

**EFFINGHAM COUNTY, GEORGIA  
REQUEST FOR QUOTE  
RFQ No. 19-29-001**

**QUOTATION FOR: 2019 & 2020 Sports Uniforms**

**EFFINGHAM COUNTY PURCHASING AGENT**

Fiona Charleton  
601 N. LAUREL STREET  
SPRINGFIELD, GEORGIA 31329  
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**DATE ISSUED: January 31, 2019**  
**DATE DUE: February 12, 2019**  
**TIME DUE: 2.00pm (local time)**  
**DEPT. FOR: RECREATION**

NOTE: Each Vendor or Contractor submitting a response to this request will be responsible for providing any or all of the items or services listed below, **as described** upon receipt of an Effingham County Purchase Order or executed Contract for such items or service. "Effingham County is an Equal Opportunity Employer", M/F/H, all vendors are required to be Equal Opportunity Employers M/F/H.

**GENERAL INFORMATION:**

The purpose of this proposal is to solicit written Bids for sports uniforms for Effingham County. **ALL BIDS SHOULD BE CONTAINED IN A SEALED OPAQUE ENVELOPE, CLEARLY MARKED "SEALED BID 19-29-001" AND WILL BE PUBLICLY OPENED AND READ ALOUD AT 2.00pm (EST) on Tuesday February 12, 2019 AT THE ADMINISTRATIVE COMPLEX AT THE ADDRESS LISTED ABOVE.**

Questions pertaining to the bid **must** be made in writing and must be received at the office of the Purchasing Agent no later than **1.00pm (EST) on Wednesday February 6, 2019** No response will be given to any questions received after **1.00pm (EST) on Wednesday February 6, 2019**. Questions may be faxed to 912-754-8413; emailed to [fcharleton@effinghamcounty.org](mailto:fcharleton@effinghamcounty.org) or mailed to the address below. If questions are mailed, please DO NOT put the bid number on the outside of the envelope.

The response to all questions will be in the form of an addendum and will be posted on the Effingham County website [www.effinghamcounty.org](http://www.effinghamcounty.org) before **5.00pm (EST) on Friday February 8, 2019**

**The only official answer or position of Effingham County will be the one stated in writing.**

**Effingham County Board of Commissioners** reserves the right to reject any and all proposals and will not be bound to accept any proposal should Effingham County consider that the proposal would be contrary to the best interest of Effingham County. Effingham County Board of Commissioners reserves the right to reject any and all proposals that are non-responsive or not responsible. Additionally, Effingham County Board of Commissioners has the right to waive any technicalities or informalities..

Effingham County Board of Commissioners also reserves the right to make minor changes or further negotiate details and terms. Once the bid is accepted and terms are set, if the vendor fails to deliver within the agreed upon time Effingham County reserves the right to accept a bid from another vendor. Effingham County has the option of selecting more than one vendor for the services outlined in this RFQ.

**1.0 PRICE QUOTED:** Price(s) quoted shall include delivery to:

***Effingham County Recreation Department  
808 Highway 119 South  
Springfield, GA 31329***

**2.0 BILLING/INVOICES:** All invoices are to be mailed to:

***Effingham County Finance Department  
601 North Laurel Street  
Springfield, GA 31329***

**3.0 BID RECIPIENT:** This bid is submitted to :

***Effingham County Board of Commissioners  
601 North Laurel Street  
Springfield, GA 31329***

**4.0 BIDDER'S ACKNOWLEDGEMENTS:** Bidder accepts all of the terms and conditions of the Instructions to Bidders. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**5.0 BIDDER'S REPRESENTATIONS:** In submitting this Bid, Bidder represents that Bidder has examined and carefully studied the Bidding Documents and other related data identified in the Bidding Documents.

**6.0 BASIS OF BID:** Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, as determined in the Purchase Order or Contract Documents.

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**QUOTE****QUOTE SUBMITTAL FORM RFQ NO. 19-29-001****EFFINGHAM COUNTY RECREATION****Spring 2019 / Fall 2019 / BASEBALL AND SOFTBALL UNIFORMS**

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>BASEBALL JERSEY</u></b> 100% eXtreme microfiber cationic colorfast polyester with moisture management fiber. Set in short sleeves, self material crew neck, straight hemmed bottom and sleeves. Imprint on front and number on back and front.  (PREFER ALLESON 5081S AND 5081SY)\	<b>APPROX. 800 EACH</b>	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL JERSEY</u></b> 100% eXtreme microfiber cationic colorfast polyester with moisture management fiber. Raglan short sleeve, front and back, self material, contrast color piping from top of shoulders to undersleeves and all the way around to back of neck, self material crew neck, straight hemmed bottom and sleeves. Imprint on front and number on back and front.  (PREFER ALLESON 506 C1)	<b>APPROX. 150 EACH</b>	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL JERSEY</u></b> 100% eXtreme microfiber cationic colorfast polyester with moisture management fiber. Two button Henley inset placket, baseball gray and white curved side inserts, white piping on shoulders through end of sleeves, both front and back of jersey. Straight hemmed bottom. Imprint on front and number on back and front.  (PREFER ALLESON 529)	<b>APPROX. 150 EACH</b>	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL JERSEY – ALL STAR 1</u></b> 100% eXtreme DURA Light mesh Cationic colorfast polyester, two button henley with inset placket, one row of self-material, contrast color piping sewn into and around collar, self-material, main body color design on sleeve ends, set in sleeves, scoop hemmed bottom, lightweight, soft hand small hole mesh with excellent durability and breathability. Imprint on front and number on back and front.  (PREFER ALLESON 52MTHJ)	<b>APPROX. 800 EACH</b>	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>BASEBALL JERSEY – ALL STAR 1</u></b> 100% eXtreme DURA Light mesh Cationic colorfast polyester, two button henley with raglan shoulder and inset placket, two rows three stripe braid on upper sleeve end and front collar, self material set in collar ending at raglan sleeve seams, self-material, contrasting color back, scoop bottom, hemmed finish set in sleeves, scoop hemmed bottom, Imprint on front and number on back and front. (PREFER ALLESON 524PD)	APPROX. 150 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL PANT – ELASTIC</u></b> Elastic waist - 100% double knit 9.5 oz polyester, four needle elastic waistband, concealed inside drawcord, pull on style, set in back pockets on right side, double knee, fake fly front for added up-scale look (PREFER ALLESON 604 PDK2 AND LLBDK2)	APPROX. 150 PAIR	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL PANT – BELT LOOP ELASTIC BOTTOM</u></b> 100% double knit 12 oz polyester, double knee construction, five pro-style belt loops, zipper fly, two snap closure, two double welted set-in back pockets, 2 ½ elastic waistband (PREFER ALLESON 605P)	APPROX. 150 PAIR	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASEBALL PANT – BELT – OPEN BOTTOMS</u></b> 100% double knit 12 oz polyester; Relaxed fit, wide leg, open bottom, -- Two double welt, set in back pocket; Five pro-style belt loops, 2 ½" elastic waistband; Zipper-fly, two snap closure; Hemmed leg bottoms (PREFER ALLESON 605 WLP and 605 WLPY)	APPROX. 150 PAIR	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>WOMEN'S FASTPITCH PANT</u></b> 100% double knit 12 oz. polyester. Low rise women's cut with mid-calf length. Double knee construction; Seven pro-style belt loops, Two double welt, set in back ergonomically designed slanted back pocket; 2 " elastic waistband Zipper-fly, two snap closure; (PREFER ALLESON 605PBW and 605PBWY)	APPROX. 150 PAIR	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>WOMEN'S FAST PITCH JERSEYS – BASIC</u></b> 100% extreme microfiber cationic colorfast polyester with moisture management fibers; solid cold extreme microfiber body and under sleeves; self-material, contrast color overlay on top of sleeves and yoke; self-material, contrast color ½" v-neck for appearance and comfort, set-in sleeves and collar; hemmed sleeve end and scoop bottom - numbers ON back and name on front  (PREFER ALLESON 558VW AND 558VG)	APPROX. 150 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

<b><u>WOMEN'S FAST PITCH JERSEYS – BASIC 2</u></b> 100% extreme microfiber cationic colorfast polyester with moisture management fibers; solid cold extreme microfiber body; self-material contrast color side inserts (on both front and back) that begin at the bottom of shirt and extend up to middle of inset sleeves coming to a point; semi-raglan shoulder with contrast color front sleeve inserts extending out to a point; two color self-material crossover neck; sleeve lengths to mid upper arms (not cap or long – in between); hemmed sleeve ends and scoop bottom numbers ON back and name on front  (PREFER ALLESON 506CAW AND 506CAWY)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

<b><u>WOMEN'S FASTPITCH JERSEY – SLEEVELESS</u></b> 100% extreme plaited knit cationic colorfast polyester with moisture management fibers; 100% extreme pin dot mesh cationic colorfast polyester with moisture management fibers; racerback jersey with mitered v-neck construction with bar tack for durability; solid color front body and upper back is extreme plaited knit to decrease weight and increase abrasion resistance and comfort; solid matching color lower back fabric is extreme pin dot mesh for breathability and comfort; contrasting extreme pin dot mesh piping on sides from underarm down to bottom; piping also curves on the back separating the two fabrics for look and comfort; distinctive contrasting extreme pin dot mesh collar insert starting at a point on one side and following around the back to the other and ending in a point; -- sleeveless construction with tapered and hemmed armhole openings; straight hemmed bottom  (PREFER ALLESON 551JW AND 551 WY)	APPROX. 60 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>CAPS - MESH - YOUTH AND ADULT SIZES</u></b>	APPROX. 700+ EACH	OUTDOOR	\$	\$
Logo or lettering (1-2 letters)			\$	\$
(PREFER OUTDOOR)			\$	\$
<b><u>CAPS - CUSTOM YOUTH AND ADULT - ADJUSTABLE SIZES</u></b>	APPROX 700+ EACH	RICHARDSON	\$	\$
Logo or lettering PLUS BACK AND RIGHT EMBROIDERY AND PIPING FOR CUSTON CAPS		NEW ERA	\$	\$
(PREFER RICHARDSON OR NEW ERA)			\$	\$
<b><u>BASEBALL / SOFTBALL SOCKS</u></b>	APPROX 100+ PAIR		\$	\$
All purpose - youth and adult sizes			\$	\$
			\$	\$
<b><u>BASEBALL / SOFTBALL BELTS</u></b>	APPROX 400+ EACH		\$	\$
Adjustable - elastic - youth and adult			\$	\$
			\$	\$
<b><u>COACH'S – STAFF SHIRTS - GAME DAY BASIC POLO</u></b>		ALLESON	\$	\$
95% Cationic colorfast polyester/5% spandex with moisture management fiber, solid color polo with set in sleeves and raglan yoke; main body colored rib knit collar; IMPRINT ON FRONT LEFT			\$	\$
(COMPARABLE TO ALLESON GPL5)			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>COACH'S – STAFF SHIRTS - GAME DAY PRESS POLO – CONTRAST STRIPE</u></b>		ALLESON	\$	\$
100% extreme microfiber cationic colorfast polyester with moisture management fibers (5.6oz; solid color body with contrast color, self-material inserts made out of medium weight, contrast color, self material side inserts starting at the undersleeves and going down to a point; contrast color, self-material insert on back below collar and going to a point on both left and right and ending at set-in sleeves- IMPRINT ON FRONT LEFT			\$	\$
(COMPARABLE TO ALLESON GPL 2)			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>VISORS</u></b>	150+	OUTDOOR	\$	\$
Cotton twill - Dazzler or mesh polyester with 2 1/4" crown, pre-curved visor and velcro closure - logo or 1-2 letters			\$	\$
(PREFER OUTDOOR)			\$	\$

EFFINGHAM COUNTY RECREATION AND PARKS				
2019 FOOTBALL AND SOCCER UNIFORMS				
UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>FOOTBALL JERSEY - IN HOUSE</u></b> 100% colorfast polyester 100 denier tricot mesh with moisture management finish; Double thickness shoulder/yoke with set-in mitered rib v-neck; Waist length jersey with elastic sleeve cuffs; Economy game jersey or quality practice jersey; Traditional Fit Jersey  Number on back and front with Team name on front (PREFERRED BRAND : ALLESON 705)	APPROX. 175 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>FOOTBALL JERSEY – JAGS</u></b> Pro-Tricot, 100% polyester body. Dazzle, 100% polyester double-ply cowl & sleeves; 90% poly/10% spandex pro-stretch side inserts, v-neck collar, & cuffs; Full length body, double needle hemmed bottom. Converstitched & bar tacked for optimum durability  (PREFERRED BRAND: CHAMPRO FJ23)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>FOOTBALL JERSEY – ALL STAR</u></b> White: Poly/Spandex mesh fabric body, 100% polyester dazzle cowl & sleeves, poly/spandex collar & cuff. Colors: Nylon/Spandex mesh fabric body, 100% nylon dazzle cowl & sleeves, nylon/spandex collar & cuff; Double-ply cowl & single-ply sleeves with elastic cuff; Mitered v-neck; Converstitched & bar tacked for optimum durability; Full-length body with motion vents  (PREFERRED BRAND – CHAMPRO FJ29)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>FOOTBALL JERSEY – SEMI FIT</u></b> 100% Extreme mesh cationic colorfast polyester 100 denier tricot mesh with moisture management finish body and sleeves; 100% extreme dazzle cationic colorfast polyester with moisture management finish yoke; 85% polyester/15% spandex side inserts, v-neck and sleeve cuff; full length elusive cut jersey with straight lycra side inserts; double thickness dazzle traditional yoke with tricot mesh body and sleeves; lycra set in mitered v-neck and sleeve cuffs with elastic; two color jerseys have contrast color side inserts, sleeve cuffs and v-neck;  (PREFERRED BRAND – ALLESON 750E)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>FOOTBALL PANTS – INTEGRATED SOLO</u></b>  100% double knit 13 oz. polyester; Five panel construction with traditional duke crotch; Five sewn-in perforated EVA pads with stretch mesh pad pockets for breathability (hips, knees and tail); Two thigh pads with plastic inserts for added protection and durability; Elastic waist with attached self-material belt with chrome rings; Cover seamed throughout for additional strength; Entire pant is washable  (PREFERRED BRAND – ALLESON 687P)	APPROX. 60 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

<b><u>SOLO FOOTBALL DAZZLE PANTS</u></b>  100% stretch polyester; 8 oz. Weight; Dazzle cloth; Five panel construction; Traditional duke crotch; Seven sewn-in pads; Stretch mesh pad pockets (hips, knees, thighs, tail); Attached belt; Covered seams  ENTIRE PANT IS WASHABLE  (PREFERRED BRAND : ALLESON 681 DY)	APPROX. 60 EACH	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

<b><u>SOCCER JERSEY – IN HOUSE</u></b>  100% eXtreme microfiber cationic colorfast polyester with moisture management fiber. Set in short sleeves, self material crew neck, straight hemmed bottom and sleeves. Imprint on front and number on back.  (PREFER ALLESON 5081S AND 5081SY)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

<b><u>SOCCER JERSEY – ALL STARS</u></b>  100% Extreme Diamond Mock Mesh Cationic Colorfast Polyester With Moisture Management Fibers; 100% Polyester Rib Knit; Solid Color Diamond Knit Body With Contrast Color Body Fabric Inserts On Shoulders; Body Color Reverse Facing Diamond Knit Set-In Short Sleeves With Contrast Color Over Hemmed Sleeve End Binding; Matching Body Color Set-In Ribbed Crew Neck Collar; Straight Hemmed Bottom And Sleeves Imprint on front and number on back & front.  (PREFER ALLESON SJ102A AND SJ102Y)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>SOCCER SHORTS - All-Star</u></b>  100% Extreme Diamond Mock Mesh Cationic Colorfast Polyester With Moisture Management Fibers; Single Ply Body, Cover Hemmed Leg Openings; 1 1/2" Covered Elastic Waistband, Inside Drawcord; 7" Inseam  (PREFER ALLESON SS 201A, SS 201W, SS 201Y)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>SOCCER SOCKS</u></b>  All purpose - youth and adult sizes			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

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EFFINGHAM COUNTY RECREATION AND PARKS				
2019 SPRING & FALL GIRLS VOLLEYBALL UNIFORMS				
UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<u><b>JERSEY</b></u>  100% eXtreme microfiber cationic colorfast polyester with moisture management fiber. Set in short sleeves, self material crew neck, straight hemmed bottom and sleeves. Imprint on front and number on back and front.  (PREFER ALLESON 5081S AND 5081SY)	AROUND 50-75 PIECES	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		CHAMPRO	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

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EFFINGHAM COUNTY RECREATION AND PARKS				
2020 BASKETBALL UNIFORMS				
UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>MESH BASKETBALL SHORTS</u></b>  100% extreme mesh cationic colorfast polyester 70 denier tricot mesh, double thickness body, 1 ½" covered elastic waistband with inside drawcord, 6/7" inseam. Imprint front left knee  <i>(PREFERRED STYLE: Alleson Youth 566 PY (6") - Adult 567 P (7"))</i>	APPROX. 250 PAIRS	ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>REVERSIBLE JERSEY – IN HOUSE</u></b>  100% extreme cationic colorfast polyester 70 denier tricot mesh, double thickness body, oversized pro cut with wide shoulder design, open bottom for printing. Imprint on 2 sided with 2 sided number  <i>(PREFERRED STYLE: Alleson Youth 560 RY - Adult 560 R)</i>		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASKETBALL REVERSIBLE JERSEY – ALL STAR - # 1</u></b>  100% extreme mock mesh cationic colorfast polyester with moisture management fibers; two color, double ply, full reversible jersey; self-material contrast color side inserts; open bottom, each side individually hemmed for decoration. Imprint 2 sided and number 2 sided  <i>(PREFERRED STYLE: Alleson Youth 54MMRY – ADULT 54MMR)</i>		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASKETBALL REVERSIBLE SHORTS – ALL STAR - # 1</u></b>  Same fabric as 54MMR; two color, double ply, fully reversible short; self-material, contrast color side inserts (lower insert offers an excellent decoration location) open bottom, each side individually hemmed for decoration; 2" fully reversible covered elastic waistband, inside draw cord (1 ½ for youth) 7" length youth and 8" (AD Small); 9" for (ad med); 10" for (ad lg & xl)—imprint front left knee  <i>(PREFERRED STYLE: Alleson Youth 54MMPY - Adult 54MMP)</i>		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$

UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<b><u>BASKETBALL REVERSIBLE JERSEY – ALL STAR - # 2</u></b>  100% extreme plaited knit cationic colorfast polyester with moisture management fibers (lightweight); 100% extreme pin dot mesh cationic colorfast polyester with moisture management fibers (light weight); two color, double ply, fully reversible; contrast fabrics on each side- front body, color, overlay are extreme plaited knit on both white colored side; back body is extreme pin dot mesh on both white and colored sides; self-material V-neck; two ¾ contrasting color overlay stripes on both shoulder; Imprint 2 sided and number 2 sided  (PREFERRED STYLE: Alleson YOUTH 588RY – ADULT 588R )		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASKETBALL REVERSIBLE SHORTS – ALL STAR # 2</u></b>  Same fabrics as 588R; two ¾" contrast color straight side stripes ending 2" from hem; 2" extreme pin dot mesh side inserts, same color as body; middle inserts are extreme pin dot mesh on both white and colored sides; ¾" contrast color stripe around bottom of short – comes to v-notch at sides; two color, double ply, fully reversible short; adult graduated inseams – youth 7", adult 8-10" imprint of left front leg  (PREFERRED STYLE: Alleson YOUTH 588 PY – ADULT 588R)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASKETBALL SINGLE PLY REVERSIBLE JERSEY – ALL STAR - # 3</u></b>  100% extreme bond mock mesh single ply reversible cationic polyester with moisture management fibers; two color ultra lightweight bonded mesh, full reversible jersey; contrasting color angled side insert that begin 4" on adult and 3 ½" on youth down from armhole and finished at the bottom of the jersey. Imprint 2 sided and number 2 sided  (PREFERRED STYLE: Alleson YOUTH 589RSPY – ADULT 589RSPY)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<b><u>BASKETBALL REVERSIBLE SHORTS – ALL STAR # 3</u></b>  Same fabrics as 589RSP; Two color, ultra lightweight bonded mesh, fully reversible short; feld seamed for durability and comfort; contrasting color angled side insert that begin at top of waistband that continues to mid thigh; 2" covered elastic waistband, inside drawcord. (1 ½ for youth); 9" inseam for adult and 8" for youth;; imprint on left front leg  (PREFERRED STYLE: Alleson YOUTH 589PDPY AND ADULT 589 PSP)		ALLESON	\$	\$
		RUSSELL'S	\$	\$
		UNDER ARMOUR	\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

**IMPRINT**

1. 1 SIDED
  - a. 1 COLOR
  - b. 2 COLORS
  - c. 3 COLORS
2. 2 SIDED
  - a. 1 COLOR
  - b. 2 COLORS
  - c. 3 COLORS

**NUMBERING**

1. 6 IN #
  - a. 1 COLOR
  - b. 2 COLORS
2. 8 IN #
  - a. 1 COLOR
  - b. 2 COLORS

MISC. UNIFORMS	Quantity Required	BRAND NAME	Youth Price (each)	Adult Price (each)
<u>SHORT SLEEVE T. SHIRT 50/50</u>  PREFER JERSEY			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<u>LONG SLEEVE T. SHIRT 50/50</u>  PREFER JERSEY			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<u>LONG SLEEVE MOISTURE MANAGEMENT T. SHIRT</u>			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

**SPECIAL INSTRUCTIONS BELOW – PLEASE READ CAREFULLY**

1. PRICES QUOTED MUST BE GOOD FOR 2019 – 2020 AS INDICATED ABOVE
2. SAMPLES OF ANY ITEM ABOVE MUST BE AVAILABLE WITHIN 3 DAYS OF THE BID DUE DATE
3. PLEASE REMEMBER THAT YOU ARE BIDDING ON EACH SPORT AND NOT A TOTAL PACKAGE DUE TO DIFFERENT MANUFACTURERS
4. TURN AROUND TIME AFTER RECEIVING ORDERS WILL BE 2 TO 3 WEEKS INCLUDING ALL STAR UNIFORMS
5. ADDITIONAL UNIFORMS – ADD ONS OR REPLACEMENT UNIFORMS THREE (3) TO FIVE (5) DAYS
- 6. COMPANY OR STORE REPRESENTATIVES AVAILABLE IN PERSON AT LEAST THREE (3) DAYS A WEEK DURING ORDERING/UNIFORM TIME**
- 7. NO SHIPPING COSTS UNLESS OUR MISTAKE IN ORDERING FIRST TIME**
8. THE COUNTY RESERVES THE RIGHT TO SPLIT ORDERS BY ITEM FOR DELIVERY ON TIME PURPOSES

VENDOR / COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

WARRANTY: \_\_\_\_\_ DISCOUNTS/TERMS: \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE/TITLE

**EXCEPTION SHEET**

If Commodity(s) and/or Service proposed in quote is in ANYWAY different from that contained in this proposal, the Bidder is responsible for clearly identifying all such differences in the space below. Otherwise, it will be assumed that the Bidder's offer is in total compliance with all aspects of the proposal.

Below are the only differences between my offer and the County's proposal:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE/TITLE

\_\_\_\_\_  
COMPANY

**LEGAL NOTICE**

**REQUEST FOR QUOTATION**

**RFQ No. 19-29-001 – 2019 & 2020 Sports Uniforms**

Effingham County Board of Commissioners will be accepting quotes until 2.00pm (EST) on Tuesday February 12, 2019 at the Effingham County Administrative Complex, 601 North Laurel Street, Springfield, GA 31329 for **RFQ No. 19-29-001 – 2019 & 2020 Sports Uniforms**

Bid packages and instructions are available at the address listed above or online at [www.effinghamcounty.org](http://www.effinghamcounty.org) - Purchasing tab. For additional information please contact, Fiona Charleton at (912) 754-2159 ext. 4572, or via email: [fcharleton@effinghamcounty.org](mailto:fcharleton@effinghamcounty.org)

EFFINGHAM COUNTY RESERVES THE RIGHT TO REJECT ANY/AND ALL BIDS / PROPOSALS AND TO WAIVE ALL FORMALITIES. "EFFINGHAM COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER, M/F/H/V; ALL PROPOSERS ARE REQUIRED TO BE EQUAL OPPORTUNITY EMPLOYERS".

---

**EFFINGHAM COUNTY, GEORGIA  
DOCUMENT CHECK LIST**

**Company Name :** \_\_\_\_\_

Please indicate you have completed the following documentation; and then submit them in the following order of shown as **REQUIRED.**

REQUIRED	COMPLETED	ITEM DESCRIPTION
		INSTRUCTIONS TO BIDDERS
		REQUEST FOR QUOTE
X		BID / QUOTE SUBMITTAL FORM
		SURETY REQUIREMENTS (Certified check or other security of _% required with BID SUBMITTAL – BID BOND FORM PROVIDED)
		PERFORMANCE BOND- UPON AWARD OF CONTRACT (FORM PROVIDED)
		PAYMENT BOND- UPON AWARD OF CONTRACT ( FORM PROVIDED)
		CERTIFICATE OF INSURANCE (SAMPLE ATTACHED)
X		W-9
		LEGAL NOTICE
X		CONTRACTOR AFFIDAVIT & AGREEMENT (E-VERIFY)
		SUB-CONTRACTOR AFFIDAVIT & AGREEMENT (E-VERIFY)
		GEORGIA PROFESSIONAL LICENCE CERTIFICATIONS
		LIST OF SUB-CONTRACTORS
X		ATTACHMENTS
X		RECEIPT OF ADDENDA IF ANY

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**

**THIS PAGE MUST BE COMPLETED AND SUBMITTED AS PART OF YOUR PROPOSAL**

## INSTRUCTIONS TO BIDDERS

- 1.1 **Purpose:** The purpose of this document is to provide general and specific information for use in submitting a Bid or Proposal to supply Effingham County with equipment, supplies and/or services as described herein. All bids / proposals are governed by the Code of Effingham County, and the laws of the State of Georgia.

- 1.2 **How to Prepare Bid Proposals:** All bid proposals shall be submitted on the form enclosed herewith, unless otherwise prescribed, and all documents must be submitted

All bid proposals shall be typewritten or completed with pen and ink, signed by the business owner or authorized representative, with all erasures or corrections initialed and dated by the official signing the bid / proposal. **All signature spaces must be signed.**

Bidders are encouraged to review carefully all provisions and attachments of this document prior to submission. Each bid constitutes an offer and may not be withdrawn except as provided herein.

- 1.3 **How to Submit Bid Proposals:** All bid proposals shall be:

A. **Submitted in sealed opaque envelopes, plainly marked with the bid number, bid title, bid closing date, and company name.**

B. **Mailed or delivered as follows in sufficient time to ensure receipt by the Purchasing Agent on or before the time and date specified above.**

- **Mailing Address: Effingham County Purchasing Agent, 601 North Laurel Street, Springfield, Georgia, 31329.**
- **Hand Delivery: Effingham County Purchasing Agent, 601 North Laurel Street, Springfield, Georgia, 31329.**

Please check the County's website [www.effinghamcounty.org](http://www.effinghamcounty.org) prior to submission for any addendum to the RFQ

### **BIDS NOT RECEIVED BY THE TIME AND DATE SPECIFIED WILL NOT BE OPENED OR CONSIDERED.**

- 1.4 **How to Submit an Objection:** Objections from Bidders to this request for quote and/or these specifications should be brought to the attention of the County Purchasing Agent in writing. The objections contemplated may pertain to form and/or substance of the request for quote documents. Failure to object in accordance with the above procedure will constitute a waiver on the part of the business to protest this request for quote.

- 1.5 **Failure to Bid:** If a Bid is not submitted, the business should return this request for quote completing Attachment G, stating the reason therefore, and indicate whether the business should be retained or removed from the County's Bidders list.

- 1.6 **Errors in Bids:** Bidders or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting Bids. Failure to do so will be at the Bidder's own risk. In case of error in extension of prices in the bid, the unit price will govern.

- 1.7 **Standards for Acceptance of Bid for Contract Award:** The County reserves the right to reject any or all Bids and to waive any irregularities or technicalities in Bids received whenever such rejection or waiver is in the best interest of the County. The County reserves the right to reject the Bid of a Bidder who has previously failed to perform properly or complete on time contracts of a

similar nature, or a Bid from a Bidder whom investigation shows is not in a position to perform the contract.

- 1.8 Confidentiality of Documents:** Upon receipt of a bid by the County the bid shall become the property of the County without compensation to the Vendor, for disposition or usage by the County at its discretion. The particulars of the bid documents will remain confidential until final award of the contract.
- 1.9 Bidder:** Whenever the term "Bidder" is used it shall encompass the "person," "business," "contractor," "supplier," "vendor," or other party submitting a bid or proposal to Effingham County in such capacity before a contract has been entered into between such party and the County.
- 1.10 Responsible / Responsive Bidder:** Responsible Bidder means a person or entity that has the capability in all respects to perform fully and reliably the contract requirements. Responsive Bidder means a person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the request for quote.
- 1.11 Compliance with Laws:** The Bidder and/or contractor shall obtain and maintain all licenses, permits, liability insurance, workman's compensation insurance and comply with any and all other standards or regulations required by Federal, State or County statute, ordinances and rules during the performance of any contract between the contractor and the County. Any such requirement specifically set forth in any contract document between the contractor and the County shall be supplementary to this section and not in substitution thereof.
- 1.12 Governing Law:** Any contract and/or agreement and any addendums to it that result from this RFQ shall be governed by the laws of Georgia, with venue in Effingham County.
- 1.13 Contractor:** Contractor or subcontractor means any person or business having a contract with Effingham County. The Contractor/Vendor of construction, supplies, goods, material, equipment or services certifies that they will follow equal employment opportunity practices in connection with the awarded contract as more fully specified in the contract documents.
- 1.14 County:** Whenever the term "County" or "Owner" is used it is to refer to the Effingham County Board of Commissioners.
- 1.15 Debarred Firms and Pending Litigation:** Any potential bidder/firm listed on the Federal or State of Georgia Parties Listing (barred from doing business) **will not** be considered for contract award. Proposers **shall disclose** any record of pending criminal violations (Indictment) and/or convictions, pending lawsuits, etc., and any actions that may be a conflict of interest occurring within the past five (5) years. Any bidder/firm previously defaulting or terminating a contract with the County will not be considered.

Bidder acknowledges that in performing contract work for the County, Bidder shall not utilize any firms that have been a party to any of the above actions. If Bidder has engaged any firm to work on this contract or project that is later debarred, Bidder shall sever its relationship with the firm with respect to County contract.

**\*\* All Bidders are to read and complete the Bidder's certification regarding debarment, suspension, ineligibility, and voluntary exclusion enclosed as Attachment C to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive.**

- 1.16 Protection of Resident Workers:** Effingham County Board of Commissioners actively supports the Immigration and Nationality Act (INA) which includes provisions addressing employment eligibility, employment verification, and nondiscrimination. Under the INA, employers may hire only persons who may legally work in the United States (i.e., citizens and nationals of the U.S.) and aliens authorized to work in the U.S. The employer must verify the identity and employment

eligibility of anyone to be hired, which includes completing the Employment Eligibility Verification Form (I-9). The Contractor shall establish appropriate procedures and controls so no services or products under the Contract Documents will be performed or manufactured by any worker who is not legally eligible to perform such services or employment.

- 1.17 Immigration:** On 1 July 2009, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All employers, contractors and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation. You may download M-274 Handbook for Employers at <http://www.dol.state.ga.us/spotlight/employment/rules>. You may go to <http://www.uscis.gov> to find the E-Verify information.

**\*\* All Bidders are to read and complete the E-Verify affidavit enclosed as Attachment E to be returned with response. Failure to do so may result in your solicitation response being rejected as non-responsive**

- 1.18 Non-Collusion Affidavit:** All Vendors must complete the non-collusion affidavit enclosed as Attachment D per OCGA 36-91-21 (e).
- 1.19 Statement of Disclosure:** All Vendors must complete the statement of disclosure (Attachment F) which will allow the County to evaluate possible conflicts of interest.

**Interests of Public Officials.**

The vendor warrants for itself and any subcontractor that no elected or appointed official or employee of Effingham County, Georgia, has any interest in their bid or the proceeds of any contract/agreement which may result thereof. In the event that an elected or appointed official or employee acquires any interest in any contract/agreement which may result from this bid, or the proceeds thereof, the vendor agrees to disclose such interest to the BOARD immediately by written notice. For breach or violation of this clause, the BOARD may annul any contract/agreement resulting from this bid without liability, terminate any contract/agreement resulting from this bid for default, or take other remedial measures. “Interest” as used herein means direct or indirect pecuniary or material benefit accruing to a county commissioner, official or employee as a result of a matter which is or which is expected to become the subject of an official action by or with the county, except for such actions which, by their terms and by the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other persons and/or property similarly situated. The term “interest” shall not include any remote interest. For purposes of this bid, a county commissioner, official or employee shall be deemed to have an interest in the affairs of: (1) his or her family; (2) any business entity in which the county commissioner, official or employee is a member, officer, director, employee, or prospective employee; and (3) any business entity as to which the stock, legal ownership, or beneficial ownership of a county commissioner, official or employee is in excess of five percent of the total stock or total legal and beneficial ownership, or which is controlled or owned directly or indirectly by the county commissioner, official or employee. *Remote interest* as used herein means the interest of (1) a volunteer director, officer, or employee of a nonprofit corporation; (2) a holder of less than 5 percent of the legal or beneficial ownership of the total shares of a business; (3) any person in a representative capacity, such as a receiver, trustee, or administrator. *Family* as used herein means the spouse, parents, children, and siblings, related by blood, marriage, or adoption, of a county official or employee.

- 1.20 Indemnification:** The CONTRACTOR agrees to protect, defend, indemnify, and hold harmless Effingham County, Georgia, its commissioners, officers, agents, and employees from and against any and all liability, damages, claims, suits, liens, and judgments, of whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons, or damage to the property or other rights of any person or persons caused by the CONTRACTOR or its subcontractors. The CONTRACTOR'S obligation to protect, defend, indemnify, and hold

harmless, as set forth herein above shall include, but not be limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition, disparagement of product or service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations. CONTRACTOR further agrees to investigate, handle, respond to, provide defense for, and to protect, defend, indemnify, and hold harmless Effingham County, Georgia, at his sole expense, and agrees to bear all other costs and expenses related thereto, even if such claims, suits, etc., are groundless, false, or fraudulent, including any and all claims or liability for compensation under the Worker's Compensation Act arising out of injuries sustained by any employee of the CONTRACTOR or his subcontractors or anyone directly or indirectly employed by any of them. The CONTRACTOR'S obligation to indemnify Effingham County under this Section shall not be limited in any way by the agreed-upon contract price, or to the scope and amount of coverage provided by any insurance maintained by the CONTRACTOR.

**INTENTIONALLY LEFT BLANK**

**ATTACHMENT A  
DRUG FREE WORKPLACE CERTIFICATION**

The undersigned certifies that the provisions of Code Sections 50-24-1 through 50-24-6 of the Official Code to Georgia Annotated, related to the Drug Free Workplace have been complied with full.

1. A drug-free workplace will be provided for the employees during the performance of the contract; and;
2. Each Sub-Contractor under the direction of the Contractor shall secure the following written certification:

(Contractor) certifies to Effingham County that a drug-free workplace will be provided for the employees during the performance of this contract known as **RFQ No. 19-29-001 – 2019 & 2020 Sports Uniforms** pursuant to paragraph (7) of subsection (B) of Code Section 50-24-3. Also, the undersigned further certifies that he/she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
DATE

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_ 20

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_ , 20 \_\_\_\_

**ATTACHMENT B  
PROMISE OF NON-DISCRIMINATION STATEMENT**

Know all men by this presence, that I (We) \_\_\_\_\_

Name \_\_\_\_\_, (herein after "Company"), Title \_\_\_\_\_

In consideration of the privilege to Bid on the following Effingham County Procurement titled **RFQ No. 19-29-001 – 2019 & 2020 Sports Uniforms** hereby consent, covenant, and agree as follows:

A. No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with the Bid submitted to Effingham County or the performance of the contract resulting there from;

B. That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested with the Company, including those companies owned and controlled by racial minorities and women; and

C. That the promises of non-discrimination as made and set forth herein shall be continuing throughout the duration of this contract with Effingham County.

D. That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made part of an incorporated by reference in the contract which this Company may be awarded;

E. That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth above may constitute a material breach of contract entitling the County to declare the contract in default and to exercise appropriate remedies including but not limited to termination of the contract.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE:

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_ 20

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_, 20 \_\_\_\_

**ATTACHMENT C**  
**BIDDER'S CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND**  
**VOLUNTARY EXCLUSION**

The undersigned certifies, by submission of this bid / proposal or acceptance of this contract, that neither Contractor nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency, State of Georgia, Board of Education or local municipality. Bidder agrees that by submitting this bid / proposal that Bidder will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

Certification – the above information is true and complete to the best of my knowledge and belief.

\_\_\_\_\_  
(Printed or Typed Name of Signatory)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_ 20

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_ , 20 \_\_\_\_

**NOTE:** The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

**ATTACHMENT D  
NON-COLLUSIVE AFFIDAVIT OF SUBCONTRACTOR**

I, \_\_\_\_\_ certify that pursuant to Effingham County Board of Commissioner's policies, this bid or proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid or proposal for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud of any type. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid or proposal and certify that I am authorized by my employer to sign this statement on their behalf.

Affiant further states that pursuant to O.C.G.A. Section 36-91-21 (d) and (e),

Contractor

has not, by itself or with any others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on this project by any means whatsoever, nor has Affiant caused or induced another to withdraw a bid or offer for the work and/or to submit an invalid and or incorrect bid or offer for the work.

Affiant further states that the said offer of \_\_\_\_\_ is a bona fide offer, and that no one has contacted any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to other bidders, to do so at a higher prices.

\_\_\_\_\_  
Company's Name

\_\_\_\_\_  
President / Vice President / Principal / Owner

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 201 \_\_\_\_\_

\_\_\_\_\_  
Secretary / Assistant Secretary

Affix corporate seal here, if a corporation

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_, 20\_\_\_\_\_

NOTE: If the contractor is a partnership, all of the partners and officers, agents, or other persons who may have represented or acted on behalf of the partnership in bidding for or procuring this contract shall also make this oath. If the subcontractor is a corporation, all of the officers, agents, or other persons who may have represented or acted on behalf of the corporation in bidding for or procuring this contract shall also make this oath.

**ATTACHMENT E  
CONTRACTOR AFFIDAVIT AND AGREEMENT**

By executing this affidavit, the undersigned Contactor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation that is contracting with Effingham County has registered with and is participating in a federal work authorization program\* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91, and shall agree to use this program for any newly hired employees throughout the duration of the contract.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Effingham County, contractor will secure from such subcontractor similar verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. The contractor further agrees to provide notice to the County of the identity of each subcontractor hired under the contract within five (5) business days of entering into a contract for hire. Such notice shall include a copy of the Subcontractor Affidavit for each subsequent subcontractor attesting to the subcontractor's name, address, user identification number, and date of authorization to use the federal work authorization program. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the Effingham County within five (5) days of the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
EEV / Basic Pilot Program\* User Identification Number

\_\_\_\_\_  
Date of E-Verify Authorization

\_\_\_\_\_  
Legal Name of Company

\_\_\_\_\_  
Legal Address of Company

\_\_\_\_\_  
BY: Authorized Officer or Agent of Contractor (Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title & Printed Name of Authorized Officer or Agent of Contractor

*SUBSCRIBED AND SWORN BEFORE ME ON THIS THE*

\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_, 20\_\_\_\_

\* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/ Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**If contractor has no employees and has no intent to hire employees, instead of this affidavit, contractor must provide their driver's license**

**ATTACHMENT F**  
**DISCLOSURE OF RESPONSIBILITY STATEMENT (page 1)**

Failure to complete and return this information will result in your bid/offer/proposal being disqualified from further competition as non-responsive.

1. List any convictions of any person, subsidiary, or affiliate of the company, arising out of obtaining, or attempting to obtain a public or private contract or subcontract, or in the performance of such contract or subcontract.
2. List any indictments or convictions of any person, subsidiary, or affiliate of this company for offenses such as embezzlement, theft, fraudulent schemes, etc. or any other offenses indicating a lack of business integrity or business honesty which affects the responsibility of the contractor.
3. List any convictions or civil judgments under states or federal antitrust statutes.
4. List any violations of contract provisions such as knowingly failing (without good cause) failing to perform, or unsatisfactory performance, in accordance with the specifications of a contract.
5. List any prior suspensions or debarments by any governmental agency.
6. List any contracts not completed on time.
7. List any penalties imposed for time delays and/or quality of materials and workmanship.
8. List any documented violations of federal or any state labor laws, regulations, or standards, and any occupational safety and health rules.
9. List any potential conflicts of interest your firm may have in performing the requested services.
10. List any potential conflicts of interest that any members of your firm may have in performing the requested services.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001

**DISCLOSURE OF RESPONSIBILITY STATEMENT (page 2)**

I hereby certify that I am the \_\_\_\_\_ and duly authorized

representative of \_\_\_\_\_ (Contractor) whose address is

\_\_\_\_\_

and I certify that I have read and understand the attached instructions and that to the best of my knowledge and belief the firm and its representatives:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by the Georgia Department of Transportation, any Federal Department or Agency, Board of Education or local municipality.

(b) I acknowledge that this certification is provided pursuant to Executive Order 12549 and 49 CFR Part 29 and that this firm agrees to abide by the rules and conditions set forth therein for any misrepresentation that would render this certification erroneous, including termination of this Agreement and other remedies available to the Georgia Department of Transportation, Federal Government, Board of Education or local municipality.

(c) I further acknowledge that this firm will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the Bidder or any lower tier participant is unable to certify to this statement, that participant shall attach an explanation to this document.

I, \_\_\_\_\_, as \_\_\_\_\_  
Name of individual Title & Authority

of \_\_\_\_\_, declare under oath that the above statements,  
Company Name

including any supplemental responses attached hereto, are true.

\_\_\_\_\_  
Signature

State of: \_\_\_\_\_

County of : \_\_\_\_\_

**DISCLOSURE OF RESPONSIBILITY STATEMENT (page 3)**

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

by \_\_\_\_\_ representing him/herself to be

\_\_\_\_\_ of the company named.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_, 20\_\_\_\_

**INTENTIONALLY LEFT BLANK**

**ATTACHMENT G**

**NO-BID STATEMENT**

In an effort to make the procurement of construction, goods and services for Effingham County as competitive as possible, we are soliciting information from contractors and or vendors who cannot Bid. Your “responsiveness” and “constructive” comments will be appreciated. Completion of this form will assist us in evaluating factors which relate to the competitiveness of our Bids. Please check any of the boxes below which may apply.

- ☐ Specifications - Restrictive, too “tight”, unclear, specialty item, geared toward one (1) brand or manufacturer only. (Explain below)
- ☐ Manufacturing - Unique item, production time for model or item has expired, etc.
- ☐ Bid Time - Insufficient time to properly respond to bid or proposal.
- ☐ Delivery Time - Specified delivery time cannot be met.
- ☐ Payment - Delay in payment terms. Please be specific.
- ☐ Bonding - We are unable to meet bonding requirements.
- ☐ Insurance - We are unable to meet insurance requirements.
- ☐ Removal - From Bidders list for this particular commodity or service.
- ☐ Keep - Our Company on your Bidders list for future reference.
- ☐ Project is - Too Large \_\_\_\_\_ Too Small \_\_\_\_ Site Location Too Distant .
- ☐ Miscellaneous - Do not wish to Bid, do not handle this type of item (s), unable to compete, contract clause (s) not acceptable, etc. Please be specific.

**CONSTRUCTION PROJECTS:** Please provide reason for obtaining a Bid package. Check one below.

- ☐ Interest in this project as a: Prime Contractor \_\_\_\_\_ ,
- ☐ Sub-Contractor \_\_\_\_\_ . Supplier \_\_\_\_\_ .

**RFQ No. 19-29-001 – 2019 & 2020 Sports Uniforms**

**Signature:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Firm Name:** \_\_\_\_\_