

## RESERVOIR #1 EVALUATION

RFP # 2019-670

### Addendum #2

October 18, 2018



#### NOTICE TO RESPONDENTS

The following corrections, revisions, additions, and/or information for the above referenced project and shall be incorporated into the Plans, Specifications, and/or Contract Documents for the project as described below. The corrections, revisions, additions, and/or information shall henceforth be regarded as an integral part of the project, carrying the same weight and force as original sections of the plans, specifications, and/or contract documents.

Ensure that you indicate receipt of this Addendum on your Proposal.

Response to site visit questions on October 16, 2018

- Information on various infrastructure associated with Reservoir #1 & #3?

*Animas River Pump Station –original construction late 1950’s; improvements in 1982; reconstructed in 2007; 12” steel waterline from pump station to reservoir #1 constructed late 1950’s*

*The following documents will be posted to the City’s website on October 18, 2018:*

*Reservoir #1 As built 1986 (expansion project); original construction late 1950’s  
Reservoir #1 GeoTechnical Report (Sediment Removal Project) 2018  
Navajo Pump Station Plans, not as built  
City Property Map for Tiger Reservoir #3 area*

- Include architectural costs?  
*Yes, but may be estimated using a percentage of costs.*
- If new reservoir proposed, what happens to reservoir #1?  
*Reservoir #4 spoils would be hauled to reservoir #1 site.*
- Organizational Reference updated with October 31, 2018 due date; attached and posted to website.

End of Addendum #2

Issued by:

Kathy Lamb  
Finance Director  
October 18, 2018

**RFP 2019-670 RESERVOIR 1 EVALUATION**  
**Engineering Services**  
**ORGANIZATIONAL REFERENCE QUESTIONNAIRE**

**FOR:** \_\_\_\_\_  
(Name of Offeror)

This form is being submitted to your company for completion as a business reference for the company listed above. This form is to be returned to the City of Aztec via facsimile or e-mail at:

Name: Kathy Lamb, Procurement Manager  
Address: 201 W Chaco, Aztec NM 87410  
Telephone: 505-334-7653  
Fax: 505-334-7649  
Email: klamb@aztecnm.gov

no later than October 31, 2018, and **must not** be returned to the company requesting the reference.

For questions or concerns regarding this form, please contact the City of Aztec Procurement Manager listed above. When contacting us, please be sure to include the Request for Proposal number listed at the top of this page.

<b>Company providing reference</b>	
<b>Contact name and title/position</b>	
<b>Contact telephone number</b>	
<b>Contact fax number</b>	
<b>Contact e-mail address</b>	
<b>Project description</b>	
<b>Project dates (starting and ending)</b>	

QUESTIONS:

In what capacity have you worked with this vendor in the past?

How would you rate this firm's knowledge and expertise?

\_\_\_\_ (3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

COMMENTS:

How would you rate the vendor's flexibility relative to changes in the project scope and timelines?

\_\_\_\_ (3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

COMMENTS:

What is your level of satisfaction with hard-copy materials produced by the vendor?

\_\_\_\_ (3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

COMMENTS:

How would you rate the dynamics/interaction between the vendor and your staff?

\_\_\_\_ (3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

COMMENTS:

Who were the vendor's principal representatives involved in your project and how would you rate them individually? Would you comment on the skills, knowledge, behaviors or other factors on which you based the rating?

(3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

Name: \_\_\_\_\_ Rating: \_\_\_\_\_  
Name: \_\_\_\_\_ Rating: \_\_\_\_\_  
Name: \_\_\_\_\_ Rating: \_\_\_\_\_  
Name: \_\_\_\_\_ Rating: \_\_\_\_\_

COMMENTS:

How satisfied are you with the products developed by the vendor?

\_\_\_\_\_ (3 = Excellent; 2 = Satisfactory; 1 = Unsatisfactory; 0 = Unacceptable)

COMMENTS:

With which aspect(s) of this vendor's services are you most satisfied?

With which aspect(s) of this vendor's services are you least satisfied?

Would you recommend this vendor's services to your organization again?