



Removal of Vinyl Tile (vct)
Flooring and Installation of
Heterogeneous Sheet Flooring in
the Gymnasium at Alexander II
Elementary School
For Bibb County Board of
Education

Alexander II Elementary School

Project Number # IFB 17 - 34

TABLE OF CONTENTS

- PROJECT TITLE PAGE – 1 Page
- DRAWING SHEETS – 1 Page
- Specification Sheets – 2 Pages
- REQUEST FOR PROPOSAL – 3 Pages
- PROPOSAL FORM – 4 Pages
- GENERAL CONTRACTOR QUALIFICATION STATEMENT & QUESTIONNAIRE – 15 Pages

Alexander II Elementary

Project Number # IFB 17-34

PROJECT TITLE PAGE

Removal of Vinyl Tile (vct) Flooring
and Installation of Heterogeneous Sheet
Flooring in the Gymnasium at Alexander II
Elementary School

BIBB COUNTY SCHOOL DISTRICT
MACON, GEORGIA 31201
PROJECT NUMBER: 17-34

BIBB SCHOOL CAPITAL PROCUREMENT DEPARTMENT
4580 CAVALIER DRIVE
MACON, GEORGIA 31220
PHONE: 478-779-3522
Email: Elaine.Wilson@bcsdk12.net

Alexander II Elementary

Project Number # 17-34

List of Drawing

1. Plan View of Gymnasium Floor

SPECIAL NOTE:

The Specification Sheets attached are the design basis. Equal products by other manufacturers is acceptable as long as all specification requirements are met.

SECTION 00200
REQUEST FOR BID #17-34

THE BIBB COUNTY SCHOOL DISTRICT, GEORGIA, BOARD OF EDUCATION (the “Board”), pursuant to the provisions of O.C.G.A. § 36-91-1, *et. seq.*, here in seeks competitive proposals from flooring contractors to perform tile removal and new sports flooring installation in the gymnasium located at **Alexander II Elementary School, 1156 College Street in Macon, Bibb County, Georgia.**

The requirements for construction of the Project, and the duties and responsibilities of the contractor whose Proposal is accepted, are set forth in the Contract Documents which include the Instructions to Proposers; Contract for Construction and Incorporated General Conditions (the “Contract”); supplementary and other conditions; the drawings; the specifications; and, any addenda issued by the Bibb County School System Capital Improvement Office, 484 Mulberry Street, Macon, Georgia, 31201. Contractors interested in submitting Proposals must obtain copies of the Contract Documents by contacting the **Director of Procurement & Purchasing Elaine Wilson, 4850 Cavalier Drive Macon, Georgia 31220, (478) 779-3522, email address:elaine.wilson@bcsdk12.net.** Any contractor submitting a Proposal must procure a complete set of the Contract Documents from the **Bibb County School System Procurement Website located at www.bcsdk12.net under the “Bids and Proposals” link located on the district homepage.** Any Contractor who intends to submit a Proposal is required to field verify dimensions of the facility at the project site located at 1156 College Street, Macon, Georgia 31201.

The Contract Documents require, among other things, the furnishing of all materials, labor and equipment for construction of the Project. The Board reserves the right to make available other relevant documents or information concerning the Project.

Any Proposal submitted in response to this Request should comply strictly with all requirements set forth in the Instructions to Proposers. Any such Proposal must contain the completed Proposal Form setting forth the contractor’s proposed lump sum contract price for full and complete construction of the Project in conformity with all requirements of the Contract Documents. Any contractor submitting a Proposal must also complete and submit the required

Contractor's Qualification Statement and Questionnaire.

All Proposals must be properly signed, submitted in duplicate in a sealed envelope, and received to the Bibb County School District Procurement Office located at 4580 Cavalier Drive, Macon, Georgia 31220, no later than May 31, 2017 by 2:00 PM.

The Board will receive such Proposals at such time and place. Proposals received after said time will not be accepted. At the discretion of the Board, and in conformity with the applicable provisions of Georgia Law, the Board may afford contractors an opportunity for subsequent discussion, negotiation, and revision of Proposals. The Board reserves the right to reject any or all Proposals and to waive any technicalities or formalities.

Any Proposal submitted in response to this Request shall remain open for acceptance by the Board, and same shall be honored by the contractor, for a period of thirty (30) days from the date set forth hereinabove for the receipt of Proposals.

Any questions or comments concerning this Request for Proposals should be addressed in writing to the Procurement Department Bibb County School System at the address as set forth hereinabove.

Bibb County School District

By: Elaine Wilson – Director of Procurement

END OF SECTION - 00200

SECTION 00300

**PROPOSAL
FORM**

The undersigned (“Contractor”) herein submits to THE BIBB COUNTY SCHOOL DISTRICT (the “Board”) the following Proposal for the replacement of the gymnasium flooring located at **Alexander II Elementary School, 1156 College Street in Macon, Bibb County, Georgia. (the “Project”)**. This Proposal is submitted in response to the Board’s Request for Proposal 17-34 **dated May 19, 2017.**

This Proposal is for the full and complete construction of the Project in conformity with all requirements of the Contract Documents. The submission of this Proposal constitutes a representation by the Contractor that it has carefully studied and examined all of the Contract Documents dated **May 19, 2017,** furnished by **the Bibb County School System Procurement Department** and such other information as may have been furnished by the Board including Addendum/Addenda No._____.

By the act of submitting a proposal for the proposed contract, the Contractor represents that:

- The contractor and all subcontractors the contractor intends to use have carefully and thoroughly reviewed the drawings, specifications and other construction documents and have found them complete and free from ambiguities and sufficient for the purpose intended.
- The contractor and all workers, employees and subcontractors the contractor intends to use are skilled and experienced in the type of construction represented by the construction contract documents bid upon.
- The proposal figure is based solely upon the construction contract documents and properly issued written addenda and not upon any other written representation.
- Neither the contractor nor any of the contractor’s employees, agents, intended suppliers or subcontractors have relied upon any verbal representations from the Owner, or the Owner’s employees or agents including architects, engineers or consultants in assembling the bid figure.

A. Base Proposal

The Contractor proposes to fully and completely construct the Project in conformity with all requirements of the Contract Documents and furnish all necessary labor, material and equipment for such construction, and, furthermore, to fully, completely, and strictly perform all obligations of the Contractor as set forth in the Contract Documents, for the lump sum contract price of

Said lump sum contract price is allocated, in its entirety, to the following elements of the work:

Replacement of Gymnasium Flooring \$ _____

B. Alternate Proposals – if applicable

Contractor proposes this Alternate Proposal in accordance with the Specifications. The lump sum pricing below is to fully implement the work described. (The Contractor shall clearly indicate the pricing below by use of the words “Add” or “Deduct.”)

VOLUNTARY ALTERNATE NO. 1: (attach pages if needed)

State the amount to be Added to or Deducted from the Total Proposal amount should the Owner decide to proceed with the portion of the work identified as Alternate No. 1.

ADD \$ _____

DEDUCT \$ _____

VOLUNTARY ALTERNATE NO. 2 : (attach pages if needed)

State the amount to be Added to or Deducted from the Total Proposal amount should the Owner decide to proceed with the portion of the work identified as Alternate No. 2.

ADD \$ _____

DEDUCT \$ _____

Attached hereto, and incorporated herein as part of this Proposal, Contractor submits a completed Contractor's Qualification Statement and Questionnaire. Contractor acknowledges that the Board may rely upon the truthfulness and accuracy of the responses set forth therein. In addition, Contractor has submitted herewith as part of this Proposal such documentation and information as Contractor deems appropriate to establish that it is a responsible and responsive Contractor and that its Proposal is the most advantageous to the Board. Contractor acknowledges that the Board may rely upon the truthfulness and accuracy of such documentation and information.

The Contractor proposes and agrees to commence actual construction (i.e, physical work) on site with adequate management, labor, materials and equipment in accordance with the specifications and prosecute the Work diligently and faithfully to completion within the required Contract Time.

Contractor herein acknowledges that this Proposal shall constitute an offer by Contractor to contract with the Board for construction of the Project in conformity with all requirements of the Contract Documents for the lump sum contract price as set forth hereinabove. Such offer also includes the proposed unit prices and proposed pricing for any Alternates. Said offer by Contractor is irrevocable and subject to acceptance by the Board until the expiration of thirty (30) days following the date set forth in the Request for Proposals for receipt of Proposals by the Board.

CONTRACTOR: _____

By: _____

Title: _____

Sworn and subscribed to before me this
_____ day of _____, 20____.

NOTARY PUBLIC
Commission Expiration:

SECTION
00800
GENERAL CONTRACTOR'S
QUALIFICATION
STATEMENT AND
QUESTIONNAIRE

**NAME OF
PROJECT:**

**Replacement of
Gymnasium Flooring
at Alexander II
Elementary School**

NAME OF OWNER: THE BIBB COUNTY SCHOOL

DISTRICT NAME OF PROPOSED

CONTRACTOR: _____ (The
"Contractor")

I. INSTRUCTIONS

A. ALL QUESTIONS ARE TO BE ANSWERED IN FULL, WITHOUT EXCEPTION. IF COPIES OF OTHER DOCUMENTS WILL ANSWER THE QUESTION COMPLETELY, THEY MAY BE ATTACHED AND CLEARLY LABELED. IF ADDITIONAL SPACE IS NEEDED, ADDITIONAL PAGES MAY BE ATTACHED AND CLEARLY LABELED.

B. THE OWNER, THE BIBB COUNTY SCHOOL DISTRICT, GEORGIA, BOARD OF EDUCATION (HEREINAFTER "OWNER"), ITS AGENTS AND REPRESENTATIVES, SHALL BE ENTITLED TO CONTACT EACH AND EVERY REFERENCE LISTED IN RESPONSE TO THIS QUESTIONNAIRE, AND EACH ENTITY REFERENCED IN ANY RESPONSE TO ANY QUESTION IN THIS QUESTIONNAIRE. THE CONTRACTOR, _____, (HEREINAFTER "CONTRACTOR"), BY COMPLETING THIS QUESTIONNAIRE, EXPRESSLY AGREES THAT ANY INFORMATION

CONCERNING THE CONTRACTOR IN POSSESSION OF SAID ENTITIES AND REFERENCES MAY BE MADE AVAILABLE TO THE OWNER.

- C. ONLY COMPLETE AND ACCURATE INFORMATION SHALL BE PROVIDED BY THE CONTRACTOR. THE CONTRACTOR HEREBY WARRANTS THAT, TO THE BEST OF ITS KNOWLEDGE AND BELIEF, THE RESPONSES CONTAINED HEREIN ARE TRUE, ACCURATE, AND COMPLETE. THE CONTRACTOR ALSO ACKNOWLEDGES THAT THE OWNER IS RELYING ON THE TRUTH AND ACCURACY OF THE RESPONSES CONTAINED HEREIN.

IF IT IS LATER DISCOVERED THAT ANY MATERIAL INFORMATION GIVEN IN RESPONSE TO A QUESTION WAS PROVIDED BY THE CONTRACTOR, KNOWING IT WAS FALSE, IT SHALL CONSTITUTE GROUNDS FOR IMMEDIATE TERMINATION OR RESCISSION BY THE OWNER OF ANY SUBSEQUENT AGREEMENT BETWEEN THE OWNER AND THE CONTRACTOR. THE OWNER SHALL ALSO HAVE AND RETAIN ANY OTHER REMEDIES PROVIDED BY LAW.

- D. IF THERE ARE ANY QUESTIONS CONCERNING THE COMPLETION OF THIS FORM, THE CONTRACTOR IS ENCOURAGED TO CONTACT THE PROJECT ENGINEER,
Bibb County School System Procurement Dept.
4580 Cavalier Drive, Macon, GA
31211 (478) 779-3522
e-mail:
Elaine.Wilson@bcsdk12.net
- E. THE COMPLETED FORM SHALL BE SUBMITTED WITH THE CONTRACTOR'S PROPOSAL.
- F. THIS FORM, ITS COMPLETION BY THE CONTRACTOR, AND ITS USE BY THE CONTRACTOR, AND ITS USE BY THE OWNER, SHALL NOT GIVE RISE TO ANY LIABILITY ON THE PART OF THE OWNER TO THE CONTRACTOR OR ANY THIRD PARTY OR PERSON.

II. **GENERAL BACKGROUND**

A. CURRENT NAME AND ADDRESS OF CONTRACTOR:

B. PREVIOUS NAME OR ADDRESS OF CONTRACTOR, IF ANY:

C. CURRENT PRESIDENT OR CHIEF EXECUTIVE OFFICER:

Years in that position

D. NUMBER OF EMPLOYEES: (Permanent)

E. NAME AND ADDRESSES OF CURRENT AFFILIATED COMPANIES (PARENT, SUBSIDIARY, DIVISIONS):

III. **FINANCIAL STATUS**

A. **BANKRUPTCIES**

1. Has the Contractor, or any of its parents or subsidiaries, ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

2. Has any Majority Shareholder ever had a Bankruptcy Petition filed in his/her name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

B. **LOANS**

1. Is this Contractor currently in default on any loan agreement or financing agreement with any bank, financial institution or other entity? (If yes, specify details, circumstances, and prospects for resolution).

C. **BONDING**

1. What is the Contractor's current bonding capacity with a contract surety company?

2. Please identify the Contractor's surety company.

3. Please give the name, address, and telephone number of your current surety agent or underwriting contact.

4. Have Performance or Payment Bond claims ever been made to a surety for Contractor on any project, past or present?

5. If the answer to (4) is yes, please describe the claim, the name of the company or person making the claim, and the resolution of the claim.

6. In the past five years, has any surety company refused to bond the Contractor on any project? (If answer is yes, specify the reasons given for such refusal, and the name and address of the surety company that refused to bond).

7. In the past five years, has any surety company refused to bond the Contractor's parent, or subsidiaries, on any project? (If answer is yes, please specify the reasons given for such refusal, and the name and address of the surety company that refused to bond).

D. **MERGERS AND ACQUISITIONS**

1. State whether or not the Contractor has been the subject of a corporate merger within the preceding three years. If so, please identify all parties to such merger, provide the date of same, and a brief description of the transaction.

2. State whether or not the Contractor has acquired any other companies or entities in the preceding three years. If so, please identify all companies or entities acquired, provide the date of acquisition, and a brief description of the business of the company or entity acquired.

V. **COMPANY EXPERIENCE - SIMILAR PROJECTS**

- A. List all projects of reasonably similar nature, scope, and duration (similar to the Owner's Project) performed by your company in the last seven years, specifying, where possible, the name and last known address of each owner of such projects.

VI. **LEGAL PROCEEDINGS**

A. **ARBITRATIONS OR MEDIATION**

List all construction arbitration or mediation demands filed by, or against, the Contractor in the last five years, and identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the proceeding and whether the proceedings were arbitration or mediation.

B. **LAWSUITS**

List all construction-related lawsuits (other than labor or personal injury litigation) filed by, or against, the Contractor in the last five years, and identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the lawsuit.

C. **DISPUTES**

1. Identify any disputes filed against or by the Contractor in regards to the Owner or the Architect on any project in the last five years.

D. OTHER PROCEEDINGS

1. Identify any lawsuits, administrative proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past seven years concerning any labor practices of the Contractor. Identify the nature of any proceeding and its ultimate resolution.

2. Identify any lawsuits, administrative proceedings, or hearings initiated by the Occupational Safety and Health Administration concerning the project safety practices of the Contractor in the last seven years. Identify the nature of any proceeding and its ultimate resolution.

3. Identify any lawsuits, administrative proceedings, or hearings initiated by the Internal Revenue Service, or any state revenue department, concerning the tax liability of the Contractor (other than audits) in the last seven years. Identify the nature of any proceeding and its ultimate resolution.

4. Have any criminal proceedings or investigations been brought against the Contractor in the last ten years? (If the answer is yes, please attach a complete and detailed report of the facts and circumstances concerning all such proceedings or investigations with your responses to this Questionnaire)

VII. **REFERENCES**

(ALL REFERENCES MUST BE CURRENT, I.E., ENTITIES WITH WHOM YOU HAVE DONE BUSINESS IN THE PRECEDING TWELVE MONTHS.)

A. **BANKS**

Bank #1

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

Bank #2

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

B. MAJOR SUBCONTRACTORS

Subcontractor #1

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

Subcontractor #2

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

C. SUPPLIERS

Major Supplier #1

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

Major Supplier #2

Name: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

D. OWNERS

Project #1

Name: _____

Location: _____

Contract Price: _____

Owner: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

Arch/Eng: _____

Contact/Phone: _____

Project #2

Name: _____

Location: _____

Contract Price: _____

Owner: _____

Address: _____

Bibb County School District – HVAC & Energy Management Replacement Bernd Elementary
City/State: _____

Contact: _____

Phone: _____

Contact/Phone: _____

Project #3

Name: _____

Location: _____

Contract Price: _____

Owner: _____

Address: _____

City/State: _____

Contact: _____

Phone: _____

Arch/Eng: _____

Contact/Phone: _____

Project #4

Name: _____

Location: _____

Contract Price: _____

Owner: _____

City/State: _____

Contact: _____

Phone: _____

Contact/Phone: _____

VIII. **COMMENTS**

Please list any additional information that you believe would assist the Owner in evaluating the possibility of using the Contractor on this Project. You may attach such additional information as an Exhibit to this Statement and Questionnaire.

I certify to the Owner that the information and responses provided on this Questionnaire are true, accurate and complete. The Owner, or its designated representative, may contact any entity or reference listed in this Questionnaire. Each entity or reference may make any information concerning the Contractor available to the Owner or its designated representative.

Dated _____, 20__.

CONTRACTOR:

By: _____

Title: _____

Date: _____

Sworn to and subscribed
before me this _____ day of _____, 20__.

Notary Public

My Commission Expires _

