

EMPORIA STATE UNIVERSITY

ADDENDUM

Addendum Date: October 18, 2017

Addendum Number: 1

RFP Number: 005-18
Closing Date: ~~October 23, 2017~~ Revised: October 25, 2017

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Item: Video Surveillance
Agency: Emporia State University (ESU)
Location(s): Emporia, KS 66801

Information informally provided during pre-bid meeting/tour.

- Make sure to list all/any exceptions within your bid proposal that can't be covered by the system being proposed.
- There are about 15-17 current security doors that are Gallagher Access Control equipment.

Page 24 of the RFP document states the camera shall:

Be designed to provide video streams in HDTV 720p (1280x720) and HDTV 1080p resolution at 30 frames per second using H.264 or Motion JPEG based on the location.

The 720p cameras are acceptable for short, up close locations such as door entrances, and the 1080p resolution for larger areas such as parking lots.

-Page 25 of the RFP document states the project work shall include but is not limited to the following:

"Furnish and install all conduits, junction and pull boxes, fiber and copper cabling to support the new IP based video surveillance system."

The clarification was that cable does not need to be ran to the data center and only horizontal cabling is needed.

"Provide surge suppression for all exterior cameras. This includes protection for data cabling and power. Each IP camera will be connected via Category 6 cabling or fiber optic cabling (depending on distance requirements). IP cameras connected via Category 6 cabling will utilize POE network switches or NVR for power.

It was mentioned that Category 5 cabling was acceptable in most cases, but Category 6 will be preferred.

Questions received prior to the questions deadline of October 9, 2017 2:00 pm CST.

Question: Due to the size of this project we would like to know how the payment schedule is setup. Most of the projects we have done have been 50% down upon acceptance, 30 % upon equipment arrival on site with the balance held till completion of project / Customer acceptance then final payment is released. If done in phases will the payment be done after each phase?

Answer: As a State of Kansas agency, we are required to pay for projects as they are completed, within 30 days receipt of an invoice for costs incurred to date by the vendor. So if the project is done in phases, we would be billed accordingly.

Question: A time line will be provided as per the RFP. Is there any penalty if time line is not met due to weather or other unforeseen problems?

Answer: There will not be a penalty for breaking the time line due to unforeseen issues, such as the weather.

Question: For Outside Cameras, if Trees or any object blocks the desired view of the camera and no other mounting options are available, who makes the final acceptance for the missing view? Must this be in writing?

Answer: The final acceptance for areas without an ideal mounting location due to trees or other objects which block the view will be determined by the RFP Decision Committee. We will track these areas internally as we move through the negotiations. There will be no need to have a formal written submission of these areas from the vendor.

Question: On the mounting of cameras to certain buildings (historic or for cosmetic look), will ESU provide a list of these places? And if so who is this contact?

Answer: We are not aware of any buildings on campus that are historically registered, or that would be "hands off" for placing cameras on the exterior. Plumb Hall and the South Entrance to the Union, where the Veterans Hall is located, are the only two that are possibilities, but we don't believe those are registered for historic purposes. With that said, consideration to the exterior appearance of our buildings is important to us and placement of cameras may be reviewed with the selected contractor on a case by case basis.

Question: Most cameras are white or black in color, is this acceptable for all buildings or is best possible color matching required in certain areas?

Answer: We are putting this system as a deterrent and detective system. One unified color across campus would be best. We believe that white would be fine but are interested in the recommendation(s) of the contractor and the Director of Facilities Planning. If pricing is better one way or the other, that factor will certainly be considered.

Question: Who is the person in charge of making the final decision for camera placement in each building?

Answer: The final camera placement decision will be made in conjunction with the chosen vendor and RFP Decision Committee. This will happen during contract negotiations.