

	Fort Mill School District Addendum #1	Solicitation Number: #18-087 Date Issued: May 24, 2019 Procurement Specialist: Angela Queen Phone: (803) 548-2527 E-Mail Address: queena@fortmillschools.org
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DESCRIPTION: **Cabinet Prefacing and Replacement**

Submit your offer on-line at the following web address:
<http://www.fortmillschools.org/departments/procurement/> , under **“Current Bids and RFP’s”**

Or your offer may be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER ON-LINE or TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	PHYSICAL ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715

SUBMIT OFFER BY: **Friday, May 31, 2019 at 10 am** (See “Deadline for Submission of Offer” provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

CONFERENCE TYPE: DATE & TIME:	LOCATION:
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AWARD & AMENDMENTS	Award will be posted on or around June 4, 2019. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.fortmillschools.org/departments/procurement/
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.
(See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small>		Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>		TAXPAYER IDENTIFICATION NO. <small>(See "Taxpayer Identification Number" provision)</small>
TITLE <small>(business title of person signing above)</small>		
PRINTED NAME <small>(printed name of person signing above)</small>	DATE SIGNED	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small>

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

Sole Proprietorship
 Partnership
 Other _____
 Corporate entity (not tax-exempt)
 Corporation (tax-exempt)
 Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business) 	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) <hr/> Area Code - Number - Extension Facsimile <hr/> E-mail Address
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PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) ___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address (check only one)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) ___ Order Address same as Home Office Address ___ Order Address same as Notice Address (check only one)
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ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____ Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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End of Page Two

Reasoning for Addendum #1:

Fort Mill School District is issuing Addendum #1 to clarify the scope of work/specifications as discussed during the site visit on May 22, 2019.

In addition, we are also adding an alternate bid for work at the Fort Mill School District Office.

All other stipulations from the original solicitation apply.

You must acknowledge Addendum #1 on page 2 of the original bid form.

All Clarifications are highlighted in gray:

Fort Mill Middle School

- Contractor to remove all existing cabinetry and countertops in Family Consumer Science Classroom. (Three U shaped Kitchen Areas)
- Contractor to supply and install new upper cabinets, lower cabinets, and countertops in same areas the old cabinetry was removed from.
 - New countertops will be a laminate product.
 - One set of upper cabinets in kitchen space closest to windows will need to be fitted to allow space for a cabinet mounted microwave to be installed. There are no cabinets above the stove area as there is a large exhaust/fan unit there.
 - Colors will be coordinated w/ Jay Taylor.
 - There is a possibility that new appliances and flooring will be installed. All work must be scheduled so as to not interfere w/ the other work being done.
- Winning Contractor to supply samples and shop drawings for approval prior to fabrication of new cabinets.
- Cabinets will be constructed frameless full overlay-euro style cabinets
- Cabinets will be white melamine on inside and Laminate on the outside.
- Fort Mill School District will select material colors with winning contractor.
- All new cabinets shall have 3mm Edge band, 120 degree concealed hinges on all doors, and brush nickel/aluminum c-style handles.
- All drawers shall be white metal box drawer boxes with side mount ¾” extension glides, and brush nickel/aluminum c-style handles.
- Contractor must caulk around cabinets and countertops, as needed.
- All work must be completed before August 10th 2019.
- Contractor will dispose of all trash and debris generated from project off site.
- Contractor is responsible for repairing or replacing any damaged Fort Mill School District Property at Contractor’s expense.

Gold Hill Middle School

- Contractor to remove all door and drawer fronts and hardware from existing cabinetry in Special Needs classroom. This includes the large vertical cabinet.
- Contractor to supply and install one (1) each new upper cabinet and new cabinet and drawer fronts.
- Cabinet will be constructed to match existing cabinets.
- Cabinet and drawer fronts will all be Laminate on the outside.
- Fort Mill School District will select material colors with winning contractor.
- All new cabinets shall have 3mm Edge band, 120 degree concealed hinges on all doors, and brush nickel/aluminum c-style handles.
- Contractor will install new side mount ¾” extension glides, and brush nickel/aluminum c-style handles on all drawers.
- Contractor must caulk around cabinets and countertops, as needed. We are NOT purchasing new countertops but are using the existing countertops.
- All work must be completed before August 10th 2019.
- Contractor will dispose of all trash and debris generated from project off site.
- Contractor is responsible for repairing or replacing any damaged Fort Mill School District Property at Contractor’s expense.

Fort Mill School District is also requesting an alternate bid for work at the Fort Mill School District Office.

Fort Mill School District Office

- **Contractor to supply and install new cabinet door fronts and hardware for the upper cabinets in the IT supply/copier room.**
 - Contractor is to leave the first two cabinets on the upper left side as open shelving.
 - Door fronts are to be provided for the remaining (3) upper cabinets on the left and (3) upper cabinets on the back wall.
 - Locks should be added to all new doors so cabinets may be secured.
- **Cabinet doors will be constructed to match existing cabinets. Contractor will bring samples to try and match exterior door color or find a suitable coordinating color. Color selection can be coordinated through Jay Taylor.**
- **All new cabinets should have concealed hinges and handles to match or coordinate w/ existing lower cabinets.**
- **Contractor must caulk around cabinets and countertops, as needed. We are NOT purchasing new countertops but are using the existing countertops.**
- **We would like work to be completed before August 10, 2019 but can be flexible w/ this project if additional time is needed.**
- **Contractor will dispose of all trash and debris generated from the project off site.**
- **Contractor is responsible for repairing or replacing any damaged Fort Mill School District Property at Contractor’s expense.**
- **Please see photos provided.**



(3) new door fronts, hardware, locks



(3) new door fronts, hardware, locks



(2) shelves to remain open

Please do not forget to submit w/ your bid:

- Signed Cover Page and Page Two of the Solicitation
- New Bid Schedule, attached, that includes the Alternate Bid
- Copy of your GC or GC-Specialty license, as required by SC LLR
- Certificate of Insurance (COI)
- W-9
- Copy of Warranty to be provided
- Questionnaire
- List of Subcontractors, if any

Bidding Schedule/Price-Business Proposal

School	Bid Price
Fort Mill Middle School	\$
Gold Hill Middle School	\$
GRAND TOTAL	\$
<p style="text-align: center;">Alternate Bid:</p> <p style="text-align: center;">Fort Mill School District Office – IT Supply/Copier Room</p>	\$

Signature

Date

Print Name

Title

QUESTIONNAIRE, page 1 of 2

The Bidder shall answer the following questionnaire which shall be used in the bid evaluation process in order to determine the responsible bidder.

1. SAFETY:

Have you had any OSHA fines within the last three (3) years? YES NO

Have you had jobsite fatalities within the last five (5) years? YES NO

If you have answered **YES** to either of the above questions, you **MUST** submit on a separate sheet the details describing the circumstances surrounding each incident.

2. EXPERIENCE:

Years in business under present name: _____

Years performing work specialty: _____

Licenses currently valid in force: _____

3. LICENSE SANCTIONS:

List any regulatory or license agency sanctions. The District may perform a background check on respondent with all state and regulatory agencies. _____

4. LITIGATION:

Are you currently involved in any litigation or legal disputes? YES NO

If yes, please explain. _____

4. REFERENCES - REQUIRED

Provide three references from agencies you have performed similar services for in the past two (2) years.

Reference #1

Work Performed: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone #: _____

QUESTIONNAIRE, page 2 of 2

Reference #2

Work Performed: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone #: _____

Reference #3

Work Performed : _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone # _____

Company Name: _____

Signature: _____

Printed Name: _____

Date: _____

