

BOARD OF COUNTY COMMISSIONERS



August 17, 2021

via Email

iTHINK Financial Credit Union
Attn: Ms. Nicole Heffelfinger
1000 NW 17th Avenue
Delray Beach, FL 33445
nheffelfinger@ithinkfi.org

NOTICE OF AWARD

Reference: Indian River County RFP No. 2021052
Automated Teller Machine Services

Dear Ms. Nicole Heffelfinger:

It is my pleasure to inform you that on August 17, 2021 the Board of County Commissioners awarded the above-referenced project to your company. The following documents are required before the applicable County department can issue a "Notice to Proceed" letter.

1. Two Signed Copies of Enclosed Agreement.
2. Certificate of Insurance. Certificate(s) **must name Indian River County as additional insured** and must provide for a 30 day Notice of Cancellation.
3. W-9.

Please submit the W-9, the Certificate(s) of Insurance and two fully-executed copies of the enclosed agreement to this office at the address provided below no later than **September 1, 2021**. Failure to comply with the established deadline for submittal of required documents may be grounds for cancellation of award.

Thank you for your prompt attention and if you have any questions, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Jennifer Hyde".

Jennifer Hyde
Purchasing Manager

Cc: Project Manager