the amounts as shown on the following Bid Form:

Division 2

Bid Requirements

Section 4: Bid Form – Revised

#	BRAND	MODEL	SERIAL	BUILDING	Asset #	MONTHLY COST	Number of Months	EXTENDED COST
JACK H. DREW ADMINISTRATIVE BUILDING - 1600 Battle Creek Road, Morrow, GA 30260								
1	Trane Built-Up AHU	MCCA008MAD0C0BQBBAC0000	K94B13977	Main Building	124049		12	
2	Trane AHU	TWE090A300BA	H20175416	Main Building	124050		12	
3	Trane Condenser	TTA120B400BA	J07198210	Main Building	12224		12	
4	Trane Condenser	TTA072C400A0	J05238277	Main Building	12224		12	
5	Trane	SAHFC2040Z00C29D300000D00G00	C01G57161	Main Building	12224		12	
6	Trane	SAHFC2040A10C3BD3001AEGLRTK	J94A70074	Main Building	123183		12	
7	Trane	SAHFC2040A1003BD3001AGGLRTK	J94A70075	Main Building	123127		12	
8	Trane	TTA150B400CA	Z263YCYAH	Main Building	124049		12	
9	Trane	TTA120B400EA	63211JEAD	Main Building	124050		12	
10	Liberty	PFC037A-PLO	0130N51233	Main Building	123184		12	
11	Liberty	PFC037A-PLO	0130N51109	Main Building	123182		12	
12	Mitsubishi	PUY-A24NHA	S1000472B	Main Building	12224		12	
13	RAYPAK BOILER	H1-0724C-CEARCAA	9403114169	Main Building	12224		12	
14	Laars BOILER	HH052MN20CCAKOW	MO1HO5758	Main Building	12224		12	
15	Trane RTU #1	SAHLF2540K47CLLO8001ADH00000	C13B00558	Main Building	115156		12	
16	Trane RTU #2	SAHLF2540K47CLLO8001ADH00000	C13B00559	Main Building	123179		12	
17	Trane	TTA072C400A0	J05238277	Main Building	12224		12	

Division 2

Bid Requirements

Section 4: Bid Form – Revised

#	BRAND	MODEL	SERIAL	BUILDING	Asset #	MONTHLY COST	Number of Months	EXTENDED COST
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TERRY R. HICKS WPP (8 VAV Filters) - 1693 Freeman Rd, Jonesboro, GA 30236

18	Trane	TSD240F4R0A00AA	144510098D	Administration	124410		12	
19	Trane	TSD240F4R0A00AA	144510112D	Administration	124411		12	
20	Siemens	04056507B	BMAE - SDHRS	Dewatering	115074		12	
21	Lennox	H529-036-2P	5805B52480	Dewatering	115079		12	
22	Marvair - Compact 3	AVP36ACD09N3-1000BI	GN91980	Electric	111173		12	
23	APW Mclean	M521028021EH	021595-16-4	UV Bldg.	111224		12	
24	APW Mclean	M521028021EH	012595-17-4	UV Bldg	111226		12	
25	APW Mclean	M521028021EH	021595-18-4	UV Bldg	111223		12	
26	APW Mclean	M52-1026-021EH	021160471-4	UV Bldg	111129		12	

W.J. HOOPER WPP - 70 Oakdale Drive, Stockbridge, GA 30281

27	Trane	TTB018C100A2	45127R65F	Administration	116383		12	
28	Trane	2TTA0036A3000AA	4393T9C3F	Administration	117022		12	
29	Trane	2TTA0048A3000AA	4373LN63F	Administration	117274		12	
30	Trane	2TTA0060A3000AA	444328J3F	Administration	123440		12	
31	Addison	RCA1410004F	41202602001	Administration	116918		12	

Division 2

Bid Requirements

Section 4: Bid Form – Revised

#	BRAND	MODEL	SERIAL	BUILDING	Asset #	MONTHLY COST	Number of Months	EXTENDED COST
32	Aero Vent	A/C N/A	201-126600	Control	111808		12	
33	Marvair - Compac I	AUP60ACD00NDU-1000D5	KS-F000105873-900-001	Chemical Feed	116938		12	
34	Marvair - Compac I	AVP48ACD09NV-1000	GN92177	UV Electrical	110590		12	
35	Trane	TCH060A4RBA1KF1A 0A020600	503102135L	Raw Water	3292		12	
36	APW Mclean	M52-1226-034EH	02159279-4	UV Bldg	110586		12	
37	APW Mclean	M52-1226-034EH	02159280-4	UV Bldg	110587		12	
38	APW Mclean	M52-1226-034EH	02159278-4	UV Bldg	110588		12	
39	APW Mclean	M52-1226-034EH	02159277-4	UV Bldg	110589		12	
TOTAL ANNUAL BID AMOUNT (Add Items 1-39 above)							\$	

Submitted by:

COMPANY NAME OF BIDDER: _____

CCWA SLBE YES NO

If the Bidder is certified as a Small Local Business Enterprise (SLBE) with CCWA, a copy of the CCWA SLBE Certification letter must be included in the bid response.

Division 2

Bid Requirements

Section 4: Bid Form – Revised

Submitted by:

COMPANY NAME OF BIDDER: _____

By: (OFFICER NAME) _____

SIGNATURE: _____

TITLE: _____

COMPANY ADDRESS: _____

CITY, STATE, ZIP CODE: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

LICENSE NUMBER (If
applicable): _____

DATE: _____

END OF SECTION

Division 3

Contract Forms

Section 5: Certification of Absence of Conflict of Interest for Development of Specifications of Scope of Work

Required for each contract or arrangement to prepare or develop specifications or requirements (O.C.G.A. § 36-80-28)

The undersigned Contractor (Consultant), who is entering into a contract or arrangement with the Clayton County Water Authority (CCWA) to prepare or develop specifications or requests for bids, requests for proposals, purchase order, or any other type of solicitation for CCWA, by signing below acknowledges and certifies to follow the requirements below:

- (1) Consultant shall avoid any appearance of impropriety and shall follow all of CCWA's policies and procedures related to the project.
- (2) Consultant shall immediately disclose to CCWA any material transaction or relationship, including, but not limited to the Consultant, Consultant's employees, agents or subsidiaries, that reasonably could be expected to give rise to a conflict of interest, including, but not limited to, past, present, during the pendency of the contract or arrangement, or known prospective engagements, involvement in litigation or other dispute, client relationships, or other business or financial interest.
- (3) Consultant acknowledges that any violation or threatened violation of the agreement may cause irreparable injury to CCWA entitling CCWA to seek injunctive relief in addition to all other legal remedies.

Any person may bring an action to declare null and void any purchase in violation of this Code section or to seek injunctive relief and damages against a person who makes any type of solicitation in violation of this Code section.

DISCLOSURES (Write "N/A" if non-Applicable): _____

COMPANY NAME OF CONTRACTOR

Signature of Contractor's Authorized Official

Name of Contractor's Authorized Official

DATE

END OF SECTION

Division 4**Specifications****Section 1: General Requirements**

- (e) Shall treat water in boilers or cooling towers required for heating and cooling needs with correct chemicals to avoid corrosion or loss of capacity.
- (f) Shall only replace air filters with two-inch (2") pleated MERV rating filters every two (2) months.
- (g) Shall annually replace and inspect eight (8) VAV filters located in the drop ceiling plenum at the Terry R. Hicks Water Production Plant (1693 Freeman Road, Jonesboro GA 30236).
- (h) Shall take corrective action to repair failures or malfunctions in the equipment found by the Contractor's mechanic during the performance of regular scheduled maintenance.
- (i) Shall annually review the condition and maintenance work completed and associated cost of all the current existing CCWA HVAC equipment and provide a formal written recommendation identifying those pieces of equipment that would be to the advantage of CCWA to replace. The form will allow the Contractor to give the equipment a rating such as good, fair or poor with any notes that will warrant the respective rating. This written recommendation must be completed between November 1st and December 1st of each year with a submission to the Authority no later than December 15th.
- (j) Contractor shall provide all moving parts for the repair / maintenance of the equipment at no additional cost to CCWA under this contract.
- (k) Contractor shall provide inspection and cleaning of evaporator coils on condenser units once per year.

The equipment listed on the Bid Form is assumed to be in maintainable condition. If any equipment is determined not to be maintainable during the initial service inspection or initial seasonal start-up, then CCWA can either correct the deficiencies or delete equipment from this agreement. Contractor should repair or replace those equipment components that fail due to normal wear and tear. The following items are not included in this agreement: piping and valves remote from the units; air ducts and air balancing; electrical equipment remote from the units, shell, tube, or