

**SUPPLEMENTAL INFORMATION**  
**ADDENDUM NO. 1**

PROJECT: RFP No 17-001 - Solid Waste Collection & Recycling Services

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RFP No. 17-001 dated April, 2017 is hereby amended as noted herein : BIDDER TO ACKNOWLEDGE RECEIPT OF ADDENDUM BY SIGNING ON THE SIGNATURE LINE BELOW AND INCLUDING A COPY WITH SUBMITTED BID. FAILURE TO DO SO MAY, AT THE OWNER'S DISCRETION, SUBJECT THE BIDDER TO DISQUALIFICATION

- 1) QUESTION: On the document checklist page 3 it refers to a "Bid/Quote Submittal form, however, there does not seem to be a form with this title in the package. Where can we get a copy?  
ANSWER: This is Attachment A – Fee Proposal Form – please see revised Attachment A at the end of this Addendum.
- 2) QUESTION: Who bills the resident for this service?  
ANSWER: Effingham County Board of Commissioners.
- 3) QUESTION: There is a form on page 11 of the RFP package. What is the Title of this form and where is it required to be placed in our submittal?  
ANSWER: The form located on page 11 of the RFP does not have a title. It is for the vendor to verify that they have read and understand the proposal.
- 4) QUESTION: Section 3.1 page 12 shows historical collection figures that indicate approximately 15,500 homes, yet in the description above it states 20,955 homes. Which is accurate? How many homes are there?  
ANSWER: 21,468 – current tax records.
- 5) QUESTION: Section 3.7 page 15 shows a format for organizing the submittal. Please define what is referred to for item "F Appendices". Was this intended so say "Attachments"?  
ANSWER: Page 16 for the RFP, item 4.1.6 states:  
*Appendices:* Include any additional information you deem essential to a proper evaluation of your proposal not included in the preceding section. These Appendices should be relevant and brief. Contractor to include:
  - Drug/alcohol free workplace policy that applies to all applicable employees. This policy should include provisions for reasonable suspicion, pre-employment, and post-accident drug/alcohol testing.
  - Unpermitted Waste protocol.

- 6) QUESTION: Section 4.1 page 15 describes a 50 page limit. Are the forms provided in the package included in this limit? Are divider pages included?  
ANSWER: No, the forms in the bid packet are not considered part of the page limit. Divider pages are not considered part of the page limit. Pages can be printed on both sides.
- 7) QUESTION: Section 4.2 page 16 requests a "statement of disclosure". Is this satisfied by one of the provided attachments? If not what is expected to be included here?  
ANSWER: Please see revised Attachment D – Disclosure of Responsibility Statement at the end of this addendum.
- 8) QUESTION: How many back door service locations are there?  
ANSWER: Approx. 5 to 8.
- 9) QUESTION: Section 5.10 page 21 refers to commercial accounts. How many of these are there?  
ANSWER: See question 41.
- 10) QUESTION: What are the current rates for the services requested in this RFP?  
ANSWER: \$16.67 per month.
- 11) QUESTION: Who is responsible for disposal costs for each of the requested services?  
ANSWER: Contractor.
- 12) QUESTION: Who disposes of the scrap tires at the drop off center?  
ANSWER: Contractor.
- 13) QUESTION: What are the monthly tons collected for solid waste, recycling, yard waste and tires at the drop off center?  
ANSWER: Solid waste / recycling / yard waste: all waste collected is considered C&D debris. 986.34 tons were collected in the past 12 months. Tires: 2,087 tires were collected over the past 12 months.
- 14) QUESTION: Section 6.4 page 26 requires an option for multifamily recycling. Where should this be included in the submittal?  
ANSWER: See revised Attachment A - Fee Proposal Form at the end of this addendum.
- 15) QUESTION: Is yard waste required to be bagged, bundled or tied for collection?  
ANSWER: Page 51 of the RFP states:  
Yard Waste. Leaves, grass clippings, garden residue, mulch, tree trimmings, tree branches no more than four (4) feet in length and four (4) inches in diameter and that are bundled and tied, chipped shrubbery and other vegetative material generated from a residential yard or garden. Yard waste does not include tree stumps, rocks, and bulk soil or stone.
- 16) QUESTION: Attachment "A" beginning on page 29 states in bold print PLACE THIS FORM ON TOP OF PROPOSAL, yet the outline provided in Section 3.7 page 15 implies that these forms would be towards the back with the "appendices". Where exactly should it be?  
ANSWER: Attachment A, the Fee Proposal Form should be placed on the top of the proposal.

- 17) **QUESTION:** Item 5.10 of the RFP states “Contractor must provide one (1) new 90+ gallon wheeled receptacle for solid waste collection and one (1) new 90+ gallon wheeled receptacle for recycling collection to eligible commercial premises” and “Contractor must provide one (1) new 90+ gallon or more wheeled receptacle for solid waste collection and one (1) new 90+ gallon wheeled receptacle for recycling collection to every residential premises suitable for occupancy in the unincorporated area of the County” – can the receptacles provided be used provided that they are in like-new condition?  
**ANSWER:** Vendor to bid new carts but Effingham County reserves the right to negotiate for “like-new” carts.
- 18) **QUESTION:** Will the Board of Commissioners be willing to re-negotiate the contract should unforeseen legislation be passed that affects the terms, such as glass no longer being considered a recyclable material?  
**ANSWER:** Yes. If the Contractor incurs significant additional costs as the result of a change in state or federal law, the Contractor shall deliver a written notice to the County identifying the change in law and the impact of that change in law on the Agreement. The County and the Contractor shall make a good faith effort to negotiate and mutually amend the Agreement if necessary. If a change in law occurs, the Contractor is obligated to take all reasonable steps to mitigate the adverse impact of such change of law upon the Agreement.
- 19) **QUESTION:** Back door / side door service is offered in certain circumstances. Can it also be offered as an additional service upon request for an additional fee?  
**ANSWER:** Yes. Please see revised Attachment A – Fee Proposal Form at the end of this addendum. If the Board of Commissioners decide to include this service in the contract, the contractor will bill the customer directly for the service.
- 20) **QUESTION:** Who will be the contact person in case of hydraulic leaks etc.?  
**ANSWER:** A person will be named before the start of the contract.
- 21) **QUESTION:** Does the County supervise the inmates at the convenience center?  
**ANSWER:** No, the contractor will supervise the inmates. The only inmates used are minimum security and the contractor will need their employees at the convenience center to take a course at the Prison (approximately an hour or so) to learn the guidelines on supervising inmates. The prison delivers and picks-up the inmates from the convenience center daily but are restricted as to what times they can pick up and deliver. Should the contractor wish to return the inmates at the end of the day to allow them more time at the convenience center that would be allowed.
- 22) **QUESTION:** Can an option be added to the RFP for glass as a recycling item – a price including glass and a price excluding glass?  
**ANSWER:** No.
- 23) **QUESTION:** Please provide historical tonnages from the convenience center.  
**ANSWER:** Solid waste / recycling / yard waste: all waste collected is considered C&D debris. 986.34 tons were collected in the past 12 months. Tires: 2,087 tires were collected over the past 12 months.

24) **QUESTION:** Please provide data from 2016 to present month from bills.

**ANSWER:**

INVOICE DATE	RESIDENTIAL UNITS	RECYCLING UNITS	ADDITIONAL CAN(S)
<b>2016:</b>			
1/31/2016	16130	16130	798
2/28/2016	16772	16772	816
3/31/2016	16202	16202	800
4/30/2016	16232	16232	802
5/31/2016	16261	16261	804
6/30/2016	16302	16302	806
7/31/2016	16334	16334	808
8/31/2016	16380	16380	809
9/30/2016	16419	16419	809
10/31/2016	16469	16469	811
11/30/2016	16678	16678	812
12/31/2016	16724	16724	813
<b>2017:</b>			
1/31/2017	16769	16769	814
2/28/2017	16772	16772	816
3/31/2017	16826	16826	820

25) **QUESTION:** Item 5.10 of the RFP states “The receptacles must be made from high density plastics containing post-consumer recycled content and be recyclable with recessed wheels”

**ANSWER:** Recessed wheels are not a requirement. Wheels are a requirement.

26) **QUESTION:** Item 4.6 of the RFP states “Effingham County shall have the right to terminate any contract to be made hereunder for its convenience by giving written notice 30 days in advance of its election to do so and by specifying the effective date of such termination” can this be amended to termination for cause due to the large amount of time and money that will be invested in the contract by contractor?

**ANSWER:** The following will be added to the contract:

*“This Agreement shall be effective and binding on the date that the last authorized signature is affixed and performance of such Agreement shall begin on November 1,*

*2017. The initial agreement shall terminate on June 30, 2018. There will be three (3) automatic single-year renewal periods unless this Agreement is terminated for cause. This Agreement shall terminate completely on June 30, 2021 unless terminated earlier for cause or in accordance with O.C.G.A. §36-60-13.*

*The County may terminate this Agreement for cause and be relieved of making any payments to Contractor and all duties to Contractor should the Contractor fail to perform any obligations, tasks, work required, or conditions of this Agreement. If the County intends to terminate this Agreement for cause, the County must notify the Contractor in writing, specifying the cause, extent and effective date of the termination. The Contractor shall have fifteen (15) days after the date of the written notice from the County to cure the stated cause for termination. If the default is not cured within fifteen (15) days or by any time period mutually agreed upon by the parties, this Agreement shall be terminated.*

*In the event of such termination, the County may proceed with the work in any manner deemed proper by the County. All costs to the County shall be deducted from any sum otherwise due the Contractor and the balance, if any, shall be paid to the Contractor upon demand. The rights and remedies of the County provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.*

*This Agreement shall terminate absolutely and without further obligation on the part of County at the close of the fiscal year in which it was executed and at the close of each succeeding fiscal year for which it may be renewed as provided for in O.C.G.A. §36-60-13, the provisions of which are incorporated herein. This Agreement shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the County under this Agreement in accordance with O.C.G.A. §36-60-13”*

27) **QUESTION:** Does the contractor bill a changing number every month with addition and deletion of customers?

**ANSWER:** Yes.

28) **QUESTION:** Item 3.3 part c. of the RFP states the 10% of the evaluation will be awarded for Local Business – please specify what is considered a local business.

**ANSWER:** Local Business has been removed and the allocated 10% has been moved to the cost proposal – see below

**c. Evaluation Method**

Each proposal will be reviewed by an evaluation team. The evaluation will involve a holistic review of all material provided with a distinct interest in the following components (in no particular order):

- 10% have at least three (3) years’ experience in Municipal Solid Waste contracts of equal or similar size.
- 5% Service Provider's proven ability to provide innovative, cost-effective service
- 15% Service Provider's proven track record of responsiveness to time limitations and deadlines.
- 25% Service Provider's proven track record of quality of performance. Service Provider's capacity to perform.
- ~~35%~~ 45% Service Provider's cost proposal.
- ~~10%~~ ~~Local Business~~

- 29) QUESTION: Does everyone have a recycling cart at the present time?  
ANSWER: Yes.
- 30) QUESTION: Is yard trash a subscription?  
ANSWER: The County does not currently offer yard trash pick-up.
- 31) QUESTION: Would the County consider changing the yard waste from a subscription to a call in service?  
ANSWER: The County does not currently offer yard trash pick-up.
- 32) QUESTION: If the County does start to offer yard waste collection either subscription or as a call in service, can yard waste requests be collected with regular waste?  
ANSWER: Yes, provided that it is picked up and disposed of in compliance with all State and Federal Laws.
- 33) QUESTION: Is the convenience center per haul or flat fee?  
ANSWER: It is currently based upon the tonnage. The new contract will be a flat fee that the contractor will charge the County.
- 34) QUESTION: Item 5.10 part a. of the RFP states “Failure by contractor to repair or replace a receptacle within 48 hours of notification of disrepair will result in a \$100.00 fine per occurrence” yet Item 5.10 part b.states “If the Contractor fails to deliver new curbside carts in a timely manner for new customers, the County will assess performance failure deductions in the amount of \$100.00 per occurrence. Timely shall mean that the carts are to be delivered not later than five (5) business days from the time the County places the order with the Contractor”. Can the fine for the repair or replacement of a cart in disrepair be changed to within five (5) business days?  
ANSWER: Yes. Please amend Item 5.10 part a. of the RFP to read: “Failure by contractor to repair or replace a receptacle within ~~48 hours~~ five (5) business days of notification of disrepair will result in a \$100.00 fine per occurrence”
- 35) QUESTION: Is there any data on liquidated damages that have been assessed on the current contract?  
ANSWER: There have not been any liquidated damages assessed.
- 36) QUESTION: Can the Language regarding the documentation of issues before fines are levied be worked on?  
ANSWER: Per item 5.12 of the RFP, written notice of the complaint must be received by the vendor from the customer or from county staff. It is the vendor’s responsibility to show that the issue was resolved within the time frame listed.
- 37) QUESTION: Please provide an address list for all collections in excel format.  
ANSWER: The County does not have this information.
- 38) QUESTION: Can the solid waste collection and the recycling collection be done on different days or must they be done on the same day?  
ANSWER: Per Item 5.1 of the RFP - Refuse is collected on the same day every week and recycling on the same day every other week.

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The collections do not need to be done on the same day as each other, but the days of the week that collections are made must remain the same. For example – refuse can be collected every Monday and recycling can be collected every other Wednesday.

39) QUESTION: Would the County consider operating the Convenience Center 5 days a week and having the employee at the Convenience Center be the Vendor’s representative for the County per Item 5.15 of the RFP?

ANSWER: No.

40) QUESTION: Regarding the neighborhood cleanup projects (Item 6.6 of the RFP) can a list be provided of the items that vendor is expected to take? And a list of prohibited items.

ANSWER: Vendor is expected to take Solid Waste, White Goods and Furniture as defined in Attachment K of the RFP. Vendor is not expected to take Hazardous Waste as defined in Attachment K of the RFP. Vendor is not expected to take tires.

41) QUESTION: Please confirm the correct size and amount of containers at the County Sites per Item 6.7 of the RFP. And please advise how often the containers at the County sites are collected.

DEPARTMENT NAME	DEPARTMENT ADDRESS	SIZE OF WASTE RECEPTACLE	Collected:
Goshen Apartments	Goshen & Hwy 21, Rincon, GA 31326	8yd x 1	1x per week
Ball Field	Honeyridge Road, Springfield, GA 31329	8yd x 1	1x per week
Annex	768 GA Hwy 119 S, Springfield, GA 31329	8yd x 2	2x per week
Prison	321 GA Hwy 119 S, Springfield, GA 31329	8yd x 6	2x per week
Animal Shelter	321 GA Hwy 119 S, Springfield, GA 31329	8yd x 1	2x per week
Jail	130 1 <sup>st</sup> Street Extension, Springfield, GA 31329	8yd x 2	2x per week
New Courthouse (Judicial Complex)	700 North Pine Street, Springfield, GA 31329	10yd x 1	2x per week
Historic Courthouse	901 North Pine Street, Springfield, GA 31329	8yd x 1	2x per week
Convenience Center	2750 Courthouse Road, Guyton, GA 31312	8yd x 1	1x per week
Waste Water Treatment Plant	805 Low Ground Road, Guyton, GA 31312	2yd x 1	1x per week
Sandhill Athletic Park	199 Stagecoach Avenue, Guyton, GA 31312	8yd x 1	1x per week

42) QUESTION: (i) Is the front load container listed at the Waste Water Treatment Plant in Item 6.7 of the RFP for regular waste or for “cake”? (ii) If it is for regular waste, does the County wish to have one for “cake” and one for regular waste?

ANSWER: (i) Regular waste. (ii) No.

- 43) QUESTION: Would the County consider offering recycling as a subscription service (for a fee to the citizens) together with recycling centers placed at various locations around the County that are free?  
ANSWER: No.
- 44) QUESTION: Can the bidder supply an alternate proposal?  
ANSWER: No.
- 45) QUESTION: The Fee proposal form included as Attachment A in the RFP shows that the lowest responsive and responsible bidder will be determined only by the cost of solid waste collection and recycling collection – please advise.  
ANSWER: See revised Attachment A - Fee Proposal Form at the end of this addendum.
- 46) QUESTION: What is the current monthly charge per cart from the current contractor (Republic) for residential garbage services?  
ANSWER: \$12.31.
- 47) QUESTION: Same question as above for recycling services per cart?  
ANSWER: \$3.23.
- 48) QUESTION: Same question as above as to the monthly fee to run the convenience center?  
ANSWER: There is no monthly fee. The contractor collects a fee of \$0.08c per pound. Any additional monies required to operate the convenience center are billed to the County as a flat fee. No money is remitted to the County.
- 49) QUESTION: Can the County provide any current data on the amount of recycling tons that are collected? Or, the number of active participants in recycling services?  
ANSWER: Annual average: 2,900 tons. About 55% of total residents participate.
- 50) QUESTION: Can the County provide any data on the number of monthly hauls and/or tons generated at the convenience center? More importantly, can this data be separated as to garbage, yard debris, bulk waste, recyclables and tires?  
ANSWER: Solid waste / recycling / yard waste: all waste collected is considered C&D debris. 986.34 tons were collected in the past 12 months. Tires: 2,087 tires were collected over the past 12 months.
- 51) QUESTION: Is the convenience center only meant to service residential customers or can commercial contractors dispose of waste there?  
ANSWER: Residential customers. Contractor to request proof of Effingham County residency before accepting trash. The Board of Commissioners will revisit the idea of allowing commercial waste.
- 52) QUESTION: I think I understand there is a .08 cents per pound charge at the convenience center that the contractor collects and the county gets .03 cents of that. Is that correct? How does the county get there .03 cents? Does the contractor pay the county monthly? Is there a minimum amount of pounds a customer can be charged or is even the smallest load charged at exactly .08 cents per pound?  
ANSWER: The contractor collects a fee of \$0.08c per pound. Any additional monies required to operate the convenience center are billed to the County as a flat fee. No



money is remitted to the County. There is no minimum amount – the customer is charged \$0.08 cents per pound regardless of the amount of recycling they bring.

53) QUESTION: Does the county have possession of the current contractor’s route days and boundaries and would this be provided to a new contractor if selected?

ANSWER: No.

54) QUESTION: Does the contractor bill the county for all the residents for recycling services regardless of how many participate in recycling?

ANSWER: Yes.

55) QUESTION: Can residents who are not physically disabled or elderly choose to have side door pickup or is this service only for elderly and handicapped? If yes, then is any surcharge for this (to non-disabled or non- elderly) charged directly to the customer from contractor or thru the county bill from the contractor?

ANSWER: Yes. Please see revised Attachment A – Fee Proposal Form at the end of this addendum. If the Board of Commissioners decide to include this service in the contract, the contractor will bill the customer directly for the service.

56) QUESTION: For commercial dumpster services for county buildings can the county provide the level of service (the # of pickups per week) at each location?

ANSWER: See question 41.

57) QUESTION: Please provide route maps for both recycling and trash collection.

ANSWER: The County does not have this information.

58) QUESTION: How many routes are collected for trash and on which days, and the same for recycling.

ANSWER: 5 for trash and 2 for recycle daily.

59) QUESTION: Please provide address listing in excel format for all homes currently serviced.

ANSWER: The County does not have this information.

60) QUESTION: Section 3.1 – Background:

a. The RFP quotes 20,955 housing units, 374 miles of paved road, 113 miles of dirt roads, and 153 miles of mixed-surface roads. This appears to be for the entire county, including municipalities. Are numbers available for unincorporated Effingham County?

b. Additionally, will invoice details/house counts for 2016 be made available?

ANSWER:

a. Unincorporated Effingham County – 21,468 housing units, 375.82 miles of paved roads, 153.23 miles of ash roads and 114.88 miles of dirt roads.

b. See question 24.

61) QUESTION: Section 3.3C – Evaluation Method:

a. What is considered a local business?

ANSWER: See question 28.

- 62) **QUESTION:** Section 3.3F – Fee Proposal Form:  
a. For the purposes of a level playing field, all bidders are expected to begin the contract with brand-new trucks and carts, correct?

**ANSWER:** No.

**For the trucks**

Item 5.9 Collection Equipment of the RFP states:

**5.9 COLLECTION EQUIPMENT**

- a. Each collection vehicle must meet industry standards, licensure and approval by the County. In addition, Contractor shall comply with applicable U.S. Environmental Protection Agency standards and Georgia Department of Transportation regulations. At no time during the term of a contract resulting from this RFP or during any extension of said contract will the Contractor include any vehicles/equipment in the fleet being provided for Effingham County that is more than five (5) years old. Contractor will provide a complete list of their fleet (or anticipated fleet) with their proposal – see Attachment I (use additional pages if necessary).
- b. Contractor will provide an alternate fee proposal price for providing vehicles that are not more than 3 years old.

**For the carts** – Vendor to bid new carts but Effingham County reserves the right to negotiate for “like-new” carts.

- 63) **QUESTION:** Section 3.6 – Confidentiality of Documents:

- a. Will all pricing be read aloud at 10:00 A.M. on 6/21?

**ANSWER:** As only 35% of the award is based upon the fee proposal, the details of each proposal will remain confidential until a contract is in place.

- 64) **QUESTION:** Section 5.3 – Service Fees:

- a. Does the County have a list of house addresses which could be provided in excel format?
- b. What happens when a resident does not pay their taxes? How are stops/starts/suspensions communicated to the hauler?
- c. If there are subscription services (i.e., YW, side-door), how will they be billed?

**ANSWER:**

- a. No.
- b. The county will communicate in writing any need to stop/start or suspend a service.
- c. If the Board of Commissioners decide to include these services in the contract, the contractor will bill the customer directly for the service.

- 65) **QUESTION:** Section 5.3 B – Change in Fees:

- a. What about unforeseen increases in disposal, such as a pass-along increase in the host fee for the landfills (i.e., \$3 landfill host fee the state of Georgia is looking to pass along or a new EPA/DNR regulation)?

**ANSWER:** If the Contractor incurs significant additional costs as the result of a change in state or federal law, the Contractor shall deliver a written notice to the County identifying the change in law and the impact of that change in law on the Agreement. The County and the Contractor shall make a good faith effort to negotiate and mutually amend the Agreement if necessary. If a change in law occurs, the Contractor is obligated to take all reasonable steps to mitigate the adverse impact of such change of law upon the Agreement.

- 66) QUESTION: Section 5.3C – Additional Services:
- a. Is Republic currently offering side-door service to residents who do not qualify for the free side-door service?
  - b. What is the criteria used to determine qualification for side-door service (i.e., doctor’s letter)?
  - c. If so, what is Republic currently charging customers for side-door service and how many residents are currently participating in it?
  - d. How many houses get side-door because of special needs?

ANSWER:

- a. No.
  - b. Side door or back door collection service is offered to elderly or disabled residents as designated by the County who are physically unable to place the cart at the roadside. Such exceptions for elderly and disabled residents will be granted by the County only if there is no other occupant of the residential premises physically capable of placing the cart at roadside and the resident provides an affidavit or other documentation from a physician certifying the physical limitation or disability.
  - c. N/A.
  - d. See question 8.
- 67) QUESTION: Section 5.4A – Service Days & Hours:
- a. Could service possibly begin at 6:00 A.M. or is there a county ordinance prohibiting that?

ANSWER: No.

- 68) QUESTION: Section 5.4B – Holiday Schedule:
- a. How are residents currently being notified of holidays/changes in service (i.e., phone blast, mailer, e-mail)?
  - b. Is there a preferred method?

ANSWER:

- a. County website and newspaper.
  - b. No.
- 69) QUESTION: Section 5.6.1 A – Routing:
- a. VIN numbers; given a brand-new fleet, VIN numbers might not be available 45 days prior to start of service. Will it be acceptable to provide a full listing at the commencement of service?
  - b. Can bidders get current, detailed route sheets from current hauler with stops, tonnages, fuel utilization, etc.?

ANSWER:

- a. See question 62 - a new fleet is not required. However, should new, or ‘new to contractor’ trucks be purchased to fulfill the contract, VIN numbers can be provided upon commencement of service.
  - b. See question 53.
- 70) QUESTION: Section 5.7 – Access
- a. Is there a requirement for sufficient turn-around areas on the unpaved driveways/roads?

ANSWER: No.

71) QUESTION: Section 5.9 F – Hydraulic Leaks

- a. Who will the contact within the county be?
- b. How are these currently being handled?

ANSWER:

- a. A person will be named before the start of the contract.
- b. The contractor is to notify the County’s designated representative within two hours of any spillage or leakage issues. If the Contractor fails to notify the County’s designated representative within 2 hours of any spillage or leakage incidents, the County may assess performance failure in the amount of \$100.00 per occurrence. If the Contractor fails to follow the cleanup plan when an unforeseen spill or a consistent leakage occurs, the County may assess performance failure deductions in the amount of \$100.00 per occurrence.

72) QUESTION: Section 5.10 – Receptacle Specifications

- a. Our understanding is all haulers are required to provide new garbage and recycling carts. Please confirm.

ANSWER: Vendor to bid new carts but Effingham County reserves the right to negotiate for “like-new” carts.

73) QUESTION: Section 5.11 – Special Receptacle Roll-out Service

- a. Is this currently offered?
- b. If so, how much are residents being charged?
- c. How many residents currently subscribe?

ANSWER:

- a. Yes.
- b. Only elderly and disabled residents are offered this service – there is no additional charge.
- c. See question 8.

74) QUESTION: Section 5.15 – Administrative Personnel

- a. Could this be temporary (i.e., a representative in-house during the transition as opposed to full-term)?

ANSWER: No.

75) QUESTION: Section 5.17 – Convenience Center

- a. Who is responsible for maintaining scales and scheduling service or calibration?
- b. Can the Yard Waste cans be 30-yard as opposed to 40-yard?
- c. What is the current cost for residents to drop tires?
- d. Who pays for hauling and disposal of tires?
- e. Who pays for scale-house operations (utilities, computers, phones, internet)?
- f. Who pays for and supervises inmates?
- g. Can Yard waste be burned at the convenience center?
- h. Who is paying for haul bills from Convenience Center?

ANSWER:

- a. Contractor will make maintenance and service requests to the County. The County will schedule and pay for services.
- b. Yes.
- c. Car \$3.00 off rim - \$5.00 on rim  
Large Truck \$8.00 off rim - \$20.00 on rim  
Farm/Tractor \$15.00 off rim - \$35.00 on rim

Off Road Tires \$.15 per lb off rim

- d. Contractor.
- e. The County pays the utilities for the scale house – contractor will provide their own network connection, switch, computers and phones.
- f. There is no ‘cost’ associated with inmate labor at the convenience center. The contractor will supervise the inmates. The only inmates used are minimum security and the contractor will need their employees at the convenience center to take a course at the Prison (approximately an hour or so) to learn the guidelines on supervising inmates. The prison delivers and picks-up the inmates from the convenience center daily but are restricted as to what times they can pick up and deliver. Should the contractor wish to return the inmates at the end of the day to allow them more time at the convenience center that would be allowed.
- g. No.
- h. Contractor.

76) QUESTION: Section 6.4 – Collection of Recyclables

- a. Is the County willing to forego the collection of glass as it is not economically viable or feasible to recycle it at this time?
- b. Is there a current participation rate for county recycling? Is the current recycling monthly tonnage report for the past year available and can it be shared with bidders?

ANSWER:

- a. No.
- b. Annual average: 2,900 tons. About 55% of total residents participate.

77) QUESTION: Section 6.6 - Neighborhood clean-up projects

- a. Is there an amount not to exceed (i.e., cap on number of pulls/loads in total)?

ANSWER: See Section 6.6 of the RFP. There is no cap.

78) QUESTION: Attachment A – Front-end cans @ county facilities

- a. Can we get a frequency on how many times per week these are currently being collected and do away with the tipping fee component on that pricing section, as that is not how front-end pricing is calculated?
- b. Is there currently a quick-pay discount in place and what are the current discount terms?
- c. The RFP language calls for county facilities at no charge, yet the pricing attachment clearly asks for numbers for those services. Please clarify

ANSWER:

- a. See question 41. Yes - see revised Attachment A – Fee Proposal Form at the end of this addendum.
- b. No.
- c. County facilities will not be charged for trash collection and recycling. The pricing attachment is for front load receptacles and roll offs.

79) QUESTION: Attachment I – Fleet listing

Does this relate to the bidder’s current fleet or the anticipated fleet to service Effingham County? If it refers to the new fleet, will it suffice to provide this at the service start date as the trucks will take 3-4 months to order new?

ANSWER: Anticipated fleet to be used for the Effingham County contract. See question 69 regarding fleet listing.

- 80) **QUESTION:** Definitions –
- a. White Goods/Furniture are NOT part of this contract, correct?
  - b. Collection Personnel – are there current guidelines for NOT meeting County specs, particularly in light of the utilization of inmates in certain areas?

**ANSWER:**

- a. White goods are not part of the residential collection, they are only accepted at the convenience center - see 'White Goods & Furniture' listed on Attachment K of the RFP.
- b. No.

- 81) **QUESTION:** Term of Contract –
- a. Are there cause provisions in regards to contract cancellation?
  - b. Will contractor be given notice and an opportunity to cure prior to cancellation rather than a blind clause, considering bidders are looking to expend upwards of \$4 million to begin this contract?

**ANSWER:**

- a. See question 26.
- b. See question 26.

- 82) **QUESTION:** Vendor Default – what is considered a vendor default?
- ANSWER:** Failure to perform any obligations, tasks, work required, or conditions of the RFP/Agreement.

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Item 6.1 of the RFP states:

**6.1 COUNTY FACILITIES WASTE AND RECYCLABLES COLLECTION**

Beginning on the service commencement date, Contractor shall collect all waste and recyclables placed inside receptacles at sites located at County buildings or facilities in both the un-incorporated areas and the incorporated municipalities as scheduled through mutual agreement, with no charge to the County. Contractor shall provide the County with receptacles in sufficient number and capacity to contain such waste and recyclables.

Please note that “County buildings or facilities” includes Springfield Library located at 810 GA-199, Springfield, GA 31329.

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Please note that the RFP schedule has been changed, revised schedule shown below:

**1.3 RFP SCHEDULE:**

Request for Proposal	Date/ Time
Owner issues public advertisement of RFP	Thursday 04-06-17
Pre-Proposal Conference (if scheduled)	10.00am (local time) Tuesday 04-25-17
Deadline for submission of written questions	10.00am (local time) Wednesday 05-03-17
Addendum issued to answer questions (if any) and posted online at <a href="http://www.effinghamcounty.org">www.effinghamcounty.org</a>	5.00pm (local time) <del>Tuesday 05-09-17</del> <b>Wednesday 05-31-17</b>

Addendum No.1  
RFP No 17-001 - Solid Waste Collection & Recycling Services

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Deadline for submission of Proposals	10.00am (local time) <del>Wednesday 06-21-17</del> <b>Wednesday 06-28-17</b>
Proposal & Contract go before the Board of Commissioners for approval	5.00pm (local time) Tuesday 07-18-17
Results posted online at <a href="http://www.effinghamcounty.org">www.effinghamcounty.org</a>	5.00pm (local time) Wednesday 07-19-17
Contract start date	November 1, 2017

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**PLACE THIS FORM ON TOP OF PROPOSAL**

**ATTACHMENT A**

**FEE PROPOSAL FORM – Trucks no more than 5 years old (page 1 of 5)**

<b>Solid Waste</b> <span style="color: red; font-weight: bold;">These fees will be the basis for determining lowest responsive and responsible bidder.</span>					
Weekly Collection and Disposal of Solid Waste	Per Unit Cost – One (1) Solid Waste Bin	Multiply	Current Year Estimated Solid Waste Units	Annual Cost multiplied by Current Year Estimated Units	Total Bid
BASE YEAR	\$	X	195750	\$	\$
Option Year 1	\$			\$	Average Total Cost – Years 1-4 (2)
Option Year 2	\$			\$	
Option Year 3	\$			\$	
Option Year 4	\$			\$	

<b>Recycling</b> <span style="color: red; font-weight: bold;">These fees will be the basis for determining lowest responsive and responsible bidder.</span>					
Bi-Weekly Collection and Disposal of Recyclables	Per Unit Cost – One (1) Recyclable Bin	Multiply	Current Year Estimated Recyclable Units	Annual Cost multiplied by Current Year Estimated Units	Total Bid
BASE YEAR	\$	X	195750	\$	\$
Option Year 1	\$			\$	Average Total Cost – Years 1-4 (2)
Option Year 2	\$			\$	
Option Year 3	\$			\$	
Option Year 4	\$			\$	

<b>1) Aggregate Annual Solid Waste and Recycling Base Year Cost</b>	\$
<b>2) Average Aggregate Annual Solid Waste and Recycling Option renewal Cost Years 1 – 4</b>	\$
<b>Total Aggregate Costs (Base Year and Option Renewal Years)</b>	\$



**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 5 years old (page 2 of 5)**

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	10yd					
Haul Fee	10yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	10yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	8yd					
Haul Fee	8yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	8yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	2yd					
Haul Fee	2yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	2yd					

**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 5 years old (page 3 of 5)**

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
Service Description	Unit Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Rolloff - (each) - Rental Fee	20yd					
Haul Fee	20yd					
TOTAL PER ROLLOFF (each)	20yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
Service Description	Unit Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Rolloff - (each) - Rental Fee	30yd					
Haul Fee	30yd					
TOTAL PER ROLLOFF (each)	30yd					

<b>CONVENIENCE CENTER</b>					
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)					
Service Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Annual Operating Fee					

<b>MULTIFAMILY COMPLEXES</b>					
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)					
Service Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Recycling Lidded Containers (annual cost per container)					

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**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 5 years old (page 4 of 5)**

<b>ADDITIONAL FEES</b>						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Special Projects	Lump Sum					
Additional Solid Waste Collection Container	Annual per unit					
Additional Recycling Container	Annual per unit					
Roll-Out / Backdoor Services	Annual Per Household Pick-up					
Deduction for not providing on-site Admin. employee(s)(section 5.15)	Annual -Each					
Yard Waste Collection	Per Household Pick-up					

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**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 5 years old (page 5 of 5)**

If Bidder offers a discount, on invoices paid within thirty (30) days of receipt\* please list here (discount offered must be at least one half of one percent and a minimum of \$5.00):

*Discount offered on invoices paid within 30 days of receipt : \_\_\_\_\_ %*

\*the percent of discount (highest discount prevails) may be used in the event of tie bids.

Proposing Company Contact Information:

Company Name:		
Billing Address:		Telephone:
Service Address:		Telephone:
Representative Name:		
Representative Contact Address:		Telephone: E-Mail:

It is agreed by the undersigned offeror that the signature and submission of this proposal represents the vendor's acceptance of all terms, conditions and requirements of specifications and, if awarded, the proposal will become part of the contract agreement between the parties.

Signed: (sign manually, in ink) \_\_\_\_\_  
(Signature of Authorized Representative of the Company)

Name Printed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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**ATTACHMENT A**

**FEE PROPOSAL FORM – Trucks no more than 3 years old (page 1 of 5)**

<b>Solid Waste</b> <span style="color: red; font-weight: bold;">These fees will be the basis for determining lowest responsive and responsible bidder.</span>					
Weekly Collection and Disposal of Solid Waste	Per Unit Cost – One (1) Solid Waste Bin	Multiply	Current Year Estimated Solid Waste Units	Annual Cost multiplied by Current Year Estimated Units	<b>Total Bid</b>
BASE YEAR	\$	X	195750	\$	\$
Option Year 1	\$			\$	Average Total Cost – Years 1-4 (2)
Option Year 2	\$			\$	
Option Year 3	\$			\$	
Option Year 4	\$			\$	

Base Year Total Cost (1)

Average Total Cost – Years 1-4 (2)

<b>Recycling</b> <span style="color: red; font-weight: bold;">These fees will be the basis for determining lowest responsive and responsible bidder.</span>					
Bi-Weekly Collection and Disposal of Recyclables	Per Unit Cost – One (1) Recyclable Bin	Multiply	Current Year Estimated Recyclable Units	Annual Cost multiplied by Current Year Estimated Units	<b>Total Bid</b>
BASE YEAR	\$	X	195750	\$	\$
Option Year 1	\$			\$	Average Total Cost – Years 1-4 (2)
Option Year 2	\$			\$	
Option Year 3	\$			\$	
Option Year 4	\$			\$	

Base Year Total Cost (1)

Average Total Cost – Years 1-4 (2)

<b>1) Aggregate Annual Solid Waste and Recycling Base Year Cost</b>	\$
<b>2) Average Aggregate Annual Solid Waste and Recycling Option renewal Cost Years 1 – 4</b>	\$
<b>Total Aggregate Costs (Base Year and Option Renewal Years)</b>	\$

**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 3 years old (page 2 of 5)**

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	10yd					
Haul Fee	10yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	10yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	8yd					
Haul Fee	8yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	8yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Front Load Receptacle – (each) - Rental Fee	2yd					
Haul Fee	2yd					
TOTAL PER FRONT LOAD RECEPTACLE (each)	2yd					

**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 3 years old (page 3 of 5)**

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
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Service Description	Unit Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Rolloff - (each) - Rental Fee	20yd					
Haul Fee	20yd					
TOTAL PER ROLLOFF (each)	20yd					

<b>COUNTY BUILDINGS</b> These fees will be the basis for determining lowest responsive and responsible bidder.						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
Service Description	Unit Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Rolloff - (each) - Rental Fee	30yd					
Haul Fee	30yd					
TOTAL PER ROLLOFF (each)	30yd					

<b>CONVENIENCE CENTER</b>					
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)					
Service Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Annual Operating Fee					

<b>MULTIFAMILY COMPLEXES</b>					
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)					
Service Description	Base Year Fee	Option Year 1	Option Year 2	Option Year 3	Option Year 4
Recycling Lidded Containers (annual cost per container)					

**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 3 years old (page 4 of 5)**

<b>ADDITIONAL FEES</b>						
(the prices listed in this table are to be inclusive of performing all Scope of Services as described within the RFP)						
<b>Service Description</b>	<b>Unit Description</b>	<b>Base Year Fee</b>	<b>Option Year 1</b>	<b>Option Year 2</b>	<b>Option Year 3</b>	<b>Option Year 4</b>
Special Projects	Lump Sum					
Additional Solid Waste Collection Container	Annual per unit					
Additional Recycling Container	Annual per unit					
Roll-Out / Backdoor Services	Annual Per Household Pick-up					
Deduction for not providing on-site Admin. employee(s)(section 5.15)	Each					
Yard Waste Collection	Per Household Pick-up					

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**ATTACHMENT A**

**FEE PROPOSAL FORM - Trucks no more than 3 years old (page 5 of 5)**

If Bidder offers a discount, on invoices paid within thirty (30) days of receipt\* please list here (discount offered must be at least one half of one percent and a minimum of \$5.00):

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\*the percent of discount (highest discount prevails) may be used in the event of tie bids.

Proposing Company Contact Information:

Company Name:		
Billing Address:		Telephone:
Service Address:		Telephone:
Representative Name:		
Representative Contact Address:		Telephone: E-Mail:

It is agreed by the undersigned offeror that the signature and submission of this proposal represents the vendor's acceptance of all terms, conditions and requirements of specifications and, if awarded, the proposal will become part of the contract agreement between the parties.

Signed: (sign manually, in ink) \_\_\_\_\_  
(Signature of Authorized Representative of the Company)

Name Printed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

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## **ATTACHMENT D**

### **DISCLOSURE OF RESPONSIBILITY STATEMENT (page 1 of 2)**

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.
2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.
3. List any convictions or civil judgments under states or federal antitrust statutes.
4. List any violations of contract provisions such as knowingly failing (without good cause) failing to perform, or unsatisfactory performance, in accordance with the specifications of a contract.
5. List any prior suspensions or debarments by any governmental agency.
6. List any contracts not completed on time.
7. List any penalties imposed for time delays and/or quality of materials and workmanship.
8. List any documented violations of federal or any state labor laws, regulations, or standards, and any occupational safety and health rules.
9. List any potential conflicts of interest your firm may have in performing the requested services.
10. List any potential conflicts of interest that any members of your firm may have in performing the requested services.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

**DISCLOSURE OF RESPONSIBILITY STATEMENT (page 2 of 2)**

I, \_\_\_\_\_, as \_\_\_\_\_  
Name of individual Title & Authority

of \_\_\_\_\_, declare under oath that the above statements,  
Company Name

including any supplemental responses attached hereto, are true.

\_\_\_\_\_  
Signature

State of: \_\_\_\_\_

County of : \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_ 2017

by \_\_\_\_\_ representing him/herself to be

\_\_\_\_\_ of the company named.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_, 20\_\_\_\_\_

Addendum No.1  
RFP No 17-001 - Solid Waste Collection & Recycling Services

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All other terms and conditions in RFP 17-001 remain unchanged.

Effingham County reserves the right to reject any and all proposals, to waive any technicalities or irregularities and to award the offer based upon the most responsive, responsible submission.

Please sign receipt of this Addendum No. 1 below:

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**END OF ADDENDUM NO. 1**

**PRE-BID SITE VISIT AND MEETING SIGN IN SHEET**

**PROJECT : RFP No 17-001 - Solid Waste Collection & Recycling Services**

**MEETING DATE : Tuesday 04-25-17 @ 10.00am**

Name – PLEASE PRINT	Arrival Time	Company – Name and Address – PLEASE PRINT	Phone	Email – PLEASE PRINT
Toss Allen		Effingham County Board of Commissioners, 601 N Laurel Street, Springfield, GA 31329	912-754-2111	tallen@effinghamcounty.org
Fiona Charleton		Effingham County Board of Commissioners, 601 N Laurel Street, Springfield, GA 31329	912-754-2159	fcharleton@effinghamcounty.org
James Lawler	9:40	RYLAND ENVIRONMENTAL 204 EAST MADISON ST. DUBLIN GA 31021	478-697-2794 478-272-4411	James@rylandenvironmental.com
Theresa Cus	9:45	Atlantic Waste	912-964-2000	theresa@atlantic-waste.com
Jeff Freas	9:45	Atlantic Waste	912-964- 2000	jeff@atlantic-waste.com
Russell Hightower	9:46	Waste Management	803-528- 3634	rhightower@wm.com
SAM SULLIVAN	9:50	ALL GREEN SERVICES	912-282-1352	SULLIVAN_1990@LIVE.COM
RANDY DIXON	9:50	Republic Services	912-403-0247	rdixon@republicservices.com
Chris Frost	9:50	Republic Services	912-963-5613	cfrost@republicservices.com
Norm Girardin	9:50	Waste Pro	850 819 8991	ngirardin@waste-pro.com

