

BEAUFORT COUNTY SCHOOL DISTRICT

REQUEST FOR PROPOSALS (RFP)

AND SUBSEQUENT CONTRACT

FOR

CHILD NUTRITION PROGRAM

“FOOD SERVICE MANAGEMENT COMPANY”

SERVICES FIRM PRICE PER MEAL

[January 2020 ART#23430]

Addendum 1

WRITTEN RESPONSES TO QUESTIONS FROM POTENTIAL OFFERORS

1. We request copies of the following:
 - a. Meal Program Information
 - i. Average Daily Attendance Factor by Building
This information is provided in Appendix A
 - ii. Free and Reduced Eligibility by Paid, Free, and Reduced by building.
This information is provided in Appendix A-1 and A-2
 - iii. Breakdown of Meals Served by Eligibility (Paid, Free, Reduced) for each building during the 2018/2019 school year and for the 2019/2020 School Year through January 2019.
2018-2019 information is provided in Appendix A-1 and A-2. 2019-2020 information is not available at this time.
 - iv. What schools qualify for Severe Need Breakfast?
All BCSD schools qualify for Severe Need Breakfast, except the Academy for Career Excellence (ACE).
 - v. Service Days for Summer Food Service Program.
2019: June -20 days July – 22 days August – 7 days.
 - b. Financial Information
 - i. Is it the expectation that each FSMC is to use the Indirect Costs number \$113,882 in their financial proposals?
Yes
 - ii. Are there any contracts with outside vendors (Coke or Pepsi Contracts) that affect the Food Service Department?
No
 - c. Employees
 - i. Union Contract for the employees, if applicable.
Not Applicable.
 - ii. Labor Schedule by building with wage rates and hours per day for all FSMC employees, if applicable
BCSD's employee information is listed on Appendix C. FSMC employee wage information is proprietary.
 - iii. Summer Labor Schedule
This information is not available at this time.
2. Appendix C – Cost Responsibility Detail Sheet
 - a. Car and Truck Rental is listed as a FSMC responsibility, are all buildings self-

production sites or are there satellite schools in the division?

There are 2 satellite schools that we serve.

- i. If there are satellite schools, please detail which buildings and where the food is prepared?

St Helena Early Childhood Center – Food is prepared at St Helena Elementary and carted to the Early Childhood Center.

Right Choices (Alternative School) – Food is prepared at Battery Creek High and transported to the school located at the District Office.

- ii. How many trucks are currently in use in the district for food service and the types of vehicles they are?

District provides 10 Vehicles: 1 Refrigerated Delivery Truck, 2 Passenger Vans, and 7 Delivery Vans.

FSMC provides 3 Vehicles: 1 Pickup Truck, 1 Delivery Van (Catering) and 1 Food Truck.

3. Appendix A-1 & A-2: Participation History for Lunch and Breakfast

- a. These forms are missing participation data for the following schools: Please provide

- i. Beaufort Elementary, Daufuskie Island, James J. Davis, Joseph S. Shanklin Elem, St. Helena Elem., Whale Branch Elem., Robert Smalls, Whale Branch MS, May River High, and Whale Branch Early College.

Data for these schools is listed on Appendix A-1 and A-2.

4. Do the schools serve lunch in all buildings on half days?

Yes, bagged lunches.

5. Please provide the annual costs for all licenses and permits as required by federal, state and/or local law.

The FSMC is responsible for any required business licenses for Beaufort County, City of Beaufort, Town of Port Royal, Town of Hilton Head Island, and Town of Bluffton. BCSD does not have the specific cost information.

6. Please provide a breakdown of the award criteria with the maximum points available for each criterion.

The maximum score per the RFP Evaluation Scoring Sheet, is 100 points. The evaluation criteria is listed in Section 9 of the solicitation. Evaluation criteria categories will be scored will descending point values. For example, item 2 cannot have a point value higher than item 1.