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June 16, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist  
Village of Palmetto Bay  
9705 E Hibiscus Street  
Palmetto Bay, Florida 33157

Re: RFP# 2023-12-006  
Design/Build Multi-Purpose Recreational Facility – Coral Reef Park

### **ADDENDUM NO. 1**

Prospective Contractor,

This Addendum forms a part of the RFP Package Document dated August 2<sup>nd</sup>, 2023, with the amendments and additions noted below (deletions are shown by strikethrough and additions are underlined.)

#### **Statement From the Village:**

After review with staff, the Village would like to add to the scope the demolition of the electrical room once service has been capped and transferred to the new building. Also, the Village would like to include as part of the scope the "Plaza Drop-off Area" and "Signage Feature at the Plaza Area". Please refer to Building Site Plan .pdf. The existing art piece located on the drop-off area will be removed/relocated by the Village per Miami-Dade County instructions since this art piece was theirs before Palmetto Bay acquired Coral Reef Park.

#### **Questions Submitted to the Village**

Question: Can the Village of Palmetto Bay please provide a survey of the existing park for your use and analysis.

*Response: As part of this addendum, we have included a .pdf of the survey we have for Coral Reef Park.*

Question: Can the Village please provide a utility site plan of the existing service utilities for the water and sewer service that exists within the park?

*Response: The Village does not have such plans.*

Question: The RFP document does not contain any bid form for the submission of the bid numbers and alternates add as outlined in the RFP, please provide.

*Response: As part of this addendum, we have included a .pdf of the proposal sheet.*

Question: Can the Village of Palmetto Bay please provide a timetable for the anticipated design build schedule from Design to completion of this project?

*Response: As part of Section 6 – Evaluation of Proposals, the Village shall add Tab 10 which shall be schedule of timeline from start to finish of the project and it will be graded with a maximum of 10pts by the evaluation committee.*

Question: Can the Village please clarify whether this project will meet any LEEDS requirements or any LEEDS registrations.

*Response: The Village is not aspiring for LEED, but the contractor does have to abide by the Village's Sustainable Building Standards (Sec. 5-56 of the Code of Ordinances).*

Question: Under additional scope calls for an allowance for Art in Public Spaces. Can the Village please provide an allowance of a designated percentage to be added to the bid for the Arts in Public Spaces?

*Response: As part of the proposal sheet, the Village has included a 1.5% allowance of total design/build turn-key lump sum.*

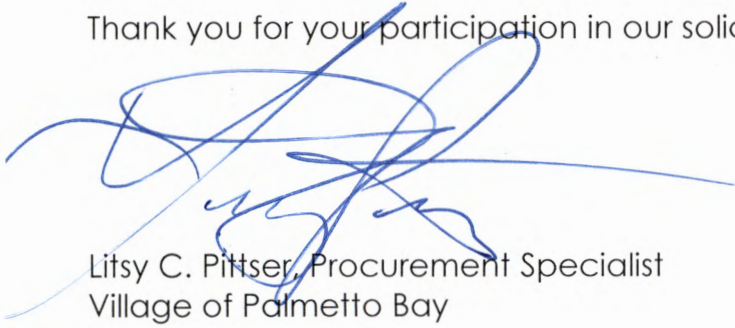
Question: The colored site plan provided in the RFP documents show two (2) gate way features. Can the Village please provide more clarity as to what is expected on these two features?

*Response: Please note, the only areas that the scope encompasses are:*

- 1. New Community Facility*
- 2. Plaza Drop-Off (new scope added with addendum)*
- 3. Signage Feature at Plaza (new scope added with addendum)*
- 4. New Pickleball Courts with the demolition of the existing Racquetball Courts (shown on proposal sheet as an optional item).*

**All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposals shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in a rejection of your proposal.**

Thank you for your participation in our solicitation process.

A handwritten signature in blue ink, appearing to read 'Litsy C. Pittser', is written over a light blue rectangular background.

Litsy C. Pittser, Procurement Specialist  
Village of Palmetto Bay



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**Acknowledgement of**  
**Addendum of Solicitation**

Amendment/Modification No.: 1  
Amendment of RFP# No.: 2023-12-006  
Title of RFP: Design/Build Multi-Purpose Recreational Facility – Coral Reef Park

Name of Propo\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Addendum Received\_\_\_\_\_

Total Pages of Addendum including Acknowledgement 4

\_\_\_\_\_  
Signature

**All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in a rejection of your proposal.**

A handwritten blue mark, possibly a signature or initials, located below the bolded text.