



THE CITY OF DAYTONA BEACH  
OFFICE OF THE PURCHASING AGENT

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TO: James V. Chisholm, City Manager

FROM: Kirk Zimmerman, Buyer *KZ*

DATE: April 9, 2018

SUBJECT: **Selection Committee  
Custodial Services  
RFP 0118-0590**

COPY: John J. Drago, BEM Director  
Natalia Eckroth, Financial Services Manager  
Joseph Paul, Project Manager  
Melissa Phillips, Facilities Maintenance  
Nick Fiore, Police Department  
Robert Jagger, City Attorney

The City's Selection Committee convened on April 9, 2018, to review the Proposals received in response to the referenced Request for Proposals, and to score those proposals in accordance with the evaluation criteria published in the RFP. The Selection Committee recommends award of 1 custodial service contract and that contract negotiations be conducted with the top ranked firm as indicated on the short list below:

1. **American Janitorial, Inc.**
2. **ACP Facilities Services**
3. **JMC Services**

The final negotiated contracts will be presented to the City Commission for approval.

If you agree with the Committee's recommendations, please sign below and return a copy of this memo to my attention. If you wish to discuss the matter further, please call me at extension 8081. Thank you.

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

*4.10.18*