

	<p align="center">Fort Mill School District</p> <p align="center">Addendum #1</p>	Solicitation Number: Date Issued: Procurement Specialist: Phone: E-Mail Address:	#18-088 May 30, 2019 Angela Queen (803) 548-2527 queena@fortmillschools.org
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DESCRIPTION: **Summer Concrete Work**

Submit your offer on-line at the following web address:
<http://www.fortmillschools.org/departments/procurement/> , under “Current Bids and RFP’s”

Or your offer may be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

<p align="center">SUBMIT YOUR SEALED OFFER ON-LINE or TO EITHER OF THE FOLLOWING ADDRESSES:</p>	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	PHYSICAL ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715

SUBMIT OFFER BY: **Tuesday, June 4, 2019 at 2 pm** (See “Deadline for Submission of Offer” provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

CONFERENCE TYPE: Mandatory DATE & TIME:	LOCATION:
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AWARD & AMENDMENTS	Award will be posted on or around June 6, 2019. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.fortmillschools.org/departments/procurement/
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)	
TITLE (business title of person signing above)		
PRINTED NAME (printed name of person signing above)	DATE SIGNED	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____ Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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End of Page Two

Reasoning for Addendum #1:

Fort Mill School District Four is issuing this Addendum #1 to clarify the Specifications for the work required, as discussed during the site visit on Tuesday, May 28, 2019. If you find that these clarifications are different from what we discussed at the site visit, please email me immediately at queena@fortmillschools.org so that I may address any discrepancies.

Fort Mill School District Four is also adding additional work to Gold Hill Middle School to be bid separately as an alternate bid and pulling out an item to be bid on separately as an alternate bid for Fort Mill Middle School.

All stipulations from the original solicitation apply.

You must acknowledge Addendum #1 on page 2 of the original bid form.

Please do not forget to submit w/ your bid:

- Signed Cover Page and Page Two of the Solicitation
- REVISED Bid Schedule
- A copy of your GC or GC-Specialty license, as required by SC LLR
- Certificate of Insurance (COI)
- W-9
- Warranty provided for work performed
- Questionnaire, pages 1 & 2 and List of Subcontractors, if any.

We would like to reiterate that work on these projects may begin IMMEDIATELY after award. Michael King will set the order of completion of projects. Please be reminded that we have multiple projects going on throughout the District. We will need to schedule times for each school that cause the least amount of disruptions and still allow our summer activities to take place. That being said, we still expect all projects to be completed before August 10, 2019 when students and staff are returning to schools after summer break.

Clarifications/changes/additions are highlighted below in gray.

All concrete will be rated 3000 PSI.

SPECIFICATIONS:

Fort Mill Schools District Office

- Remove and replace two (2) 5 foot x 5 foot pads located in front of the main office. Pad to be poured to ~~3-inch~~ 4 inch thickness.

Fort Mill Middle School

- Remove and replace three (3) concrete pads just outside personnel fence gate leading to the football field.
- Remove and replace four (4) pads outside double gate and reform handicap access ramps/slopes.
- Replace all pads inside personnel gate leading up to the stairs and wrapping around the corner of the building. STAIRS WILL REMAIN AND WILL NOT BE REPLACED. Pour around poles and drain.
- Remove and replace entire walkway from inside double gate stopping at the turn heading towards the bleachers. Remove remaining concrete pads not being used to lead anywhere.
- All pads will be ~~3-inches~~ 4 inches thick.
- Contractor will be responsible for removal of all debris.
- Contractor will seed and straw grass areas around new walkways.
- **Separate Bid Required for:**
 - Add a new section of walkway from turn at bleachers to right side of baseball field, ending in a circular turn around pad. Walkway will be 6 feet wide and 90 feet long w/ a 9 foot circle at the end at the baseball field.

Banks Trail Middle School

- Add Ramp to football field at double gate located at the 45 yard line to allow field grooming equipment to access field. Ramp will be 11' x 5' w/ an 18" drop on both sides, coming 5 feet out from the gate.
- Contractor must include a way for the down rod on gate to drop in place for proper closure.
- Pour 8 foot x 8 foot shotput pad at location to be announced at site visit. Pad must be ~~3-inches~~ 4 inches thick.

Fort Mill High School (ROTC)

- Remove roughly 18 feet of curb and install a curb cut at both ends of the ROTC Building.
- Contractor is responsible for removal of all debris.
- Concrete will be 6 inches thick due to vehicle traffic.
- Near parking lot at school, will have 18 feet flat w/ a 6 foot slope on sides, centered w/ gate.
- On back side of school, will remove 6 feet of asphalt back from the road. Will have 20 feet flat w/ a 3 foot slope on sides.

Gold Hill Middle School

- Pour 8 foot x 8 foot shot put pad at location to be announced at site visit. Pad must be ~~3 inches~~ 4 inches thick.
- **Separate Bid Required for:**
 - Pour an asphalt long jump runway pad, 4 feet wide and 134 feet long, with 4 inches of stone and 2 inches of asphalt.
 - Create long jump pit that is 9 feet wide and 33 feet long. Fill w/ sand, bordered by railroad timbers.

Tega Cay Elementary School

- Add ~~110 feet~~ 112 feet x ~~4.5 feet~~ 4.1 feet of walkway to the student drop-off line. Walkway will be ~~3 inches~~ 4 inches thick.
- Walkway will extend from the blue line to 5-6 pads short of the storm drains.

WORK AREA PROTECTION

1. The Contractor shall, at all times, secure the work area (i.e. barricades, barriers, etc.) to ensure the safety of the public, students, District employees, and/or District facilities.
2. Contractor is responsible for replacing or repairing any damage to Fort Mill School District Property caused by contractor's employees at no additional cost to the District.
3. Contractor is responsible for removing and disposing of all debris generated from project off-sites.

WORK HOURS

All work shall be scheduled with hours set forth by the Assistant Maintenance Supervisor, Michael King. These hours may include nights and weekends to ensure the facility use is available for Students and Staff. All work associated w/ the solicitation shall not impede school functions and operation of District campuses.

Bidding Schedule/Cost Proposal

Bidder _____

School	Bid Price
Fort Mill Schools District Office	\$
Fort Mill Middle School	\$
Banks Trail Middle School	\$
Fort Mill High School (ROTC)	\$
Gold Hill Middle School	\$
Tega Cay Elementary School	\$
GRAND TOTAL – FORT MILL SCHOOLS	\$
Alternate Bid #1: Fort Mill Middle School – Separate Bid for walkway to baseball field w/ wheelchair turnaround	\$
Alternate Bid #2 Gold Hill Middle School – Separate Bid for long jump runway and pit	\$

Signature

Date

Print Name

Title

QUESTIONNAIRE, page 1 of 2

The Bidder shall answer the following questionnaire which shall be used in the bid evaluation process in order to determine the responsible bidder.

1. SAFETY:

Have you had any OSHA fines within the last three (3) years? YES NO

Have you had jobsite fatalities within the last five (5) years? YES NO

If you have answered **YES** to either of the above questions, you **MUST** submit on a separate sheet the details describing the circumstances surrounding each incident.

2. EXPERIENCE:

Years in business under present name: _____

Years performing work specialty: _____

Licenses currently valid in force: _____

3. LICENSE SANCTIONS:

List any regulatory or license agency sanctions. The District may perform a background check on respondent with all state and regulatory agencies. _____

4. LITIGATION:

Are you currently involved in any litigation or legal disputes? YES NO

If yes, please explain. _____

4. REFERENCES - REQUIRED

Provide three references from agencies you have performed similar services for in the past two (2) years.

Reference #1

Work Performed: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone #: _____

QUESTIONNAIRE, page 2 of 2

Reference #2

Work Performed: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone #: _____

Reference #3

Work Performed: _____

Organization: _____

Address: _____

Contact Name & Title: _____

Email Address: _____

Telephone # _____

Company Name: _____

Signature: _____

Printed Name: _____

Date: _____

LIST OF SUBCONTRACTORS

General contractor shall fill out the list below. All subcontractors shall be listed. The general contractor shall identify work by the general, the subcontractor, or not applicable. Failure to do so may result in bid being declared non-responsive. List all subcontractors.

<u>TRADE</u>	<u>COMPANY NAME</u>
_____	_____
_____	_____
_____	_____
_____	_____
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_____	_____
_____	_____

FORT MILL SCHOOL DISTRICT

School/Building Locations and Office Phone Numbers

Fort Mill School District Office	Springfield Middle School
2233 Deerfield Drive	1711 Springfield Parkway
Fort Mill, SC 29715	Fort Mill, SC 29715
803-548-2527	803-548-8199
Fort Mill School District Maintenance & Operations	<u>Elementary Schools:</u>
351 Gillig Drive	
Fort Mill, SC 29715	Doby's Bridge Elementary School
803-548-8223	1000 Dragon Way
	Fort Mill, SC 29715
Fort Mill School District Transportation	803-835-5200
351 Gillig Drive	
Fort Mill, SC 29715	Fort Mill Elementary School
803-802-1998	192 Springfield Parkway
	Fort Mill, SC 29715
<u>High Schools:</u>	803-547-7546
Catawba Ridge High School	Gold Hill Elementary School
(under construction)	1000 Dave Gibson Blvd
	Fort Mill, SC 29708
Fort Mill High School	803-548-8250
215 N Highway 21 Bypass	
Fort Mill, SC 29715	Orchard Park Elementary School
803-548-1900	474 Third Baxter Street
	Fort Mill, SC 29708
Nation Ford High School	803-548-8170
1400 A.O. Jones Blvd	
Fort Mill, SC 29715	Pleasant Knoll Elementary School
803-835-0000	2346 Pleasant Road
	Fort Mill, SC 29708
<u>Middle Schools:</u>	803-835-0090
Banks Trail Middle School	Riverview Elementary School
1640 Banks Road	1300 Spratt Street
Fort Mill, SC 29715	Fort Mill, SC 29715
803-578-2990	803-548-4677
Fort Mill Middle School	Springfield Elementary School
200 Springfield Parkway	1691 Springfield Parkway
Fort Mill, SC 29715	Fort Mill, SC 29715
803-547-5553	803-548-8150
Gold Hill Middle School	Sugar Creek Elementary School
1025 Dave Gibson Blvd	1599 Farm House Drive
Fort Mill, SC 29708	Fort Mill, SC 29715
803-548-8300	803-835-0150
Pleasant Knoll Middle School	Tega Cay Elementary School
2320 Pleasant Road	2185 Gold Hill Road
Fort Mill, SC 29708	Tega Cay, SC 29708
803-835-3770	803-548-8282

OFFEROR'S CHECKLIST – Avoid Common Mistakes

Review this checklist prior to submitting your bid/proposal.
If you fail to follow this checklist, you risk having your bid/proposal rejected.

- Do not include any of your standard contract forms!
- Unless expressly required, do not include any additional boilerplate contract clauses.
- Reread your entire bid/proposal to make sure your bid/proposal does not take exception to any of the District's mandatory requirements.
- Make sure you have properly marked all protected, confidential, or trade secret information in accordance with the instructions entitled: SUBMITTING CONFIDENTIAL INFORMATION. **DO NOT mark your entire bid/proposal as confidential, trade secret, or protected! Do not include a legend on the cover stating that your entire response is not to be released!**
- Have you properly acknowledged all amendments? Instructions regarding how to acknowledge an amendment should appear in all amendments issued.
- Make sure your bid/proposal includes a copy of the solicitation cover page. Make sure the cover page is signed by a person that is authorized to contractually bind your business.
- Make sure your bid/proposal includes the number of copies requested.
- Check to ensure your bid/proposal includes everything requested!
- If you have concerns about the solicitation, do not raise those concerns in your response! **After opening, it is too late! If this solicitation includes a pre-bid/proposal conference or a question & answer period, raise your questions as a part of that process!** Please see instructions under the heading "submission of questions" and any provisions regarding pre-bid/proposal conferences.

*This checklist is included only as a reminder to help offerors avoid common mistakes.
Responsiveness will be evaluated against the solicitation, not against this checklist.
You do not need to return this checklist with your response.*