



ADDENDUM NO. 1

Date: January 27, 2022

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2022-06-005
Upgrading Existing Data Center

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2022, and with a **CHANGED** bid opening date of February 22nd, 2022, with any amendments and/or additions noted below.

Minutes for Mandatory Pre-Bid Hearing on January 25th, 2022

The meeting started at 10:10 am with the Procurement Specialist introducing herself and Eric Machado, IT Manager. The procurement specialist stated that Mr. Eric Machado would be the person in charge for the services advertised and therefore, any technical questions should be addressed to him. The procurement specialist went over the key dates for the solicitation. After reviewing the schedule determined to extend the bid opening date to give a chance for the proposers to make an appointment to visit the site. There was discussion as to the way to propose the price. A proposal sheet will be generated and posted with this addendum. The proposers will contact the procurement specialist for an appointment to come see the server room. The procurement specialist asked if there were any questions as to the deliverables or preparation of the bid, there was no questions and therefore, the meeting commenced. Those questions were addressed and therefore:

Response: New Dates for this Project:

Last Day for Questions: Wednesday, February 16th, 2022 until 3:00pm, any questions received, an addendum will be generated, if no questions are received this will be the only addenda.

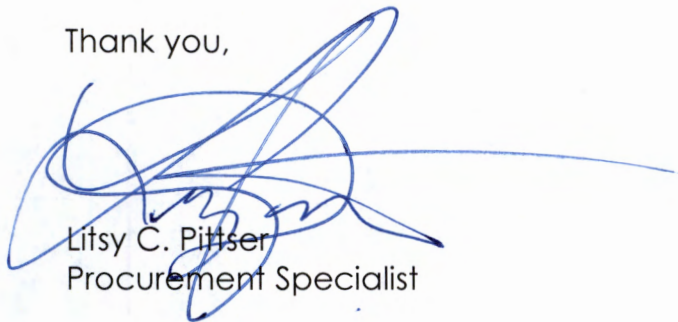
9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

Bid Opening Date: Tuesday, February 22nd, 2022, at 3:00pm, submitted to Missy Arocha, Village Clerk, 9705 W. Hibiscus Street, Palmetto Bay, Florida 33157.

Proposal Sheet: will be included as a separate .pdf file with this addendum.

The meeting was adjourned at about 10:30am.

Thank you,



Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of RFP No: 2022-06-005

Title: Upgrading Existing Data Center

Name of Contractor _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 3

Print Name _____

Signature _____

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.