



Valencia County
Purchasing Department
444 Luna Avenue ♦ P.O. Box 1119
Los Lunas, New Mexico 87031
Office: 505.866.2005 ♦ Fax: 505.866.2424

-ONE PAGE NOTICE-

Request for Proposal (RFP) #VCR-FY18-005

TITLE: INMATE HEALTHCARE SERVICES FOR VALENCIA COUNTY

PURPOSE: The County of Valencia seeks sealed proposals from qualified companies to provide comprehensive inmate healthcare services to the County's Adult Detention Center.

GENERAL INFORMATION: The scope of the procurement consists of the provision of comprehensive inmate healthcare services. The term of this contract shall be for two (2) years with option 1 an additional two (2) years. The County reserves the right to unilaterally exercise the option period based on the Contractor's past performance. Under no circumstances will the term of this contract, including any extensions thereto, exceed four (4) years. Contract performance will begin on March 1, 2018. Potential offerors should note the Acknowledgement of Receipt Form at Appendix A of the RFP which should be completed and returned by the date indicated.

DISCLAIMER: All information provided on this page, including dates, is believed to be accurate. However, in the case of any differences between the information presented here and the information presented in the RFP, the information given in the RFP shall prevail.

COUNTY CONTACT:

All questions about the contents of the RFP document shall be directed to:
Rustin Porter, Purchasing Agent // 444 Luna Ave., Suite 100A // Los Lunas, NM 87031
Phone: (505) 866-2005 // Fax: (505) 866-2424
E-Mail: rustin.porter@co.valencia.nm.us

ISSUANCE: The Request for Proposals will be issued on [insert date of issuance]. Firms interested in obtaining a copy may access and download the document from the Internet at www.co.valencia.nm.us/ and select the "Purchasing" tab and bid will be listed under "Bid Opportunities". Entities unable to obtain a copy from the web site should contact Rustin Porter, above. If you reach voicemail, please clearly provide and spell your name, company name, address and telephone number. Entities are encouraged to check the website frequently as updates and notices may be posted.

PRE-PROPOSAL CONFERENCE: A site visit and subsequent Pre-Proposal Conference are scheduled for 9:30 A.M. on January 23, 2018, at the Valencia County Commission Chambers, 444 Courthouse Rd., Los Lunas, NM 87031. Potential Offerors are encouraged to submit written questions in advance to Rustin Porter above. The identity of the organization submitting the question(s) will not be revealed. Additional written questions may be submitted at the conference. All written questions will be addressed at the conference. A public log will be kept of the names of potential Offerors that attended the site visit and Pre-Proposal Conference. Attendance at the site visit and Pre-Proposal Conference are not prerequisites for submission of a proposal but is highly recommended as questions will be answered.

PROPOSAL DUE DATE AND TIME: Offeror proposals must be received for review and evaluation by the Procurement Manager or designee no later than **2:00 PM Local Time on Monday February 12, 2018**. Proposals received after this deadline **will be returned unopened and WILL NOT BE CONSIDERED.** Proposals must be sealed and should be clearly labeled according to the instructions in the RFP. Proposals sent by fax, or other means of electronic submission (including e-mail), **will not be accepted.**

*Jhonathan Aragon, Chair, District V ♦ David Hyder, Vice-Chair, District III ♦
Helen Cole, District I ♦ David Carlberg, District II ♦ Charles Eaton, District IV
Daniel Monette, County Manager*