



City of Carlsbad, New Mexico
RFP # 2023-07
Addendum 3

5/26/23

Addendum Notice – Emergency Medical Services Billing

The City of Carlsbad has received the following questions regarding RFP # 2023-07 and are providing the answers in blue text below:

QUESTIONS

1. Please provide the number of billable runs from last year.
3,402 billable transports.

2. Please provide your current charge list.

See attached document titled -Statewide-Ambulance-Tariff-Effective-February-1-2017-1

3. Please provide last year's total charges.
\$2,131,359

4. Please provide last year's total payments.
\$960,049 (gross); \$875,516 (due service)

5. Please provide last year's total contractual adjustments.
\$1,641.07

6. Please provide last year's total write-offs.
\$1,099,259, which includes mandatory adjustments.

7. Please provide last year's primary payer mix as a percentage of billable run volume. (i.e.

% of Medicare, Medicaid, Commercial Insurance, Self-pay, etc.)

Commercial – 5.8%; Medicaid – 26.9%; Medicare – 36.2%; Private – 30.5%; TRICARE

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0.1%; Veterans – 0.3%; Worker's Comp – 0.3%

8. What is your desired banking and remittance process? Based on the description on page 4, number 4, it sounds like either you'll be using a City-owned lockbox account to receive all payments that we'll have view only access to OR that we'll be receiving and depositing paper checks into your account. Can you please clarify? Also, who is your

financial institution?

The current vendor we are using remits payment through a wire transfer. We would prefer to continue the same process. The current vendor remits payments collected to the City (less commission fees) via wire transfer. Our financial institution is Wells Fargo Bank.

9. Are credit card payments allowed? If yes, who will be responsible for the credit card transaction fees?

Currently, our billing provider does permit credit card payments, and the credit card transaction fee is deducted from the amount owed the City (i.e. the City "pays" for the credit card transaction).

10. What are you currently paying for billing services?

The City of Carlsbad currently pays a 7.9% commission rate on initial billing and a commission rate of 23% for bad debt accounts.

11. Are there current pain points with your current billing vendor and/or processes that are prompting this RFP that we can address? If so, please provide details.

No issues, this RFP is simply a result of the maximum contractual duration per purchasing policy and applicable law.

Thank you,
Matt Fletcher
Purchasing Manager
City of Carlsbad
575-234-7905

If you have any questions, please feel free to contact me at 575-234-7905 or email me at msfletcher@cityofcarlsbadnm.com.

Please return a signed copy of this addendum notice with your bid.

X _____
Name of Representative

Date: _____

**New Mexico Public Regulation Commission
 Transportation Division
 Statewide Ambulance Tariff
 Effective February 1, 2017**

THE AMBULANCE PROVIDER MAY SEEK TO OBTAIN WRITTEN CONSENT FOR TREATMENT/SERVICES FROM THE PATIENT PRIOR TO TREATMENT/SERVICES

<u>SERVICE RENDERED</u>	<u>RATE</u>
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BASIC LIFE SUPPORT (BLS) NON-EMERGENCY

Applies when non-emergency BLS transportation, assessment or intervention is provided by licensed Emergency Medical Technicians.

Assessment or intervention, with or without transport:	\$355.00
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Per patient mile:	\$12.75
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BASIC LIFE SUPPORT (BLS) EMERGENCY

Applies when emergency (immediate response made to 911 or equivalent call) BLS transportation, intervention, or assessment is provided by licensed Emergency Medical Technician.

Assessment or intervention, with or without transport:	\$512.00
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Per patient mile:	\$12.75
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ADVANCED LIFE SUPPORT LEVEL 1

(ALS1) NON- EMERGENCY

Applies when non-emergency ALS assessment or at least one ALS intervention is provided by licensed EMT- Intermediate or an EMT- Paramedic.

Assessment or intervention, with or without transport to a treatment facility:	\$385.00
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Per patient mile:	\$12.75
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ADVANCED LIFE SUPPORT LEVEL 1

(ALS1) EMERGENCY

Applies when emergency (immediate response to a 911 or equivalent call) ALS assessment or at least one ALS intervention is provided by a licensed EMT- Intermediate or a licensed EMT- Paramedic.

Assessment or intervention, with or without transport:	\$607.00
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Per patient mile:	\$12.75
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ADVANCED LIFE SUPPORT LEVEL 2

(ALS2) EMERGENCY

Applies when as a result of emergency¹ at least three different ALS medications by intravenous push/bolus or by continuous infusion² are administered or; when the same ALS medication is administered three times or; when one or more of the following ALS procedures are provided: manual defibrillation/cardioversion, endotracheal intubation, central venous line, pacing, chest decompression, surgical airway, advanced invasive airway, or intraosseous access.

Medication administration or provision of procedure, with or without transport: **\$878.00**

Per patient mile: **\$12.75**

SPECIALTY CARE TRANSPORT (SCT)

Applies when a level of inter-facility transportation of a critically injured or ill patient at a level of service beyond the scope of practice for Emergency Medical Technician - Intermediates or Emergency Medical Technician - Paramedics, is provided.

Transport: **\$975.00**

Per patient mile: **\$12.75**

PATIENT EVALUATION (EMERGENCY RESPONSE WITHOUT TRANSPORT)

Applies when emergency services (immediate response made to a 911 or equivalent call) are provided by certified Emergency Medical First Responder with no transport.

Charge: **\$136.00**

DEDICATED STAND-BY CHARGES (PER AMBULANCE AND TWO PERSONNEL-WITHOUT TRANSPORT)

Applies when emergency medical service is provided for an event such as a football game or county fair where the potential for illness or injury exists.

First Hour or any portion thereof: **\$145.00**

Second Whole Hour and any whole hour thereafter: **\$108.00**

Fifteen (15) minute increments after first hour: **\$27.00**

¹ (immediate response made to a 911 or equivalent call)

² (excluding crystalloid, hypotonic, isotonic hypertonic solutions, oxygen and aspirin)