

PUBLIC NOTICE
REQUEST FOR PROPOSALS #1170

The City of Springfield Electric Department will be accepting sealed proposals for the following:

Electric Rate and Classification Study

Information may be obtained at www.springfieldtn.gov. Successful contractors must show an understanding of the Tennessee Valley Authority residential, commercial and industrial rate structures and provide a list of existing clients inside the TVA power supply area. Specific questions may be addressed to: Steven Sax, Electric Director, steve.sax@springfieldtn.gov or 615-384-6770. Sealed proposals must be received in the Office of the City Recorder, 405 North Main Street, Springfield, TN 37172 by 12:00 pm local time on Tuesday, June 15, 2021. Please note RFP #1170 on the outside of the sealed envelope. The City reserves the right to reject any or all proposals submitted. The City reserves the right to modify or cancel the selection process or reschedule at any time. This RFP is not to be construed as a contract or a commitment of any kind. The City will not be responsible for the cost incurred by anyone in the submittal or preparation of a response.

Lisa H. Crockett
City Recorder

ELECTRIC DEPARTMENT CUSTOMER RATE AND CLASSIFICATION REVIEW

REQUEST FOR PROPOSALS #1170

I. PURPOSE

The City of Springfield, TN's Electric Utility Department is requesting proposals from consultants to conduct a review and analysis of their approximately 8,600 electric customers. These are divided into: 7,250 residential customers; 1,320 industrial customers and 30 other customers. Our largest customer is over 2,500 kw Demand. The Electric Department is seeking a proposal from an Electric Rate Consultant that: has a track record in reviewing the rate classifications of all Department customers; will conduct research into all the commercial customers concerning their rate classification and usage schedule; to make suggestions on changes in rate classifications for specific customers; to develop a rate model for analysis of future rate changes as proposed by the Tennessee Valley Authority (TVA); and to predict the rate implications of renewable energy options allowed under TVA's Long Term Partnership Contract.

It is anticipated that the successful consultant will spend a significant amount of time with the Department Staff reviewing billing information, rate schedules, metering technology, load data and growth projections for the Springfield area. Springfield Electric Department expects to assign a single point of contact for this project to enable a rapid startup and ease of data transfer from the Department to the consultant. Department expects a first analysis report within six weeks from issuing a Notice of Award and Purchase Order. After the initial report, updates and recommendations are expected on a quarterly basis for the remaining months of the 2022 to 2023 Budget Year.

II. SUBMISSION INFORMATION REQUIRED

Prospective Consultants should provide a written proposal discussing your most recent experience with this type of rate analysis, your company history, education and training of your principal owners of the company, a short list of your clients and an estimate of your one-year costs for the scope of work outlined above. This same proposal should outline your deliverables to the Springfield Electric Department.

One hard copy of your proposal should be submitted to:

City of Springfield
ATTN: City Recorder
405 North Main Street
Springfield, TN 37172

Your proposal must be received in a sealed envelope (not postmarked) no later than NOON Central Daylight Time on June 15, 2021. You must show on the outside of the envelope that this document is a Request for Proposal for the Springfield Electric Department – Rate Classification Review Study.

The City of Springfield reserves the right to reject any or all proposals submitted. Any inquires concerning the proposal should be directed to the Electric Director, Steve Sax, at steve.sax@Springfieldtn.gov or 615-384-6770.

III. PROJECT SCHEDULE

Request for Proposals Issued: May 25, 2021

Proposal Submittal Deadline: June 15, 2021 at Noon Central Daylight Time

Proposal Reviews: June 18, 2021

Follow up Questions: June 23, 2021

Contract awarded by Board of Mayor and Alderman: July 20, 2021

IV. BACKGROUND

The City of Springfield was incorporated in 1819. Springfield is a historic, economically and racially diverse community located 30 minutes north of downtown Nashville, Tennessee. Springfield is the county seat of Robertson County, one of the largest agricultural producing counties in the State of Tennessee. The City encompasses 13.4 square miles and serves a population of approximately 16,700 citizens.

In 1898, the City of Springfield contracted with H.E. Butcher from Illinois to furnish the downtown with 12 street lights at a rate of \$5.00 per month. He was also given the right to furnish electric lights to the citizens of Springfield. Due to his limited financial resources and frequent power outages, the citizens of Springfield became dissatisfied with his electric service. On June 21, 1904, bonds were sold for the construction of a municipal light and water system. Construction was completed in the fall of 1905 of the power plant and lines. Public Power came back to Springfield. The Board of Mayor and Alderman selected G.B. Shawyer to the head of this new department.

In 1924, the City of Springfield decided to close the power plant and contract for electric power from the Tennessee Electric Power Company (TEPCO). This contract was executed in 1931. In 1933, Congress created the Tennessee Valley Authority and Springfield began negotiations with TVA for a long-term power contract. This contract was signed on May 23, 1941 – eighty years ago. Public Power returned to Springfield. In 1940, an ordinance was approved creating the Water and Electric Systems as two separate departments of the City as required by the TVA Power Contract. At the time of this ordinance, there were 1065 residential and 387 commercial - industrial customers on the Springfield Electric System.

Today, the Springfield Electric Department operates under the Board of Mayor and Alderman. They meet the third Tuesday of each month in open session and visitors are welcomed. Meetings are held at 6:00 PM in City Hall located at 405 North Main Street, Springfield, TN 37172.

V. EVALUATION CRITERIA

1. Basic Information: Provide the following information –
 - a. Contact person, consultant name, address, phone number, fax number and email address.

- b. Other consultants that may be used in this project.
 - c. Physical location of the site that will be used for the scope of work required in this project.
2. Company Experience: Provide the following information on the company's experience –
 - a. Description of the company, your recent projects and why you are qualified for this project.
 - b. Identify recent experiences with this type of rate project within the TVA power system.
 - c. Explain recent rate findings and correction you have recently proposed.
3. Employees Involved in the project –
 - a. Team members' names, training and recent experiences.
 - b. State your proposed work schedule and important deadlines.
4. Approach for your work identified above –
 - a. Provide a brief statement on your approach for this project and how you will identify customers that are misclassified, how you will recommend their new classifications, how you will help resolve the discrepancy in our billing system.
5. References –
 - a. Provide a list of four or five project references including a contact name and phone number. Discuss the scope of this project and the resulting conclusions.
6. Review Process –
 - Basic Information – 5 %
 - Company Experience – 30%
 - Approach – 25%
 - Work Plan and Schedule – 20%
 - References – 20%

VI. SELECTION PROCESS

The Springfield Electric Department will select three staff members including the Electric Director to read and evaluate all proposals. Each person will score the proposal on the percentages stated above. The successful consultant will be recommended to the Springfield Mayor and Board of Alderman for approval.

VII. GENERAL TERMS

The City reserves the right to modify or cancel the selection process or reschedule at any time. This RFP is not to be construed as a contract or a commitment of any kind. The City will not be responsible for the cost incurred by anyone in the submittal or preparation of a response.

END

IRAN DIVESTMENT ACT NOTICE

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

For these purposes, the State intends to use the attached list of “Entities determined to be non-responsive bidders/offerers pursuant to the New York State Iran Divestment Act of 2012.”

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at CPO.Website@tn.gov.

List Date: October 14, 2020

Source: <https://www.ogs.ny.gov/iran-divestment-act-2012>

1. Ak Makina, Ltd.
2. Amona
3. Bank Markazi Iran (Central Bank of Iran)
4. Bank Mellat
5. Bank Melli Iran
6. Bank Saderat Iran
7. Bank Sepah
8. Bank Tejarat
9. China Precision Machinery Import- Export Corporation (CPMIEC)
10. ChinaOil (China National United Oil Corporation)
11. China National Offshore Oil Corporation (CNOOC)
12. China National Petroleum Corporation (CNPC)
13. Indian Oil Corporation
14. Kingdream PLC
15. Naftiran Intertrade Co. (NICO)
16. National Iranian Tanker Co. (NITC)
17. Oil and Natural Gas Corporation (ONGC)
18. Oil India, Ltd.
19. Persia International Bank
20. Petroleos de Venezuela (PDVSA Petróleo, SA)
21. PetroChina Co., Ltd.
22. Petronet LNG, Ltd.
23. Sameh Afzar Tajak Co. (SATCO)
24. Shandong FIN CNC Machine Co., Ltd.
25. Sinohydro Co., Ltd.
26. Sinopec Corp. (China Petroleum & Chemical Corporation)
27. SKS Ventures
28. SK Energy Co., Ltd.
29. Som Petrol AS
30. Unipet (China International United Petroleum & Chemicals Co., Ltd.)
31. Zhuhai Zhenrong Co.

IRAN DIVESTMENT ACT

“By the submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not a person included within the list created pursuant to § 12-12-106.”

Signature: _____

Date: _____

Title: _____