



PERALTA COMMUNITY COLLEGE DISTRICT

Architectural Design Services, Merritt College Building “S” Tennant Improvement Project

ADDENDA

RFP NO. 21-22/12

Peralta Community College District

333 East 8th Street Oakland, CA 94606

November 19, 2021

ADDENDUM No. 1

This addendum supersedes items of the original RFP documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions, or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the proposer to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original RFP Documents for the above project. **Acknowledge receipt of this addendum in the space provided on Acknowledgement and Signature Form. Failure to do so may subject proposer to disqualification.**

Revisions/Questions to RFP documents:

Questions:

1. What code cycle was building “S” originally built in?

Response: Building “S” was built with California Building Code 2010.

2. Request for DSA approved drawings.

Response: These documents will be made available to all responders via this share point link <https://kitchell-my.sharepoint.com/:f:/p/bchoff/EhSYBmqDAMxFt60yf5Tp7TwBTdVYXysY8L1Y7esPb5TDYq?e=mXpkxc>.

If you experience difficulty accessing the documents, email bchoff@kitchell.com.

3. Request for Peralta Community College District Standards.

Response: These documents will be made available to all responders via this share point link https://kitchell-my.sharepoint.com/:f:/p/bchoff/EtN0_Tm0UnJAgtKqprlBfzMB4qE73lZ13qPhvYJ2xYjElg?e=08xLep.

If you experience difficulty accessing the documents, email bchoff@kitchell.com.

4. Can the DD phase be deleted to streamline the project?

Response: Yes the DD phase can be deleted. Please see the updated Exhibit A via this shared point link https://kitchell-my.sharepoint.com/:b:/p/bchoff/EZFRKw8Qn4FBrTT66NbfUaABMuGCx_F577RsUqvL25sQ6A?e=o2nlO0.

If you experience difficulty accessing the documents, email bchoff@kitchell.com.

5. Can the District provide Exhibit 3 - Team Experience Template as an editable Word Doc?

Response: Yes. These documents will be made available to all responders via this share point link <https://kitchell-my.sharepoint.com/:w:/p/bchoff/EXeAskUxL15HlpPBNB7HvL8BmCnjH-mKRAtEx3QT26Py8w?e=mwsTAZ>.

If you experience difficulty accessing the documents, email bchoff@kitchell.com.

6. If our SLBE sub consultant has a certificate of their status from the issuing municipality, is it still necessary for them to submit 3 years of tax returns and copies of contracts? If so, how many contracts should they submit?

Response: Submittal of three (3) years of tax returns is not required at the time of proposal submittal. Firms must complete Exhibit 2 (SLBE Information) of the RFP which includes an attachment A (participation worksheet). The District may request additional information at a later date but it is not required with the response to the RFP.

7. Could we get access to the following documents? 1. DSA Approved drawings from 2013 (mentioned on RFP - page 6) 2. District Standards (listed on Exhibit A - page 3): a. Peralta Community College District Building Design & Construction Standards - February 2021 b. Door Hardware Specification Guideline - January 2019 c. Datacom Infrastructure Standards - May 2020 d. Peralta Community College District Signage Standards Manual-2008

Response: Please refer to responses for questions 2 and 3 for the requested documents.

8. What is the construction cost?

Response: \$4,400,000

9. Will the microscopy histology labs and/or the microscopy labs include laboratory equipment such as fume hoods, centrifuge, bio-safety cabinets, etc?

Response: Yes, the microscopy labs will include lab equipment, fume hoods, bio-safety cabinets.

10. To what extent do you plan on relocating existing lab equipment into the new space versus putting in all new?

Response: The District is looking to work with the selected firm to help determine the most efficient method to complete the project including meeting the needs of the program and meeting the budget.

11. The RFP is requesting a full approach and workplan in Sections B & C. The RFP then asks for it again in Section 1. Please clarify how you would like this to be handled. Can we refer you back to Sections B & C when filling in Section 1?

Response: Yes, you can refer us back to sections B & C when filling in section 1.

12. Would you extend the due date to 12/10 to give adequate time to provide a thorough and comprehensive response incorporating the answers to the questions?

Response: No. All responses are due no later than 2:00 pm on 12/3/21.

13. Would it be acceptable to include project experience on the resume and include proposed staff information and references only on the matrix?

Response: Responders must fill-out and complete the team experience matrix in full.

14. Is the Team Matrix is excluded from the page count?

Response: Yes, the team matrix will be excluded from the page count.

15. Can you confirm how you would like to receive the project descriptions as they would relate to the team matrix? It appears that we would list 1 person per column. If that is the case, are we only listing 1 representative project on the matrix per team member?

Response: Correct, list 1 person per column with a representative project. Additional project experience can be provided in the resume.

16. Is the team experience matrix intended to replace the resumes? Or do you want the matrix completed and a resume for each team member?

Response: A resume should be provided for each team member and the matrix should include each team member.

17. Can you confirm what section of the submission you would like the SLBE Affidavit? We assume this form is excluded from the page count.

Response: Provide the SLBE Affidavit in section 4.

18. Is the budget for FF&E separate from the \$4.4m construction budget?

Response: Yes, the budget for FF&E is separate from the \$4.4M construction budget

19. The proposal mentions that the District will be procuring the FF&E for the project. Would the District like to see a fee for assistance with the design and selection of furniture?

Response: The architect will need to coordinate with the CM and end users to develop basic furniture layout/space planning. The District intends to contract with a 3rd party vendor for FF&E finalization and procurement.

20. Please provide any input on AV design requirement.

Response: Refer to the answer associated with question #3 and the District standards that are being provided.

21. Please confirm that accessibility path of travel information from parking, bus drop off, and to project location is to be provided by the District, and that there is no significant site related deficiencies associated with the project scope.

Response: Refer to the answer for item #2 and the DSA approved documents for building S that are being provided as a reference. The DSA approved documents include a path of travel. The District is not aware of any significant site related deficiencies.

END OF DOCUMENT