

ROCKWOOD SCHOOL DISTRICT SMALL FARM PRODUCE GENERAL CONDITIONS

July 1, 2024 – June 30, 2025

For this bid, a small farm will be defined as less than 200 acres. Farm must be within 125 miles of Wildwood, Missouri and available for tours by RSD staff. Farmers will accompany staff during the tour at no additional charge.

1. The due date for the bid is by 9:30 am on April 26, 2024.
2. Each delivery must be accompanied by a legible delivery ticket. Successful bidder will provide the Child Nutrition Services office with a computerized weekly statement. **Payments are made monthly after approval from the board. There are no exceptions.** Board meetings are typically held the second and fourth Thursday of the month.
3. Bids are subject to all of the foregoing terms and the bid conditions.
4. No delivery or fuel charges will be paid by Rockwood Child Nutrition Services.
5. Deliveries are required Monday through Friday between 7:00 A.M. and 3:00 P.M. at the warehouse located at 17146 Manchester Road, Wildwood, MO 63040.
6. If inclement weather forces cancellation of a school day, the supplier will be informed by public radio, website or television before 7:00 A.M. on that day. If the closure has an effect on delivery, alternate delivery options must be emailed to the Rockwood CNS Director.
7. Produce must be delivered within 24 hours after harvest and be of top quality. Bid will be awarded based upon the school district's needs.
8. **Please provide the type of produce offered each month, the minimum order requirement, how to order from your farm and pricing if available.**
9. You must operate using GAP (Good Agricultural Practices) and be familiar with the program: <https://www.ams.usda.gov/services/auditing/gap-ghp>
10. It is the policy of the Rockwood School District to give preference to commodities manufactured, mined, produced, grown or otherwise substantially originated within the state of Missouri and to give preference to all firms, corporations, or individuals doing business as Missouri entities when quality, delivery and price are approximately the same.

- 11. Purchases made by Rockwood School District are not subject to state or local taxes. The official tax exemption letter will be furnished upon request.

- 12. The Board of Education reserves the right to terminate the contract at any time for due cause, which includes unsatisfactory service or sub-quality product.

Bidding Company: _____

Authorized Signature: _____

Address: _____

Phone: _____ Email: _____