

RFP #10669 – Diving Harness Installation

DATE ISSUED: December 4th, 2018

Sealed bid to be mailed or hand delivered to:

Portage Public Schools
Attention: Amanda Howard, Purchasing Dept.
8107 Mustang Drive, Portage, MI 49002

You must submit two (2) copies of your response. Faxed/Emailed responses will not be accepted.

Bid Responses Due by 11:30 AM, Tuesday, December 18, 2018. Late bids will not be accepted.

The Portage Public School District is seeking the services of a single contractor to install and Owner provide diving harness system at the new Central High School Natatorium. The award will be made on the basis of the overall best proposal as determined by the school district.

***The SCOPE of the work and GENERAL CONDITIONS includes:**

- 1) If possible, the diving harness system must be installed from the period between 12/22/18 to 01/06/19. **All work is to be coordinated with the school district and shall not begin until the successful vendor has received an authorized purchase order from the school district.** By offering a proposal, the contractor commits to the school district that the work will be completed within the time frame listed above, or clarify any issues with fabrication of brackets discussed below.
- 2) Exceptions may be noted on the schedule and pricing document, however the school district reserves the right to reject any proposal which does not meet the district's needs, regardless of price.
- 3) The scope of work shall include:
 - a. Contractor shall provide labor, materials, tools, equipment – including lift, and supervision to fabricate and install two support brackets and install Owner provided pulley system, ropes, and belt. Contractor to also supply and install a stainless steel wall cleat or ring for rope tie off on deck.
 - b. Installation shall be conducted from a lift. Access is shown on the attached sheet. Contractor must protect existing tile deck with a minimum of ½" plywood. Brackets are to be painted with a white epoxy paint. Refer to attached sheet SSK-5 and ASK-2 for orientation to diving board.
 - c. Remove existing Tectum panels for installation of brackets. Cut panels to fit around brackets and replace. Ensure panels are clean and free of dust, debris, and hand prints after they are reinstalled.

- d. Install Owner provided pulley system, ropes, belt and cleat. Coordinate with Owner's Representative for installation.
 - e. When drilling holes for anchoring system, contractor shall exercise great care to minimize the amount of dust falling into the active pool, using a vacuum system and a catch material at the bottom of the basket are recommended.
 - f. Contractor is responsible for leaving the area as found after installation.
- 4) The contractor agrees that the school district shall have the authority to determine that the work is properly done and meets the school district's satisfaction. The contractor agrees to correct any work that is not to the school district's satisfaction at the expense of the contractor. The school district may withhold partial or all payment until the work is completed to the satisfaction of the school district.
 - 5) Contractor must enclose a copy of current liability insurance certificate with proposal.
 - 6) The contractor shall follow all applicable safety regulations. Allow for 30 minutes with the Owner's Representative to review the installation and any safety issues prior to start. A DTA, Daily Task Analysis will be conducted.
 - 7) The contractor is responsible in working with the school to ensuring the areas are secured to prevent anyone from entering the work area during installation.
 - 8) The contractor shall provide all necessary labor, materials, supplies, equipment, and safety devices required to perform the installation of the diving harness.
 - 9) The contractor is responsible to take all reasonable precautions to prevent dust from entering other areas of the building.
 - 10) The contractor is responsible for removing and properly disposing of all dust and trash off site as required by law.
 - 11) Direct all questions to David Skinner, Owner's Representative at dskinner@walbridge.com. Site walks can be scheduled upon request, contact the Owner's rep at 269-330-2550.

LOCATION:

Central High School Natatorium 8135 S. Westnedge, Portage 49002

ATTACHMENTS:

A111 First floor Architectural Plan showing entry
SSK-5 Diving Harness Support Framing
ASK-2 Diving Harness Location Drawing
DH-1 Typical Diving Harness Rope Plan
DH-2 Picture of Pulleys

SPECIAL INSTRUCTIONS:

- **See the SCOPE and General Conditions on Pages 1-2**
- **Work needs to be completed between 12/22/2018 to 01/06/2019, Winter Break.**
- **Portage Public Schools understands that it may take some time to fabricate, galvanize and epoxy paint the brackets. The dates above are the ideal time frame due to less pool usage. If the brackets cannot be fabricated for this time frame, PPS will work with the contractor for the first available opportunity after those dates.**

The Portage Public Schools Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of Portage Public Schools.

BID PROPOSAL FORM

(All Pages 4 – 8 must be included with your response)

PROJECT NAME

Project Name: **#10669 Diving Harness Installation**

AGREEMENTS

The undersigned understands that the Owner reserves the right to reject any and all bids and to waive informalities in bidding.

Owner also reserves the right to withhold award of bids for a period of sixty (60) days from bid closing date.

The Owner reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informalities therein. If in the Owners opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reasons of establishing uniformity, delivery time, etc.

If award is made to us under this proposal, we agree to enter into an Agreement with Portage Public Schools to furnish equipment, installation service, and on-site training in strict accordance with this proposal, bid documents and all pertinent portions of specifications.

Successful vendor will be notified and can begin work/scheduling once they have received a purchase order for this work provided to them by the district.

Diving Harness:

Portage Central High School Natatorium:

Total Cost of Diving Harness to include product and labor: \$_____

AGREEMENTS

The Owner reserves the right to accept or reject any or all Bids in whole or in part, or to waive any informalities therein. If in the Owner's opinion it is in their best interest, the contract may be awarded to other than the lowest bidder, for reasons of establishing uniformity, delivery time, etc.

The undersigned acknowledges the following are included with the Bid Proposal Form: (please initial)

Detailed Product Specification Information (where applicable): _____

Warranty Specification Information (where applicable): _____

Two (2) paper copies: _____

NAME OF BIDDER

Contractor
Name and
Title:

Address:

Contractor
Phone
number:

Contractor
E-Mail:

Date: _____

Signature: _____

LEGAL STATUS OF BIDDER

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS.

The Vendor and/or Bidder certifies to the best of its knowledge and belief that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; Have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offences enumerated above in this certification; and Have not within a three-year period preceding this agreement had one or more public transactions (Federal, State, or local) terminated for cause or default; is not now or has been, within a three-year period preceding this date, been listed on the Excluded Parties List System website (EPLS).

Firm Name: _____

Name, title and signature of individual duly authorized to execute contracts:

Name: _____

Title: _____

Signature: _____

A Corporation organized and existing under the laws of the State of _____

IRAN ECONOMIC SANCTIONS ACT

Effective April 1, 2013 all bids, proposals, and/or qualification statements received in the State of Michigan (MCL 129.313) must comply with the “Iran Economic Sanctions Act”. The following certification is to be signed and included at the time of submittal.

CERTIFICATION

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, Respondent certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an “Iran linked business”, as that term is defined in the Act.

Signature

Title

Company

Date

As required by Public Act 232 of 2005, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Portage Public Schools Board of Education or the Superintendent of Schools. The Board of Education shall not accept a bid that does not include this sworn and notarized disclosure statement.

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the familial disclosure requirement provided in the Portage Public Schools advertisement for construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of the company and any member of the Portage Public Schools Board of Education or the Superintendent of Schools. If such a relationship exists, please explain:

Attach additional pages if necessary

By : _____ (Bidder Signature)

Title : _____ (type or print)

Date: _____

Subscribed and Sworn to Before Me:

This _____ day of _____, 20___ A.D., in and for the

County of _____, Michigan.

My Commission expires _____.

Signature of Notary