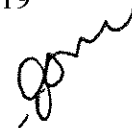


ADDENDUM NO. 3

DATE: December 19, 2019
TO: All Proposers 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 3 – Landscaping Services for Scattered Sites and Smart Fix 40
PROPOSALS DUE: December 27, 2019, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by potential proposers regarding the above-referenced Request for Proposals. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: On the SL1-A map. Is there mowing here? If so, where?

Response: Yes, the areas highlighted in orange represent the entire area that must be maintained either by good landscaping practices or turf maintenance. Some areas may require weed eating.

Question 2: Is a contractor's license required?

Response: See paragraph 6.14 for License requirements.

Question 3: Is the DUNS# a Dun and Bradstreet #?

Response: DUN. This is a standard inclusion within our solicitations for use where applicable.

Question 4: Is a Tennessee Department of Agriculture charter/license/certification required?

Response: As discussed during the Pre-Proposal meeting; "Contractors must be legally authorized to use all treatment applications they intend to use. It's highly encouraged to clearly state qualifications within the Proposal submission."

Question 5: For clarification: COK would like the contractor to amortize 26 equal payments? If that is the case, inspections done just after an invoice is submitted would be evaluated "in the moment" before payment is dispersed. ex: If the contractor mulches in February, the next 7-9 biweekly payments will have some equal part of the mulching amortized/included with each invoice. By the time the contractor completes the third mulch visit, more than half of the remaining invoice totals would be comprised of those 3 events, as the bulk of the work done

occurs in the first and second quarter of the year. If for some reason, one particular cycle at any time during the remaining cycles incurs a delay in payment for an unrelated issue, how is the remuneration of past work that did pass inspection considered?

Response: Correct. The awarded contractor shall invoice for 26 equal payments. If any site fails to meet acceptable standards, the entire payment will be held until corrections are made. If problems become systemic, the City representatives will schedule a meeting to determine what action needs to be taken. The key here is to maintain every site to very high standards all year long. Use mulch as a weed suppression and don't apply too much. Use herbicides sparingly and pull weeds when it is the appropriate approach.

Question 6: Follow-up clarification for number (4.): For the larger expenditures like, mulching. Should those be treated and paid for as an a-la-carte items?

Response: No.

END OF ADDENDUM NO. 3