



Whitfield County Schools

1306 South Thornton Avenue, Dalton, Georgia 30721
wcsqa.net • (706) 217-6780

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Invitation to Bid

For

Install Carpet Tile New Hope Elementary

For The

**Whitfield County Schools
Purchasing Department
1030 Hill Road
Dalton, GA 30721**

BID # WCS-FA-BD-2019-032

December 11, 2019

BID # WCS-FA-BD-2019-032

INVITATION TO BID

Whitfield County Schools District invites sealed bids for the following:

Installation of approximately 3,550 sq.yds. Carpet Tile at New Hope Elementary – Labor Only

(See Exhibit A for additional specifications)

MANDATORY PRE-PROPOSAL MEETING

A mandatory Pre-Proposal meeting will be held on:

January 6, 2020 at 1:00pm
at
New Hope Elementary School
1175 New Hope Road
Dalton, GA 30720

Direct any questions regarding this bid to **Beau Martin** via email **beau.martin@wcsga.net**
no later than 2:00pm on **January 9, 2020**.

The Purchasing Department must receive the bids by **2:00pm on January 13, 2020**.

Whitfield County School District
Purchasing Department
1030 Hill Road, Building A
Dalton, GA 30721

Bids must be sealed and clearly marked as “**Bid Response WCS-FA-BD-2019-032**”. Include 1 original and 2 copies.

**EMAILED OR FAXED RESPONSES ARE NOT ACCEPTABLE
AND WILL NOT BE CONSIDERED SEALED BIDS.**

Bids will be opened at **10:00 am January 14, 2020** at the same location.

**Selected vendor must provide us with completed E-Verify form <http://wcsga.net/purchasing>
and agree to abide by the Whitfield County Schools General Terms and Conditions
<http://wcsga.net/termsandconditions> including the Section 2 **INSURANCE** requirements.**

Jim Fugate
Procurement Officer
Whitfield County School District

BID # WCS-FA-BD-2019-032

BID SUBMISSION

**Install Carpet Tile
New Hope Elementary**

Having also examined/understood the Products / Services specifications and requirements, the Undersigned hereby proposes to furnish all products, labor, equipment, tools, transportation, services, licenses, fees, permits, etc., required by said document to complete all divisions of the Products / Services stipulated herein for the sum included below.

Respectfully submitted:

Contractor/Vendor (Company Name)

Representative (Name and title)

Telephone Number

Email Address

Signature

Business Address

Federal I.D. Number

_____ (Dollars) for Products / Services rendered.

Whitfield County Schools understands billing will be due for the full amount of the Products / Services upon delivery, completion, and signed off on by **Facilities Director**.

EXHIBIT A
Additional Work/Product Specifications

1. Carpet tile and glue will be provided.
2. Respondent will provide vehicles and labor to pick up carpet tile and glue from our warehouse at 201 E.Tyler Street, Dalton, GA 30721 and deliver to job site at New Hope Elementary School, 1175 New Hope Road, Dalton, GA 30720.
3. New Hope Elementary does NOT have a loading dock.
4. Respondent will provide labor to remove existing approximately 3,500 sq. yds. of broadloom carpet from rooms and dispose of according to all local, state and federal regulations.
5. Furniture in rooms must be removed before installation and then replaced after installation.
6. New carpet tile is to be installed under existing cove base. Do NOT remove base from wall.
7. Install carpet tile according to industry standard methods.
8. Clean up to allow for area usage after completion.
9. Work is to be performed during Spring break March 30-April 3, evenings after 4:00pm and weekends. Work must be scheduled around school functions. Get prior approval from Beau Martin.
10. Job must be completed and invoiced before June 30, 2020.