



## REQUEST FOR PROPOSALS

# Haddock Park Playground Improvements

**Issue Date: Monday, March 4, 2024**

JONES COUNTY BOARD OF COMMISSIONERS  
166 INDUSTRIAL BLVD./P.O. BOX 1359  
GRAY, GA 31032  
PHONE: (478) 986-8233  
ATTN: JASON RIZNER, COUNTY ADMINISTRATOR

**PROPOSALS WILL BE RECEIVED UNTIL Thursday, April 11, 2024, AT 3:30 P.M.**

**After the RFP issue date, all communications between Jones County and prospective Proposers shall be in writing. Only emailed questions will be accepted. Any inquiries, requests for information, technical questions, clarifications, or additional information shall be directed to Jones County Purchasing Agent at [Julie.happoldt@jonescountyga.org](mailto:Julie.happoldt@jonescountyga.org)**

**\*There will not be a pre bid meeting.**



## **REQUEST FOR PROPOSAL**

The Jones County Board of Commissioners is requesting and will accept sealed proposals for the design delivery and installation of one (1) new playground Feature structured **for children ages 2-12 years of age**, four (4) to (6) park benches and Wood fiber mulch to be used for ground cover for the Haddock Park located at 124 Old Milledgeville Road Haddock, Georgia 31033. The proposals submitted shall not be subject to public inspection until the contract is awarded. Any contract resulting from a proposal received shall be awarded to the person or entity that submits the best overall proposal as determined by the awarding authority. The factors to be considered by Jones County in awarding the contract include the following:

1. ADA, ASTM, IPEMA & CPSC compliance
2. Proposal addresses design guidelines and specifications outlined in RFP
3. Quality of Design and Layout and Play value (quality vs. number of components);
4. Quality and durability of the equipment;
5. Reputation and Reliability of the manufacturer, including background, past experience and references;
6. Warranty;
7. Proposed timeline
8. Price

Notwithstanding the foregoing, Jones County reserves the right to reject any or all proposals and to waive technicalities.

### **MAILING INSTRUCTIONS**

1. **Bidders submit a complete, fully executed RFP document.**
2. **If mailed, proposal should be forwarded by certified U.S. Postal Service. Please address and mark your bid as shown below.**

**JONES COUNTY BOARD OF COMMISSIONERS  
ATTN: JASON RIZNER  
166 INDUSTRIAL BLVD.  
GRAY, GA 31032**

**"RFP – Haddock Park Playground Improvements"**

3. **If forwarded other than by U.S. Postal Service, delivery must be made directly to Jones County Administrator Jason Rizner, Jones County Government Center, 166 Industrial Blvd., Gray, GA 31032. NOTE: IF MAIL OR DELIVERY BY ANY OTHER MEANS IS DELAYED BEYOND THE DATE AND HOUR SET FOR BID OPENING, PROPOSAL THUS DELAYED WILL NOT BE CONSIDERED**



### General Information

The Jones County Board of Commissioners is requesting proposals from qualified playground equipment Manufacturers and/or vendors to design, furnish, deliver, and install one (1) new playground Feature for **2-12 year old children**, four (4) to six (6) Metal Benches and wood fiber mulch to be used for ground cover at Haddock Park 124 Old Milledgeville Road Haddock, Georgia, 31033.

The following must be taken into consideration for this playground project.

- Creates a play environment that serves the physical, social, sensory, cognitive and emotional needs of children of all abilities in a community.
- Meets the widest range of needs for the widest range of users and abilities in the same setting.
- Utilizes universal design to achieve highly diverse physical accessibility with playful solutions that are developmentally appropriate for many different levels of need and is done in an engaging and sensory-rich environment.

### Interpretations and Clarifications:

**Interested vendors are responsible for examining the site prior to submitting a proposal and notifying the County in writing of any issues or questions prior to April 4, 2024, by 5:00 P.m. Deadline for receipt of questions is April 4, 2024, at 5:00 p.m. Vendors will be responsible for their own measurements for the proposals. An addendum with all submitted questions and answers will be issued, if necessary, on April 5, 2024.**

### Submission of RFP:

**One (1) original hard copy and one (1) electronic copy of the proposal shall be submitted on or before April 11, 2024, at 3:30 p.m. to:**

JONES COUNTY BOARD OF COMMISSIONERS  
ATTN: JASON RIZNER  
166 INDUSTRIAL BLVD./P.O. Box 1359  
GRAY, GA 31032  
**“RFP –Haddock Park Playground Improvements”**

**Sealed proposals should be clearly marked “RFP – HADDOCK PARK PLAYGROUND IMPROVEMENTS”**

When received, all proposals and supporting materials, as well as correspondence relating to the RFP, shall become the property of the County. **Proposals sent by fax will not be accepted.**



In submitting a proposal, it is understood by the vendor that Jones County reserves the right to accept any proposal, to reject any and all proposals as non-responsive and to waive any irregularities or informalities in proposals when to do so is in the best interest of Jones County.

Any proposal may be withdrawn or modified by written request of the vendor, provided such request is received by the County at the designated address prior to the date and time set for receipt of proposals.

If a proposal includes any propriety data or information, such data or information must be specifically identified as such on every page on which it is found. Data or information so identified will remain confidential to the extent allowed by Georgia law and will be used by Jones County personnel solely for the purposes of evaluating proposals and conducting contract negotiations. The cost of preparing a response to the RFP will not be reimbursed by the County.

**Vendors will be allowed to submit multiple proposals but will be limited to a total of TWO (2) proposals/designs. A Bond is not required for this project.**

**The proposal must include the following:**

1. A qualifications summary containing a description of the firm's qualifications and a brief list and description of similar projects successfully completed.
2. References – minimum of three (3) references where the vendor completed a similar project within the past two (2) years.
3. A qualification summary of the subcontractor that will install the equipment.
4. Complete detailed specifications for the equipment in the proposal. Catalog or cut sheets for all components.
5. Color drawings, layouts of the proposed area, and pictures (2D and 3D) and pictures of the benches.
6. Equipment warranties.
7. Timeframe for completion.
8. Price (total price and price per element).

**Scope:**

**Generally speaking, the County is not set on a particular design or particular pieces of equipment. We are open to all suggestions on playground themes, although an overall theme is not required. We do not have a preference of colors. We plan to make final color selections after a vendor is chosen. Wood Fiber mulch shall be used for the ground cover.**



1. All equipment must conform to ASTM F1487-11 and the Consumer Product Safety Commission's Public Playground Safety Handbook. All equipment specified must be IPEMA and ISO 9001 certified.

Equipment shall be commercial quality and very low maintenance. Playground components which include 5" O.D. post and steel decks are preferred. Equipment made of wood shall not be permitted. See Map on page 14 for placement of the feature.

2. The prices listed must include all costs associated with the project, including but not limited to construction, wood fiber mulch, shipping, handling, delivery, design, installation and inspection of the playground equipment and post installation audit of the equipment.
3. The vendor selected shall be required to perform all necessary work associated with the design, delivery, installation, safety surfacing installation, and post-installation audit of the playground. **Initial site preparation work will be performed by Jones County Public Works and is not part of this RFP's scope.** Final grade work will need to be completed by the selected vendor. Total price to design, purchase equipment, produce equipment, install by NPSI certified installers and inspect by NPSI certified inspector, shipping costs, warranty, taxes, bonds, and other expenses as necessary for the proper and complete implementation of the proposal shall not exceed the dollar amount listed for in this RFP.
4. The bench shall be 6ft metal, green powder coated, inground mount. Jones County Board of Commissioners wish to purchase at least four(4) but no more than six ( 6) benches for this project. Placement of the benches will be finalized once the bid has been awarded.
5. The total Final cost for delivery and installation of the play structure, benches and safety surfacing shall not exceed the budget listed in this RFP listed as \$75,000.00.

**The total budget amount for the new Play Feature and Benches is \$75,000.00. Price is not the only consideration in the evaluation of the proposals. The other criteria specified will also be evaluated and considered. There is no requirement that the proposal use the entire dollar amount allotted. We are ultimately looking for the best value for our dollar. We are committed to creating truly special spaces that can be enjoyed by children from Jones County and surrounding counties.**



All proposals that meet the procurement requirements will be turned over to a proposal review committee. A proposal review committee will be appointed to evaluate all the proposals received. Each committee member will score each proposal based on the criteria provided in this document. Vendors may be selected to provide an oral presentation as part of the selection process.

**Proposal Scoring:**

Each proposal will be evaluated using the following criteria and point values:

Criteria	Points Available	Points Awarded
ADA, ASTM, IPEMA & CPSC Compliance	n/a	n/a
Proposal Addresses Design Guidelines and Specifications Outlined in RFP	15	
Quality of Design and Layout and Play Value (quality vs. Number of Components)	15	
Quality and Durability of the Equipment	15	
Reputation and Reliability of the manufacturer, including background, past experience, and references	15	
Warranty	5	
Proposed Timeline	5	
Price	30	
Total	100	0



## References

**Government/Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Concession Project Description:** \_\_\_\_\_

**Date of Project:** \_\_\_\_\_

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**Government/Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Concession Project Description:** \_\_\_\_\_

**Date of Project:** \_\_\_\_\_

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**Government/Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Concession Project Description:** \_\_\_\_\_

**Date of Project:** \_\_\_\_\_



## **Contractor Insurance Requirements**

**Contractor's Insurance Provisions:** During the life of the contract and for such additional time as may be required, the contractor will provide, pay for, and maintain in full force and effect the insurance outlined here for coverages at not less than the prescribed minimum limits of liability, covering the contractor's activities, those of any and all subcontractors, or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

**Certificate of Insurance:** Before starting work, the contractor will give the owner a certificate of insurance completed by a duly authorized representative of their insurer certifying that at least the minimum coverages required here are in effect and specifying that the liability coverages are written on an occurrence form and that the coverages will not be canceled, not renewed, or materially changed by endorsement or through issuance of other policy(ies) of insurance without 60 days advance written notice to:

Jones County Board of Commissioners  
P. O. Box 1359  
Gray, Ga. 31032

Failure of the owner to demand such certificate or other evidence of full compliance with these insurance requirements or failure of the owner to identify a deficiency from evidence provided will not be construed as a waiver of the contractor's obligation to maintain such insurance.

The acceptance of delivery by the owner of any certificate of insurance evidencing the required coverages and limits does not constitute approval or agreement by the owner that the insurance requirements have been met or that the insurance policies shown in the certificates of insurance are in compliance with the requirements.

If the contractor fails to maintain the insurance as set forth here, the owner will have the right, but not the obligation, to purchase said insurance at the contractor's expense. Alternately, the contractor's failure to maintain the required insurance may result in termination of this contract at owner's option.

**Insurance Primary:** All coverage required of the contractor will be primary over any insurance or self-insurance program carried by the owner.

**No Reduction or Limit of Obligation:** By requiring insurance, the owner does not represent that coverage and limits will necessarily be adequate to protect the contractor. Insurance affected or procured by the contractor will not reduce or limit the contractor's contractual obligation to indemnify and defend the owner for claims or suits which result from or are connected with the performance of this contract.

**Duration of Coverage:** All required coverage will be maintained without interruption during the entire term of this contract and following final acceptance of the property by the owner.

**Subcontractor's Insurance:** The contractor will cause each sub-contractor employed by contractor to purchase and maintain insurance of the types specified below. When requested by the owner, the contractor will furnish copies of certificates of insurance evidencing coverage for each subcontractor.





**Insurance Limits and Coverage:** To the extent applicable, the amounts and types of insurance will conform to the minimum terms, conditions, and coverages of Insurance Service Office (ISO) policies, forms, and endorsements.

If the contractor has any self-insured retentions, or deductible under any of the following minimum required coverages, the contractor must identify on the certificate of insurance the nature and amount of such self-insured retentions or deductible and provide satisfactory evidence of financial responsibility for such obligations. All self-insured retentions or deductible will be the contractor's sole responsibility.

**Commercial General Liability:** The contractor will maintain commercial general liability insurance covering all operations by or on behalf of the contractor on an occurrence basis against claims for personal injury (including bodily injury and death) and property damage (including loss of use). Such insurance will have these minimum limits and coverage:

Minimum limits:           \$1,000,000 each occurrence  
                                  \$2,000,000 general aggregate with dedicated limits per project site  
                                  \$2,000,000 products and completed operations aggregate

**Worker's Compensation:** The contractor will maintain workers' compensation and employer's liability insurance.

Minimum limits:           Workers' compensation – statutory limit  
                                  Employer's liability:  
  \$1,000,000 bodily injury for each accident  
  \$1,000,000 bodily injury by disease for each employee  
  \$1,000,000 bodily injury disease aggregate



**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (Jones County ) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_, 201\_\_ in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
\_\_\_\_\_



**Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of Jones County has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

**(THIS SHOULD BE 5 TO 6 NUMBERS)**

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Subcontractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_, 20\_\_ in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:  
\_\_\_\_\_



# Affidavit Verifying Status County Public Benefit Application Jones County Board of Commissioners

By executing this affidavit under oath, as an applicant for a Jones County Georgia Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application for a Jones County Business Occupation Tax Certificate, Alcohol License, Taxi Permit or other public benefit for \_\_\_\_\_ . [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) \_\_\_\_\_ I am a United States citizen

**OR**

2) \_\_\_\_\_ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.\*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

\_\_\_\_\_

\_\_\_\_\_

Printed Name:

\_\_\_\_\_

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\*

\_\_\_\_\_

Alien Registration number for non-citizens

Notary Public \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**\*Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below



**OPTIONAL — FOR NON-BIDDERS ONLY**

**JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT  
NO BID STATEMENT**

In an effort to make the procurement of goods and services for the County as competitive as possible, we are soliciting information from contractors and/or vendors who cannot bid. Your responsiveness and constructive comments will be appreciated. Completion of this form will assist us in evaluating factors which relate to the competitiveness of our bids. Please check any of the boxes below which may apply. Please explain any issues that you feel needs to be addressed.

- Specifications - Restrictive, too light", unclear, specialty item, geared toward one (1) brand or manufacturer only. *(Please explain in detail below)*.
- Manufacturing - Unique item, production time for model has expired, etc.
- Bid Time - Insufficient time to properly respond to bid or proposal.
- Delivery Time - Specified delivery time cannot be met.
- Payment - Payment terms unacceptable. *(Please be specific)*
- Bonding - We are unable to meet bonding requirements.
- Insurance - We are unable to meet insurance requirements.
- Removal - Remove our firm from your bidders list for the particular commodity or service.
- Keep - Please keep our company on your bidders list for future reference.
- Project is : \_\_\_\_/ too Large \_\_\_\_/ too Small \_\_\_\_/ site or location is too distant
- Miscellaneous - Do not wish to bid, do not handle this type of item(s) or services, unable to compete, Contract clauses are unacceptable, etc. *(Please be specific)*
- Our company would only be interested in this project as a subcontractor or supplier.

**VENDOR STATEMENT:**

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Bid Description: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Company Official Name: \_\_\_\_\_  
 Company Official Signature: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

**JONES COUNTY BOARD OF COMMISSIONERS – PURCHASING DEPARTMENT  
(478) 986-8233**



Haddock Park 124 Old Milledgeville Road Haddock Georgia 31033

