



**ALBUQUERQUE  
PUBLIC SCHOOLS**

*Accelerate Progress for Students*

PROCUREMENT DEPARTMENT  
Charlotte Gensler  
EXECUTIVE DIRECTOR OF PROCUREMENT

Scott Elder  
SUPERINTENDENT

**December 2, 2022**

**RFP 23-022 RRR  
TITLE: ENGINEERING SERVICES ON CALL  
ADDENDUM #1**

**Question 1. Clarify which engineering services are requested.**

**Response: APS is requesting proposals for Engineering Services (civil, electrical, mechanical, structural and surveying) to perform various services on an as needed basis. Offerors may respond to one or more engineering disciplines. The response should clearly indicate the category of engineering services the Offeror is interested performing.**

**Question 2. How many awards does APS anticipate making for this contract?**

**Response: There is no set number of awards. The evaluation committee will determine the amount of awards based on qualified submittals.**

**Question 3: May respondents include sub consultants for scope of work they do not offer in-house.**

**Response: Yes**

**Question 4: Could you please clarify what is required for the "permitting" scope of work bulleted under Additional Services of page 15 of the RFP?**

**Response: On pages, 14-15 titled "additional services" remove bullet titled "Permitting" and move to section titled: Engineers: on page 14 before the \*construction phase\***

**Question 5. The RFP states, on page 14 that "response should quite clearly indicate the category of engineering services the Offeror is responding to " Is there a particular way respondents should indicate the services they are proposing to provide (in the cover letter on a form etc.**

**Response: There is no set format, just clearly identify the engineering discipline your company is interested in, as defined in question 1, in your cover letter.**



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**Question 6. Page 22 of the RFP indicates that there is a Price Proposal Form, but this is not included in the RFP. Is the Price Proposal Form different from the Hourly Billing Rate Schedule included on page 26 of the RFP?**

**Response: Item A. on Page 22 Titled: Price Proposal Form: Remove Language and replace with Hourly Billing Rate Schedule as defined. Use the hourly billing schedule on page 26 of the RFP.**

**Question 7. Will federal funds be used for this contract? (Will resident preference apply).**

**Response: No federal funds were defined as of publication of the RFP. The NM resident preference will apply to the RFP.**

**Question 8. Are responding firms permitted to recreate the Letter of Transmittal Form and Offeror's Information Form in the referenced RFP, so they can be submitted on individual pages?**

**Response: Yes**

**Question 9. The Offeror's information form indicates that it is for the RFP for General Contractor services on demand asks for General Contractor information, and speaks of bonds and liquidated damaged. Will this form be revised and re-issued by addendum to reflect Engineering Services similar to the form used in 2018.**

**Response: The form has been updated and is attached to this addendum. Please use the attached form.**

**Question 9. Page 10 lists the Professional liability Insurance coverage requirement as \$2M per occurrence whereas Page 15 lists the requirement as \$1M. Please clarify.**

**Response: Use \$1million as the requirement.**



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**ACKNOWLEDGE ADDENDUM WITH RFP SUBMITTAL:**

**Addendums not signed and returned may cause RFP to be non-responsive and may be rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

**Robert Rodarte, CPPO, CPPB  
Senior Construction Buyer  
Albuquerque Public Schools  
Robert.rodarte@aps.edu**

# OFFEROR'S INFORMATION FORM

Date of Proposal: \_\_\_\_\_

New Mexico State License No. \_\_\_\_\_

Resident Contractor's Preference Certificate No. \_\_\_\_\_

Veteran Resident Contractor Preference Certificate No. \_\_\_\_\_

NOTE: Attach a copy of the valid certificate and documentation to validate percent preference.

Contractor's New Mexico Gross Receipts Tax No. \_\_\_\_\_

Contractor's Federal Employee Identification No. \_\_\_\_\_

Proposal of (Company name): \_\_\_\_\_

Engineering disciplines proposed: (check all that apply)  Civil  Electrical  Mechanical  Structural  Surveying

(Hereinafter called the "Offeror") organized and existing under the laws of the State of New Mexico, doing business as a Corporation, Partnership or Individual (Circle correct one).

The undersigned, as an authorized representative for the Offeror named above, in compliance with the Request for Proposals for general contractor services on demand for small projects.

The undersigned Offeror's representative also acknowledges receipt of the following Addenda:

Addendum No: \_\_\_\_\_, dated \_\_\_\_\_, Addendum No: \_\_\_\_\_, dated \_\_\_\_\_

Addendum No: \_\_\_\_\_, dated \_\_\_\_\_, Addendum No: \_\_\_\_\_, dated \_\_\_\_\_

The Offeror understands that the contract will be awarded in accordance with the provisions of the Request for Proposals and that the Owner reserves the right to reject any or all proposals and to waive any technical irregularities.

And will become the property of the Owner in the event the contract and bonds are not executed within the time set forth herein, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

Respectfully Submitted,

By: (Authorized Signature) \_\_\_\_\_ Date: \_\_\_\_\_

By: (Same name, printed or typed) \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Zip: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Affix Corporate Seal if proposal is by Corporation)