



Beaufort County School District

Addendum 1

Solicitation Number: 24-021
Date Printed: May 14, 2024
Date Issued: June 21, 2024
Procurement Officer: Kaylee Yinger, NIGP-CPP, CPPB
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Request for Proposal (RFP)

DESCRIPTION: Armed Security Guard Services

SUBMIT OFFER BY (Opening Date & Time): June 25, 2024, at 4:00 PM EST

QUESTIONS MUST BE RECEIVED BY: June 18, 2024, at 4:00 PM EST

NUMBER OF COPIES TO BE SUBMITTED: One (1) Original Signed; Six (6) Signed Copies and One (1) Redacted Version on USB

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

PHYSICAL ADDRESS:

Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after June 25, 2024. The award, this solicitation, and any amendments will be posted at the following web address:

<https://www.beaufortschools.net/community/working-with-the-district/finance>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ **ENTITY TYPE:** _____
(Full legal name of business submitting the offer)

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ **TITLE** _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent):	ORDER ADDRESS (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address	<input type="checkbox"/> Payment Address Same as Home Office Address
<input type="checkbox"/> Payment Address Same as Home Notice Address (Check one only)	<input type="checkbox"/> Payment Address Same as Notice Address (check one only)

ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Questions for Beaufort County School District

1. 7.1.27 the effective date of the contract is July 2024, and the date of award is June 25,2024. Is there a target date to have Officers in place at these schools? **The first week of August 5, 2024.**
2. 3.0 Scope of Work/Specification: Will BCSD allow 2 different bill rates for the (2) Supervisors? (Supervisor & Assistant Supervisor) **Yes**
3. 3.2b will BCSD provide vehicle(s) to the ASG Supervisors to conduct site visits or is this the vendor's responsibility? **No**
4. 3.2f is BCSD currently using a reporting program for ASGs to use and Supervisors to review?
5. What is the travel arrangement for the ASG assigned to the Daufuskie Island School? **Daufuskie currently has an SRO. The ASG will be provided a pass to ride the Haig Point Ferry.**
6. Is there a ferry company contracted by BCSD to transport the ASG or is this the vendors responsibility? **BCSD's responsibility.**
7. Is there a mode of transportation for use by the ASG once he/she arrives to the island or is this the vendors responsibility? **Vendor responsibility.**
8. Is travel time for the ASG for Daufuskie Island paid or unpaid? **Daufuskie currently has an SRO. Unpaid.**
9. Is Two-way radios provided by BCSD or is this the vendors responsibility? **Provided by BCSD.**
10. Will BCSD require body armor? **No.**
11. Will BCSD require a body cam? **No.**
12. Can the 3 most recent comparable contracts be the same as the 5 references? **Yes.**
13. What additional training requirements do the officers need since none were listed on the RFP? **Requirements recommended by SLED.**
14. What will the officers do if they miss the ferry? **Daufuskie currently has an SRO. They would have to take the next one and pay would be deducted.**
15. Walden Security is a WBENC-certified business, will this fulfill the subcontractor requirements? **Subcontractors are not required. But yes, it would.**
16. What uniform does BCSD require? **The Vendor would design the uniform.**
17. What On-the-Job Training requirements do you have? How many hours? **This standard is proposed by the vendor and then accepted by the District.**
18. What specialized training is required? (CPR/AED/FA, Defensive Driving, etc.). **CPR, AED, and FA. Please review SLED Requirements.**
19. What annual refresher training is required (hours and topics)? **This standard is proposed by the vendor and then accepted by the District.**
20. What federal holidays are observed? Does your coverage change on holidays? **No coverage on holidays. School Calendar Attached.**
21. Is there any specified type of medical/physical/psychological examination required? If so, please describe. **Please review SLED Requirements.**
22. Are computers required for the supervisors/managers? If so, who provides? **BCSD provides devices to traveling supervisors and managers.**
23. Is earned vacation time to be honored by the awarded security services provider? **This is negotiable.**
24. What are the current position pay rates? **This information is available via a FOIA request.**
25. What are the current position bill rates? **This information is available via a FOIA request.**

26. We will require an NDA to be signed before we can share our financial statements, will BCSD be able to sign the NDA? **Yes.**
27. In RFP section 3.2.3, Beaufort County states that “It is the goal and the plan of the District for each location to have a School Resource Officer (SRO). This contract is to fill vacancies at locations that have not yet been assigned an SRO.” When an SRO is assigned to a location that does not yet have one, will the County retain the contracted security officer at that location? **This may be the case sometimes. Other times there will be a transition period and that guard may no longer be needed. All of this will be negotiated and discussed when the contract is executed.**
28. The cover page states that one electronic, redacted copy is required. However, on page 4, the RFP states that 2 electronic copies are required, where one is redacted. Which instruction is correct? **One USB will all files redacted and unredacted on the USB is acceptable.**
29. We interpret the RFP pages 4 and 18 that four USB drives are required, two for each set of electronic proposals (one USB for each technical proposal and one USB for each cost proposal). Is this correct? If not, how would you like us to submit electronic copies? **All files can be on one USB Drive.**
30. Is there a diverse supplier subcontracting goal for this contract? If so, what is it? **Our annual goal is 10% of our controllable budget.**
31. Will Beaufort County accept a national diverse supplier certification in lieu of a state- or local-issued certification to meet the business enterprise utilization RFP terms? **The Procurement Office will have to review this certification.**
32. Will Beaufort County allow us to store weapons onsite in a secure locker? **No.**
33. Will the security services vendor be required to provide traffic control on any public streets, or will it be on school property? **At times.**
34. What is the preferred transition timeline? **The awarded contract would be asked to start in August.**
35. Do offerors need to include one copy of financials per set (i.e., 7 copies) or is one copy of financials per submission sufficient? **One set of financials is enough.**
36. Will Beaufort County accept ACH as an alternate payment method? **This can be negotiated.**