

**PURCHASING  
AND MATERIALS  
MANAGEMENT**



**City of Myrtle Beach  
SOUTH CAROLINA**

**(843) 918-2170  
FAX: (843) 918-2182  
www.cityofmyrtlebeach.com**

**Addendum #01**

**January 25, 2021**

**RFQ for  
Executive Search Firm**

The purpose of this Addendum #01 to the RFQ for an Executive Search Firm, dated January 21, 2021, is to answer the following questions:

1. The classification/job description is for an assistant city manager, yet under the heading of Exhibit A it says deputy city manager? Which is correct?

**Assistant City Manager is correct. The first sentence under Exhibit A should read, "Exhibit A is the classification/job description for the assistant city manager position."**

2. Can you share the name of the company used for your last executive search firm?

**Slavin and Associates was hired as the executive search firm for our City Manager position.**

3. What is the salary range of the position? What is the budgeted salary for the position?

**The salary for the position is commensurate with experience and is a negotiation point with all candidates.**

Sealed qualifications are due no later than Friday, January 29, 2021 at 2:00PM (local time.)

Thank you,  
City of Myrtle Beach  
Ann Sowers  
Purchasing Office/Buyer  
Email: [asowers@cityofmyrtlebeach.com](mailto:asowers@cityofmyrtlebeach.com)