

ADDENDUM NO. 1

DATE: July 18, 2019

TO: All Bidders

FROM: Penny Owens, Assistant Purchasing Agent

SUBJECT: Addendum No. 1 – West Hills Park Tennis Court Addition Project

BIDS TO BE OPENED: July 23, 2019, at 11:00:00 a.m. (Eastern)

This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Clarification of Contract Documents and Specifications:

The following are responses to questions received from potential bidders:

Questions

- 1) Will the City be providing topographic surveys?
No, the winning firm will need a surveyor on the team.

- 2) The Submission Form (S-1) references a different project - Restroom Facilities at Chilhowee Park. Should we complete and return this form as is, or will the City provide an updated form in an addenda?
Please find a revised Submission Form (S-1) attached

- 3) For public design projects, design professionals in the state of Tennessee are to be selected through qualifications-based selections per TCA § 12-4-107, meaning firms should be selected based on qualifications, then mutually agreeable fees should be negotiated after that qualification selection process. Providing a bid/fee/dollar value as requested on the 'Subcontractor/Consultant Statement' form could result in our firm and other respondents being disqualified. Based on this, would you like us to note TBD or similar verbiage on the form in the two areas requiring a dollar value?
Correct, we do not require a dollar amount on this form. Please fill in a percentage if you intend to subcontract work to a DBE.

- 4) What is required for the “Evaluations on Prior Project” section? Are references acceptable?
It should include pertinent projects with associated references.

- 5) The submittal forms included indicate providing a bid amount. Are we to show N/A for this since it is just an RFQ similar to previous submittals?
See the response to number 3 above.
- 6) It appears that there may be some grade issues with the new tennis court location as it relates to the existing trail. Since this trail is not part of the main greenway system, is it acceptable to relocate a portion as needed to prevent including retaining walls along the northern edge of the new courts? Do you anticipate the need for structural retaining walls?
We plan to select the team based on their experience and qualifications. The answers to these questions should not affect who you select for your team. At this point we do not need the qualifications of your structural engineer.
- 7) What level of construction support is expected for this project?
The Consultant is expected to provide submittal review and be available for questions that arise in the field.

END OF ADDENDUM NO. 1

**CITY OF KNOXVILLE
REQUEST FOR QUALIFICATIONS
WEST HILLS TENNIS COURT ADDITION**

Submission Form (S-1)

**Qualifications To Be Received by 11:00 a.m., Eastern Time, July 23, 2019, in Room
667-674, City/County Building, Knoxville, Tennessee.**

IMPORTANT: Submitters shall include six hard copies (one original and five duplicates—**mark the original as such**), as well as one electronic copy of their submission (.pdf format on CD or USB drive only—**mark the storage device with the company name**); the electronic version shall be an exact duplicate of the original, and the electronic version will be the official document exhibited in the contract. **Electronic submissions must be included with the sealed submissions; do not email your submission.**

Please complete the following:

Legal Name of qualifier: _____

Address: _____

Telephone Number: _____

Fax Number: _____

Contact Person: _____

Email Address: _____

DUNS #: _____

Signature: _____

Name and Title of Signer:

Note: Failure to use these response sheets may disqualify your submission.