



July 21, 2023

To: All Interested Parties

From: Fanny Carmona, Parks & Recreation Director
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: RFP# 2023-12-006
Design/Build Multi-Purpose Recreational Facility – Coral Reef Park

ADDENDUM NO. 3

Prospective Contractor,

This Addendum forms a part of the RFP Package Document dated August 2nd, 2023, with the amendments and additions noted below (deletions are shown by strikethrough and additions are underlined.)

Statement From the Village:

Please see questions submitted to the Village of Palmetto Bay via email, on July 19, 2023, by Mr. Luis Pasos, from J.R.T. Construction, Co. General Contractor along with Village Responses. The Village would like to provide the Coral Reef Park Structural Investigation for the old recreation room completed by Stantec in 2014 as reference.

Questions Submitted to the Village

- 1) **Question:** Please advise who is the Design Criteria Professional and provide the information for the firm selected.
Response: This falls under the responsibility of the Proposer. This is a Design Build RFP.
- 2) We could not find any of the Design Criteria Drawings for the project. Are they forthcoming? Please advise.
Response: This falls under the responsibility of the Proposer. This is a Design Build RFP.
- 3) We could not find any of the Design Criteria Specifications for the Project. Are they forthcoming? Please advise.
Response: This falls under the responsibility of the Proposer. This is a Design Build RFP.
- 4) RFP section 3.01.1 regarding the Examination of Site mentions the “Proposer must examine the Contract Documents, Project Specifications and Drawings thoroughly” referencing the Design Criteria missing Documents. Please advise when these will be available.
Response: Please refer to page 4 under General Comments: “The architectural style that the Village is looking for is a Florida Coastal Vernacular Style and building shall follow the Village’s Sustainable Building Standards (Sec. 5-56 of the Code of Ordinances).” The project specifications and drawings are simply what’s included under Section 4.0: Scope of Services.

- 5) Please provide Updated Survey of site, as provided survey with Addendum #1 is dated 7/28/2004 (19 years old), and still shows as existing the original building/cafeteria with surrounding sidewalks and other improvements that do no longer exist. It also does not show the added existing playgrounds and canopies to the west of the proposed building.

Response: Please see attached CRP Survey by Longitude Surveyors from 2021 and 2022.

- 6) Please provide updated tree survey (and an existing tree listing) of the proposed new building area and surroundings, as this project will clearly involve many tree relocations, requiring permits.

Response: This falls under the responsibility of the Proposer.

- 7) Please provide As- Built Plans of the original recreation building that was demolished as it may shed light into the existing utilities inside the Park, water & sewer facilities, and storm sewer facilities it was connected to.

Response: The Village is not in possession of as built plans for the original recreation building.

- 8) Please provide As-Built plans of existing Miami-Dade WASD utilities on the public Right-of-Way around the Park, specially along SW 152 Street.

Response: The Village is not in possession of as built plans of existing Maimi-Dade WASD utilities on the public Right-of-Way around the Park.

- 9) Please provide As-Built plan of the electrical Site Lighting, Court lighting and electrical services currently serving the Park. Again, As- Built plan of the demolished building may supply information on the existing electrical circuits serving the park and its locations.

Response: The Village is not in possession of as built plans of the electrical site lighting and electrical services currently servicing the park.

- 10) Please provide As-Built plan for the current irrigation system serving the Park

Response: The Village can only provide recent irrigation plans for the sport fields (see attached). The Village is not in possession of any other irrigation plans.

- 11) Please provide latest Geotechnical Engineering Report available for the Park, including soil borings and Permeability testing. One must have been available for the previous building.

Response: Please see attached Geotechnical Report used for the last pedestrian bridge project in 2019.

- 12) Please advice if the Project requires any special wages, such as Davis-Bacon Wages, Miami-Dade Responsible Wages, or any other set of Wages.

Response: There are no specific requirements.

- 13) Please advise if the Owner has set a dedicated allowance for the permit fees required for this project or if permit fees are to be included in the D/B's bid proposal.

Response: This falls under the responsibility of the Proposer.

- 14) Please advise if the Owner has set a dedicated allowance for Utilities Fees (FPL fees, Water and Sewer Fees, etc.) or are Utility fees to be included in the D/B's bid proposal.

Response: This falls under the responsibility of the Proposer.

- 15) Please advise whether all Material and Soil testing will be paid for directly by Owner or are the Quality Testing required is to be included in the Bid amount.

Response: This falls under the responsibility of the Proposer.

16) Please advise if Owner will be adding a Contingency Amount to the Proposal Sheet.

Response: This falls under the responsibility of the Proposer.

17) Please clarify if the D/B Contractor will be responsible to pay for the impact fees that may be assessed on the project.

Response: The impact fees should be included in the proposal submission.

18) RFP Section 4.0 Scope of Services mentions the Bid package shall include items such as “furniture and equipment”. Please clarify if Bid package shall include a fully furnished building, including furniture such as chairs, tables, desk, sofas, exercise equipment, kitchenette appliances, etc.

Response: This falls under the responsibility of the Proposer to include all.

19) Please confirm kitchenette area is intended to service the Multi-purpose room and is not a separate lunchroom for staff members.

Response: The kitchenette area is intended to service the Multi-purpose room.

20) Please confirm there is no requirement for a “commercial” kitchen (no food preparation areas) or for a warming kitchen area (no warming food area for events).

Response: No requirements for a commercial kitchen or a warming kitchen, only a kitchenette style kitchen with counter space, sink, microwave, and storage closet is needed.

21) Addendum NO. 02 provided a response clarifying the “only areas that the scope encompasses” and listed 4 areas, but the proposed colored Site Plan provided with RFP documents includes what seems to be other areas of improvements to the existing parking lot, to the parking lot landscape, Gateway Entrance features, and new pedestrian paths/sidewalks around the new building and new pickle ball courts. Please clarify if we are to exclude all the above-mentioned improvements from the Bid package.

Response: As per Addendum NO.02, the only areas that the scope encompasses are:

New Community Facility

Plaza Drop-Off

Signage Feature at Plaza

New Pickleball Courts with the demolition of existing racquetball courts (shown on proposal sheet as an optional item).

The following areas are not part of this RFP:

Gateway Entrance Features

Improve Parking lot Landscape

Pedestrian Path to Concessions

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposals shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in a rejection of your proposal.

Thank you for your participation in our solicitation process.

Fanny Carmona, Parks & Recreation Director
Village of Palmetto Bay



Acknowledgement of

Addendum of Solicitation

Amendment/Modification No.: 3

Amendment of RFP# No.: 2023-12-006

Title of RFP: Design/Build Multi-Purpose Recreational Facility – Coral Reef Park

Name of Proposer _____

Date Addendum Received _____

Total Pages of Addendum including Acknowledgement 4

Signature

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