

RESOLUTION NO. 2019-039

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2 **A RESOLUTION OF THE CITY COMMISSION OF THE CITY**
3 **OF PARKLAND, FLORIDA, APPROVING THE EVALUATION**
4 **COMMITTEE'S RANKING AND AUTHORIZING THE**
5 **PURCHASING DIRECTOR TO NEGOTIATE A CONTRACT**
6 **WITH THE TOP-RANKED PROPOSER, SWAGIT**
7 **PRODUCTIONS, LLC, FOR VIDEO STREAMING SERVICES;**
8 **PROVIDING FOR EXECUTION; PROVIDING FOR AN**
9 **EFFECTIVE DATE.**

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11 **WHEREAS**, on February 8, 2019, in accordance with the City of Parkland's (City)
12 Procurement Code, City Staff advertised Request for Proposal (RFP # 2019-01) for Video
13 Streaming Services; and

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15 **WHEREAS**, on March 5, 2019, the City received two (2) proposals from Swagit
16 Productions, LLC and CivicPlus, LLC; and

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18 **WHEREAS**, on March 14, 2019, the Evaluation Committee reviewed, rated and
19 shortlisted the two (2) proposals for interview; and

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21 **WHEREAS**, on March 28, 2019, the Evaluation Committee interviewed the shortlisted
22 two (2) proposers and after further discussion and review of the criteria set forth in the RFP, the
23 Evaluation Committee unanimously recommended approval of the top-ranked proposer, Swagit
24 Productions, LLC; and

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26 **WHEREAS**, the total proposed fee submitted by Swagit Productions, LLC is \$288,420;
27 and

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29 **WHEREAS**, the Evaluation Committee is recommending the Purchasing Director to
30 negotiate terms, condition and fees with the top-ranked proposer, Swagit Productions, LLC, for
31 Video Streaming Services, contingent upon funds being appropriated for the contract in the 2019
32 2020 city budget prior to October 1, 2019.

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34 **NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY**
35 **OF PARKLAND, FLORIDA AS FOLLOWS:**

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37 **Section 1.** The foregoing "WHEREAS" clauses are confirmed and ratified as being true
38 and correct and are hereby incorporated herein.

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40 **Section 2.** The City Commission hereby approves the Evaluation Committee's ranking
41 and authorizes the Purchasing Director to negotiate terms, conditions and fees with the top-
42 ranked proposer, Swagit Productions, LLC, contingent upon funds being appropriated for the
43 contract in the 2019 2020 city budget prior to October 1, 2019.

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45 **Section 3.** In the event the Purchasing Director is unable to negotiate a contract deemed
46 to be acceptable with the top-ranked firm, the Purchasing Director shall report to the City
47 Commission which shall either require that the Purchasing Director continue negotiations or
48 authorize negotiations with the second-ranked firm until the process is complete or, until the
49 Purchasing Director or the City Commission determines that it is no longer feasible to continue
50 negotiating; at any time the City Commission has the full discretion to either abandon the
51 process or begin the process again.

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Section 4. The appropriate City Official is authorized to execute the agreement.

Section 5. The RFP packet has been reviewed and approved by the City Attorney.

Section 6. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED THIS 17th DAY OF April, 2019.

CITY OF PARKLAND, FLORIDA


CHRISTINE HUNSCHOFSKY
MAYOR

ATTEST:


JENNIFER JOHNSON
CITY CLERK



RECORD OF COMMISSION VOTE

Commissioner Kagan	<u>Yes</u>
Commissioner Mayersohn	<u>Yes</u>
Mayor Hunschofsky	<u>Yes</u>
Commissioner Walker	<u>Yes</u>
Vice Mayor Cutler	<u>Yes</u>

