



Beaufort County School District

Addendum 1

Solicitation Number: 20-025
 Date Printed: January 30, 2020
 Date Issued: February 21, 2020
 Procurement Officer: Kaylee Yinger, CPPB
 Phone: 843-322-2349
 Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Proposals (RFP)

DESCRIPTION: **Facilities Maintenance Management Services**
 SUBMIT OFFER BY (Opening Date & Time): **March 10, 2020 2:00 PM EST**
 QUESTIONS MUST BE RECEIVED BY: **March 3, 2020**
 NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies**
Two (2) CD versions - One (1) Redacted

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
 Beaufort County School District
 Procurement Office
 P.O. Drawer 309
 Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
 Beaufort County School District
 Procurement Office
 2900 Mink Point Blvd
 Beaufort, SC 29902

CONFERENCE TYPE: Mandatory Pre-Proposal	LOCATION: District Office
Conference / Site Visits	2900 Mink Point Blvd
DATE & TIME: Wednesday, February 26, 2020 @ 9:00 AM	Beaufort, SC 29902
Thursday, February 27, 2020 @ 9:00 AM	

AWARDS & AMENDMENTS:
 Award will be posted at the Physical Address stated above on or after March 10, 2020. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ TITLE _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Pre-Proposal Conference:

February 26, 2020 at 9:00 AM
Conference Room E
Beaufort County School District Office
2900 Mink Point Blvd.
Beaufort, SC 29902

Itinerary for Site Visit:

**The schedules below allow for approximately a 30-minute tour of each school.
The scheduled times are approximate and not exact.**

Wednesday, 2/26/2020 – NOB Visits Day #1 Itinerary

Bus Depart at 9:15AM from District Office
Mossy Oaks Elementary School
Beaufort Middle School
Whale Branch Elementary School
Whale Branch Middle School
Battery Creek High School
Robert Smalls International Academy
Bus Return to District Office by 1:30PM
Estimate time 4.25 hrs. (1 driver/bus requested)

Thursday, 2/27/2020 – SOB Visits Day #2 Itinerary

***Attendees will meet at Bluffton High School at 9:15AM to tour the school**

Bus Depart at 9:45AM from Bluffton High School
H.E. McCracken Middle School
Bluffton Elementary School
Bluffton Middle School
M.C. Riley Elementary School/ECC
Hilton Head High School (group may walk from school to school due to school site close proximity to one another)
Hilton Head Middle School
Hilton Head School for Creative Arts
Hilton Head IB Elementary School
Bus Return to Bluffton High School by 1:30PM
Estimated time 3.75 hrs. (1 driver/bus requested)