

ADDENDUM 1

RFQP#1801-04

DATED: January 10, 2018



FOR THE

ANNUAL EMERGENCY GENERATOR INSPECTION AND MAINTENANCE SERVICES

ON BEHALF OF

THE OCONEE COUNTY BOARD OF COMMISSIONERS
OCONEE COUNTY, GEORGIA

THIS ADDENDUM FORM IS PART OF THE RFQP DOCUMENTS ISSUED DECEMBER 28, 2017

A. The following questions were submitted to Oconee County in reference to RFQP#1801-04 Annual Emergency Generator Inspection and Maintenance Services in an email correspondence on December 18, 2017. The answers are provided in **RED**.

1. Can you please provide a more detailed unit list that provides at a minimum the kW size, voltage, and fuel? Model and Serial numbers on some of your units do not provide this data to us.
Please see the attached updated generator information list for kilowatt size and fuel. Voltage was unavailable.
2. Scope of work section 4.B. Bullet point 7; are we being asked to change the coolant on all units here? Then if so equipped with coolant filters, to change them as well?
The awarded contractor should check the coolant and report their findings and recommendation to the County. In year 1 of the agreement, the awarded contractor shall change all coolant filters. Because this is an annual agreement with the possibility of four additional renewals, the coolant filters will be changed based upon the contractor's annual inspection report and recommendation for replacement. The Project Manager will make that determination in years 2-5.
3. Will any units require a escort?
The Jail Facility will require an escort. The Project Manager will be onsite for the inspection.
4. Will any sites that require keys or gate codes have those issued to the awarded vendor?
It has not been decided if the gate codes or keys will be given to the awarded contractor. This will most likely be discussed after award.
5. Are there any sites that we cannot park a service truck next to? If there are any, can you please describe the distance and access since we will have to haul service materials and run load bank cables to the machines?
No, all sites have access to generators. If a vendor would like to get a tour of the generators please email the purchasing officer to schedule an appointment.

6. Scope of work section 4.E. Second paragraph. It states hourly rate shall only be for time on site. Most reputable companies will come out of larger markets to serve you and the costs associated with this cannot be easily “included” in a hourly rate. Once vendors have to start including unknowns and other extras to cover themselves your labor rates could go from \$100 an hour to \$200 an hour as no one wants to bid to lose money. Please consider revising your cost sheet or coming up with a solution that would allow costs to be recouped and charges to be accurately shown and invoiced. This is a competitive bid and as such, competitive prices concerning travel and trip charges will be evident to you.

Scope of Work Section 4.E, second paragraph stands as is.

7. Scope of work section 4.E. Second paragraph. It states hourly rate shall only be for time on site. I have a concern with not being able to charge for getting repair parts for your units. If we are called out and find a battery is bad, with approval we will have to go get a battery and that whole process is time spent working for you. Perhaps you have been burnt in the past but this position is rather erroneous. As mentioned above in question 6; once vendors have to start including unknowns and other extras to cover themselves your labor rates could go from \$100 an hour to \$200 an hour as no one wants to bid to lose money. There is no easy way to just blindly include a unknown amount of “running around” for you when trying to quantify a fair hourly labor rate. The end result will simply be you will pay to much or you will pay to less then you have a vendor trying to cut corners as they are losing money on your jobs. In your scenario there will always be a looser. Please strike this.

See answer to question 6.

B. Under Section III –Supplemental Terms & Conditions, Item E, Paragraph 2, it states that Respondents shall do repairs within two (2) hours after call is received from the project manager. “Do repairs’ shall be replaced with “be on work site”. Additionally, the generators have been categorized into two (2) groups: (I & II). The awarded contractor is expected to be on work site within one (1) hour to do emergency repairs for Group I generators and be on work site within two (2) hours for all Group II generators. Please see below for the defined groups:

Group I

- a) Colham Ferry Tower
- b) Concord Water Tower
- c) Jones Wood
- d) Mars Hill Tower
- e) E-911
- f) Jail

Group II

- g) Animal Services
- h) Fire Station #7
- i) Fire Station #2
- j) Courthouse
- k) Road Department
- l) Portable Unit-Jail
- m) Gun Range

It has been determined that the Group I emergency generators are essential to the operations of the Sheriff’s Complex and E-911 Communication Towers and require a faster response time. Please see the revised (attached) cost proposal sheet and indicate whether you can be compliant or non-compliant to the 1-hour response time.

Please acknowledge all addenda by an authorized signature and date on the Addenda Acknowledgement Form

Emergency Generator Inventory

Location	Manufacturer	Model	Serial #	kW	Fuel
E-911, 1140 Experiment Station Rd, Watkinsville, GA 30677	Generac	96A01879-S	2027288	150	Diesel
Animal Services,1171 Branch Rd, Bishop, GA 30621	Onan	GHAB	A020320948	12	Liquid Propane
Colham Ferry Tower ,5430 Colhalm Ferry Rd,Watkinsville, GA 30677	Generac	12379520100	2107866	80	Diesel
Concord Water Tower, 103 Concord Dr, Watkinsville, GA 30677	Generac	1272980100	2108954	25	Diesel
Fire Station # 7,1931 McNutt Creek, Bogart, GA 30622	Generac	G0052470	4386564	7	Natural Gas
Gun Range, Goble Rd Watkinsville, GA 30677	Generac	0044563	4350718	7	Liquid Propane
Jail, 1140 Experiment Station Rd, Watkinsville, GA 30677	Caterpillar	LC5	G5A09126	242	Diesel
Jones Wood, 1080 Jones Wood Lane Bishop GA 30621	Generac	14078730100	2114844	25	Diesel
MARS HILL TOWER, 3670 Mars Hill Rd Watkinsville GA 30677	Generac	12396180100	2107881	50	Diesel
Fire station # 2, 2950 Old Farmington Rd Watkinsville GA 30677	Onan	DSGAB	D130482175	125	Diesel
COURT HOUSE GENERATOR, 23 North Main St Watkinsville GA 30677	Other	LYNX POWER SYSTEMS	LO3SG2052	60	Natural Gas
PORTABLE, 1140 Experiment Station Rd Watkinsville GA 30677	Other	TS25T	P0707230004	20	Diesel
ROAD DEPT, 1150 Industrial Dr. Watkinsville, GA 30677	Generac	0043735	3752806	40	Natural Gas

**Oconee County Board of Commissioners
Request for Qualifications and Proposal #1801-04
Annual Emergency Generator Inspection Services**

Part A - SCHEDULE OF PRICES (revised 1/10/18)

NOTE: This Proposal shall be filled in by the **CONTRACT SERVICES FIRM** with the prices written in both words and numerals and the extensions made by him/her. In case of discrepancy between words and numerals, the **amount shown in words shall govern.**

CONTRACT SERVICES FIRM agrees to perform all the necessary labor and do all work described in the Scope of Services, for the following lump sum prices and/or unit prices:

Project involving Contract Services to the Oconee County Board of Commissioners in accordance with specifications, the following:

Item No.	YR	Mo of 1 st Service	Service Type	Extended Price
1. (1140 Experiment Station Rd Watkinsville, GA 30677) Group I				
Unit Name: 911 GENERATOR				
Make: Generac	1	Unknown	Inspection	\$ _____
Model: 96A01879-S				
S/N: 2027288	1	August	Full Service	\$ _____
Size: 150kW				
ATS Qty: 1			Year 1 Total: \$	
2. (1171 Branch Rd Bishop GA 30621) Group II				
Unit Name: ANIMAL SERVICES				
Make: Onan	1	Unknown	Inspection	\$ _____
Model: GHAB	1	August	Full Service	\$ _____
S/N: A020320948				
Size: 12kW				
ATS Qty: 1			Year 1 Total: \$	
3. (5430 Colhalm Ferry Rd Watkinsville GA 30677) Group I				
Unit Name: COLHALM RADIO TOWER				
Make: Generac	1	Unknown	Inspection	\$ _____
Model: 12379520100	1	August	Full Service	\$ _____
S/N: 2107866				
Size: 80kW				
ATS Qty: 1			Year 1 Total: \$	
4. (103 Concord Dr Watkinsville GA 30677) Group I				
Unit Name: CONCORD WATER TOWER				
Make: Generac	1	Unknown	Inspection	\$ _____
Model: 1272980100	1	August	Full Service	\$ _____
S/N: 2108954				
Size: 25kW				
ATS Qty: 1			Year 1 Total: \$	
5. (1931 McNutt Creek Bogart GA 30622) Group II				
Unit Name: FIRESTATION # 7				
Make: Generac	1	Unknown	Inspection	\$ _____
Model: 0052470	1	August	Full Service	\$ _____
S/N: 4386564				
Size: 7kW				

Oconee County Board of Commissioners
Request for Qualifications and Proposal #1801-04
Annual Emergency Generator Inspection Services

ATS Qty: 1

Year 1 Total: \$

6. (Goble Rd Watkinsville, GA 30677) Group II

Unit Name: Gun range 1 Unknown Inspection \$ _____

Make: Generac

Model: 0044563 1 August Full Service \$ _____

S/N: 4350718

Size: 7kW

ATS Qty: 1

Year 1 Total: \$

7. (1140 Experiment Station Rd Watkinsville GA 30677) Group I

Unit Name: JAIL - BIG CAT UNIT 1 Unknown Inspection \$ _____

Make: Caterpillar

Model: LC5 1 August Full Service \$ _____

S/N: G5A09126

Size: 242kW

ATS Qty: 1

Year 1 Total: \$

8. (1080 Jones Wood Lane Bishop GA 30621) Group I

Unit Name: JONES WOOD 1 Unknown Inspection \$ _____

Make: Generac

Model: 14078730100 1 August Full Service \$ _____

S/N: 2114844

Size: 25kW

ATS Qty: 1

Year 1 Total: \$

9. (3670 Mars Hill Rd Watkinsville GA 30677) Group I

Unit Name: MARS HILL TOWER 1 Unknown Inspection \$ _____

Make: Generac

Model: 12396180100 1 August Full Service \$ _____

S/N: 2107881

Size: 50kW

ATS Qty: 1

Year 1 Total: \$

10. (2950 Old Farmington Rd Watkinsville GA 30677) Group II

Unit Name: Fire Station # 2 1 Unknown Inspection \$ _____

Make: Onan

Model: DSGAB 1 August Full Service \$ _____

S/N: D130482175

Size: 125kW

ATS Qty: 1

Notes: Qty 1 FF 5421 Qty 1 FS 19732 Qty

LF 3970

Year 1 Total: \$

11. (23 North Main St Watkinsville GA 30677) Group II

Unit Name: COURT HOUSE GENERATO 1 Unknown Inspection \$ _____

Make: Other

Model: LYNX POWER SYSTEMS 1 August Full Service \$ _____

60SG S/N: LO3SG2052

Size: 60kW

ATS Qty: 1

Year 1 Total: \$

12. (1140 Experiment Station Rd Watkinsville GA 30677) Group II

Unit Name: PORTABLE 1 Unknown Inspection \$ _____

Make: Other

Model: TS25T 1 August Full Service \$ _____

S/N: P0707230004

Size: 20kW

**Oconee County Board of Commissioners
Request for Qualifications and Proposal #1801-04
Annual Emergency Generator Inspection Services**

ATS Qty: 0

Year 1 Total: \$

13. (1150 Industrial Dr Watkinsville, GA 30677) Group II

Unit Name: ROAD DEPT 1 Unknown Inspection \$ _____

Make: Generac

Model: 0643735 1 August Full Service \$ _____

S/N: 3752806

Size: 40kW

ATS Qty: 1

Year 1 Total: \$

ITEM I: LUMP SUM COST PROPOSAL

The unit prices listed above shall be paid for actual quantities supplied in accordance with the applicable specifications within the various categories shown and shall be good for one year with renewable annual contracts up to four (4) additional years. The prices as shown shall include all costs associated with performing the various items of work as outlined in this RFP.

TOTAL PROPOSAL PRICE (Written Lump Sum of Parts 1 through 13)

A. _____

_____ per lump sum \$ _____

B. Load Bank Test (1 hour min.) \$ _____

ITEM II: HOURLY RATES

Additional and emergency work shall be performed between normal working hours of 8:00 am and 5:00 pm Monday to Friday, excluding holidays and shall be billed at contractor standard labor service rates. Emergency service required during other than normal working hours will be quoted and approved by Oconee County prior to beginning work and shall be billed at premium labor rates. The additional work shall be either prearranged or will be on an emergency basis. The requested work may include rebuilding or overhaul work of the emergency generator systems. The firm shall be available on a 24 hour per day, 7 days per week basis with a response within 1 or 2 hours to call to a single telephone number for servicing Emergency Generator Systems depending on their Group Number I or II.

A. Standard Labor Rates:

Please provide hourly rate for non-emergency repair services. \$ _____

B. Premium Labor Rates:

Please provide hourly rate for emergency repair services. \$ _____

ITEM III: RESPONSE CALL:

**Oconee County Board of Commissioners
Request for Qualifications and Proposal #1801-04
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Contractor shall provide emergency services within 1 hour for the following Generators in Group I:

- a) Colham Ferry Tower
- b) Concord Water Tower
- c) Jones Wood
- d) Mars Hill Tower
- e) E-911
- f) Jail

Contractor shall provide emergency services within 2 hours for the following Generators in Group II:

- g) Animal Services
- h) Fire Station #7
- i) Fire Station #2
- m) Courthouse
- j) Road Department
- k) Portable Unit-E-911
- l) Gun Range

Compliant Yes _____ **No** _____

If NO, the Contractor agrees to respond to a work request within ____ (hours) for Group I and ____ (hours) for Group II.

ITEM IV: MATERIALS:

Contractor agrees there will be no "Mark Up" percentage for materials purchased:

Compliant Yes _____ **No** _____

If NO, the Contractor's "Mark Up" percentage for materials purchased is: _____%

Part B - PROPOSAL CONDITIONS

The Contract Services Firm understands that the Owner reserves the right to reject any or all Proposals and to waive any informalities in the Proposal.

The Contract Services Firm agrees that the Proposal shall be valid and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving proposals.

The full name of all persons and parties interested in the foregoing Proposal as principals are as follows:

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**Oconee County Board of Commissioners
Request for Qualifications and Proposal #1801-04
Annual Emergency Generator Inspection Services**

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Date: **Signature:**

Company:..... **Name:**.....

Address: **City, State, Zip:**

Phone: **Email:**

End of Schedule of Prices