

**ARLINGTON COUNTY, VIRGINIA  
OFFICE OF THE PURCHASING AGENT**

**REQUEST FOR PROPOSALS (RFP) NO. 19-016-RFP**

**ADDENDUM NO. 1**

Arlington County Request for Proposals No. 19-016-RFP for the Provision of Summer Camps for Arlington County is amended as follows:

The County provides responses to the following questions received:

**Question 1: Is attendance required at the pre-proposal conference?**

**Response:** No, attendance is not required.

**Question 2: Are current contracts in place for summer 2019?**

**Response:** No, all current contracts have been terminated. To host a camp in summer 2019, you must submit a new proposal.

**Question 3: Can you send us our current contract?**

**Response:** You may submit a Freedom of Information (FOIA) request to receive the most current contract on file. Please note that this is a new contract. The information obtained in the previous contract will not be used. Each vendor will have go through the entire process as a new vendor to the County.

**Question 4: Is there still a reduced fee for non-profit organizations?**

**Response:** No, there is not a reduced fee for non-profits. The fee split is 25 or 12% unless otherwise agreed upon. Please refer to page 15, Proposal Requirements, Proposal Submission if you would like an exception.

**Question 5: Who should you put as an Arlington County Reference?**

**Response:** Feel free to use the staff member you worked with the most as a reference regardless of their current employment status.

**Question 6: Can you provide copies of my staff's background checks?**

**Response:** You may submit a Freedom of Information (FOIA) request to receive the previously conducted background checks. Please note that this is a new contract. The information obtained in the previous contract will not be used. Each vendor will

have go through the background check as new vendors to the County.

The balance of the solicitation remains unchanged.

Arlington County, Virginia

/s/

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**RETURN THIS PAGE, FULLY COMPLETED AND SIGNED, WITH YOUR PROPOSAL:**

**PROPOSER ACKNOWLEDGES RECEIPT OF ADDENDUM NUMBER 1.**

**FIRM NAME:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_