



# St. Johns River Water Management District

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On the Internet at [www.sjrwmd.com](http://www.sjrwmd.com).

DATE: May 9, 2018  
TO: Prospective Respondents  
FROM: Pam Paulk, Sr. Procurement Specialist  
SUBJECT: Addendum #1 to Request for Qualifications (RFQ) #32938, Lake Apopka Marsh Flow-Way Improvements

As a result of inquiries, the following clarifications/changes are provided for your information. Please make all appropriate changes to your proposal documents. Note: changes are reflected with original language shown with strike-through and new language is underlined.

### QUESTION AND ANSWERS:

- 1.Q. It states on Page 6, under Tab 2: “Respondent’s and its sub consultant's average annual volume of work for the past three years.” Please clarify “volume of work”. Is the District asking for the firm’s annual revenue, and if so, how is this relevant to the RFQ, unless the question pertains to District work only?
- 1.A. Tab 2 on page 6 of the solicitation package shall be modified as follows,

#### Tab 2: Personnel

- ~~a) Number of employees currently employed by Respondent and its subconsultants; and Respondent’s and its subconsultant’s average annual volume of work for the past three years.~~
- b) Documentation supporting Evaluation Criterion #2.

- 2.Q. For scoring criteria #1, how much consideration is given to item ‘f’? Is it given the least consideration among items ‘a’ through ‘f,’ or are all these items weighted equally within this single criteria?

More than adequate.....8 – 10  
 Less than adequate ..... 1 – 4  
 Adequate .....5 – 7  
 Not covered in submittal ..... 0

- 1. **Firm’s and subcontractors’ capabilities to conduct work as presented in the Statement of Work**
  - a) Knowledge of subjects contained within project description
  - b) Understanding of the problems and objectives
  - c) Past and present experience on projects of this type; experience designing general civil and environmental projects, and experience selecting wetland soils and optimal vegetation for nutrient uptake.
  - d) Ability to meet needs and perform work
  - e) Equipment and availability
  - f) Is Respondent a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act

- 2.A. The individual items (exp. a. – f. in Evaluation Criterion 1) within each evaluation criterion do not have a specific weighted value. Items a. – f. only define criterion 1 and will be evaluated as a whole.

**NOTE:** The RFQ Opening remains the same, May 18, 2018 at 12:00 PM.  
Please acknowledge receipt of this Addendum on the PROPOSAL FORM provided in the RFQ solicitation package.  
If you have any questions, please call me at (386) 329-4469 or e-mail [ppaulk@sjrwmd.com](mailto:ppaulk@sjrwmd.com).