



Utility Rates Study and Consulting Services  
Request for Qualifications (RFQ)  
ADDENDUM I  
September 27, 2021

Answers to Questions

1. Please provide a complete set of the City's current water, sewer and electric rates.

Answer:

See the attached current utility rate schedule.

2. Please provide a copy of the City's most current 5-year water, sewer and electric system capital improvement plan.

Answer:

See the attached 5-year CIP plans for Water Utilities and Electric Utilities.

3. Regarding the review and recommendations for rate adjustments to the current water and sewer impact fees, does the City require a comprehensive impact fee analysis be performed to determine cost-based impact fees or is a review of those fees and comparison with comparable utility systems sufficient?

Answer:

Yes, the City does require a comprehensive analysis of the existing impact fees.

4. Regarding the five meetings requested, can the 3 progress meetings be conducted via web conference or does the City prefer that all meetings be onsite?

Answer:

Consultants should estimate four meetings with city staff which will include the Finance, Water Utilities, and Electric Utilities departments and one final meeting with City Council. Kickoff meeting (1 ea.) and progress meetings (3 ea.) may be held virtually. It is preferred that the final presentation to council be done in person unless Covid-19 restrictions dictate otherwise at the time of the presentation.



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5. Please provide clarification regarding the City’s request to “rank the equity of the current rate structures in comparison to other comparable utility agencies in the region.” Is the City requesting the development of monthly bill comparisons with other regional utilities?

Answer:

Yes. Consultant shall prepare a table chart of monthly utility bills (water, sewer and electric) comparing the City’s current utility rates with other regional utility agencies and rank the rates in ascending or descending order.

6. When was the last comprehensive utility rate study performed for the City? If available, can a copy of that rate study be provided prior to submittal of the proposal on October 6<sup>th</sup>?

Answer:

Water, wastewater, and electric rate studies were prepared in 2011.

The rate study reports will be made available to the selected consultant after the award.

7. When was the last impact fee study performed for the City? If available, can a copy of that impact fee study be provided prior to submittal of the proposal on October 6<sup>th</sup>?

Answer:

See response to question no. 6 above.

8. What law firm is currently serving as the City’s bond counsel?

Answer:

Pope Flynn, LLC.

\*\*Addendum Attachments 1 – 3 provided separately