

Williamsburg County School District

Invitation to Sealed Bid No.

WCSD201920-09

Williamsburg County School District will receive sealed bids for the following items:

- Vehicles
 - A. 1999 Chevy 3500 Truck
 - B. 2008 Ford Diesel Truck
 - C. 2001 Dodge Caravan
 - D. 1999 Dodge Van
 - E. 2002 Buick Lesabre
 - F. 2003 Thomas 70 Passenger Bus
 - G. 2003 Thomas 70 Passenger Bus

- 12 Detached Buildings (Length & Width Approximate)
 - H. Building 1: 32ft X 24ft
 - I. Building 2: 32ft X 24ft
 - J. Building 3: 30ft X 24ft
 - K. Building 4: 32ft X 24ft
 - L. Building 5: 32ft X 24ft
 - M. Building 6: 45ft X 24ft
 - N. Building 7: 32ft X 24ft
 - O. Building 8: 32ft X 24ft
 - P. Building 9: 32ft X 24ft
 - Q. Building 10: 32ft X 24ft
 - R. Building 11: 32ft X 24ft
 - S. Building 12: 24ft X 12ft

- Lawn Equipment
 - T. John Deere Zero Mower - Gas
 - U. John Deere Zero Mower – Diesel

- Food Service Items
 - V. 9 Cafeteria Tables-10'long X 2.5'wide – attached seating for 12-folds in half
 - W. 6 Booth Tables-5'long X 2'wide
 - X. 7 File Cabinets (No keys)
 - Y. 2 Double Door Refrigerators-As Is
 - Z. Milk Cooler-As Is.
 - AA. 2 Jet Kettles-As Is

All items will be Bidded As Is. No Warranty implied or given.

Detached Buildings DO NOT have titles.

Detached Buildings MUST be removed from district property within 30 days of bid award.

Onsite visit – March 27, 2020

Williamsburg County School District – Annex

500 North Academy Street

Kingstree, SC 29556

Professional Development at 10 AM

Sealed BIDS will be received in the **Williamsburg County School District at 500 North Academy Street, Kingstree, South Carolina 29556.**

Bids shall be opened promptly at the stated time and date and their contents will be made public for the information of the bidder and others properly interested. The bid will not be awarded until the Procurement Officer and the applicable Department Director have had ample time to review each bid.

BIDS must be submitted in sealed envelopes with the bid number clearly marked “**Bid No. WCSD201920-09**” on the outside of the envelope for easy identification by the Procurement Officer. **Williamsburg County School District Sealed Bids** may be hand delivered to the address noted above. Any bids received later than the specified time will not be accepted/considered. The District will not be responsible for late submission caused by the postal service, other carriers, or any other delivery problems regardless of the reason. Bids submitted by mail, Federal Express, United Parcel Service, etc. must meet these same requirements and shall be addressed to:

Williamsburg County School District

Attn: Michael R. Barrineau

500 North Academy Street

Kingstree, SC 29556

Williamsburg County School District reserves the right to engage in discussions with any or all responsible persons who submit bids which appear to be eligible for award, for the purpose of clarification to assure full understanding of and responsiveness to the invitation to sealed bids requirements herein.

This solicitation does not commit the **Williamsburg County School District** to award a contract/purchase order, to pay any costs incurred in the preparation of a proposal, or to procure or contract for services. The **Williamsburg County School District** reserves the right to reject any and all responses to cancel this solicitation, and to make an award deemed in its own best interest.

INSTRUCTION TO BIDDERS

Bids must be signed by an individual legally authorized to offer the pricing and response to this invitation. Any **bid** that is not signed will not be accepted. All persons must follow the specifications outlined in this sealed bid document. Any bidder who finds discrepancy in or omission from the specifications, or is in doubt as to their meaning, or feels that the specifications

are discriminatory, shall notify the **Williamsburg County School District** Procurement Officer in writing not later than 5 days prior to the scheduled opening of bids.

The **Williamsburg County School District** will assume no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to and will be issued by the **Williamsburg County School District** Procurement Officer.

DEFINITIONS: Responsible person means a person/persons who has the capability in all respects to fully perform contract requirements, and the integrity and reliability which will assure good faith performance.

Responsive person means a person who has submitted a bid which conforms in all material respects to the invitation to the bid.

PROTEST: Any actual or prospective vendor, bidder, or contractor who is aggrieved in connection with the solicitation or award of a contract may formally protest to the Finance Director. The protest shall be submitted in writing within seven (7) days after such aggrieved person or party knows or should have known of the facts giving rise thereto.

DISPUTES: In cases of disputes as to whether or not an item or service quoted or delivered meets the specifications, the decision of the **Williamsburg County School District** shall be final and binding on all parties. The Procurement Officer may request in writing, the recommendation of the head of the **Williamsburg County School District** agency using the item or other objective sources.

EXCEPTIONS: Exceptions taken do not obligate the District to change the specifications. The **Williamsburg County School District** Procurement Officer will notify all bidders in writing, by addendum duly issued, of any interpretations made of specifications or instructions.

DEVIATIONS: Any deviations from specifications contained herein must be noted in detail on the bidder's bid response for the **Williamsburg County School District's** consideration. Failure to submit documentation of deviations shall be grounds for rejection of the item offered to the **Williamsburg County School District**.

CHANGES: Any changes in this Invitation to Bid/Quote after the purchase order/contract agreement has been awarded must be with the written consent of the Procurement Officer otherwise, the responsibility for such changes lies with the vendor.

INQUIRIES: All technical questions concerning this invitation to bid/quote and the bid/quote process shall be directed to **Mr. Michael R. Barrineau, Executive Director of Operations and Facilities, Williamsburg County School District**. The address of the **Operations and Facilities** is **500 North Academy Street, Kingstree, South Carolina 29556**. The e-mail address of Mr. Michael R. Barrineau is mbarrineau@wcsd.k12.sc.us.

A complete copy of the Williamsburg County School District Purchasing Policies is available at:

Williamsburg County School District
Department of Finance
500 N Academy Street, Building D
Kingstree, South Carolina 29556

TAXES

The Williamsburg County School District pays SC Sales Taxes in the amount of 8%. However, the Williamsburg County School District is exempt from Federal Excise Taxes and will issue exemption certificates if requested.

BID AWARD

Bids will be received until 12 pm, Friday, April 3, 2020.

CRITERIA FOR AWARD

Bids will be awarded April 8, 2020. Please note that all award items must be removed from Williamsburg County School District property no later than May 28, 2020.

The Bids/Quotes will be awarded to the bidder with the highest bid.

INFORMATION FOR BIDDERS

Williamsburg County School District

Bids will be received by the Williamsburg County School District herein called the Owner, at Williamsburg County School District, 500 North Academy Street, Kingstree, South Carolina until 12:00 o'clock P.M. Friday, April 3, 2020. Each Bid must be submitted in a sealed envelope, addressed to:

Williamsburg County School District
500 North Academy Street
Kingstree, South Carolina 29556
Attn: Mr. Michael R. Barrineau

Each sealed envelope containing a BID must be plainly marked on the outside as BID for Williamsburg County School District Bid WCS201920-09, and also bear on the outside, the name of the BIDDER, his/her address, and the name (Bid No. WCS201920-09) of the project for which the BID is submitted. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER at same address as above marked as indicated.

VENDOR I BID FORM

Vehicles	
A. 1999 Chevy 3500 Truck	\$
B. 2008 Ford Disesl Truck	\$
C. 2001 Dodge Van	\$
D. 1999 Dodge Van	\$
E. 2002 Buick Lesabre	\$
F. 2003 Thomas 70 Passenger Bus	\$
G. 2003 Thomas 70 Passenger Bus	\$
Total	\$

Vendor Name: _____

Address: _____

Signature: _____

Date: _____ Phone Number: _____

VENDOR II BID FORM

Detached Buildings (Length & Width)	
H. Building 1: 32ft X 24ft	\$
I. Building 2: 32ft X 24ft	\$
J. Building 3: 30ft X 24ft	\$
K. Building 4: 32ft X 24ft	\$
L. Building 5: 32ft X 24ft	\$
M. Building 6: 45ft X 24ft	\$
N. Building 7: 32ft X 24ft	\$
O. Building 8: 32ft X 24ft	\$
P. Building 9: 32ft X 24ft	\$
Q. Building 10: 32ft X 24ft	\$
R. Building 11: 32ft X 24ft	\$
S. Building 12: 24ft X 12ft	\$
Total	\$

Vendor Name: _____

Address: _____

Signature: _____

Date: _____

Phone Number: _____

VENDOR III BID FORM

Lawn Equipment	
T. John Deere Zero Mower (Gas)	\$
U. John Deere Zero Mower (Diesel)	\$
Total	\$

Vendor Name: _____

Address: _____

Signature: _____

Date: _____ Phone Number: _____

VENDOR IV BID FORM

Food Service Items	
V. Cafeteria Table 1 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 2 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 3 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 4 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 5 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 6 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 7 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 8 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
V. Cafeteria Table 9 (10' Long X 2.5' Wide) attached seating for 12-folds in half	\$
W. Booth Table 1 - (5' Long X 2' Wide)	\$
W. Booth Table 2 - (5' Long X 2' Wide)	\$
W. Booth Table 3 - (5' Long X 2' Wide)	\$
W. Booth Table 4 - (5' Long X 2' Wide)	\$
W. Booth Table 5 - (5' Long X 2' Wide)	\$
W. Booth Table 6 - (5' Long X 2' Wide)	\$
X. File Cabinet 1 (No Key)	\$
X. File Cabinet 2 (No Key)	\$
X. File Cabinet 3 (No Key)	\$
X. File Cabinet 4 (No Key)	\$
X. File Cabinet 5 (No Key)	\$
X. File Cabinet 6 (No Key)	\$
X. File Cabinet 7 (No Key)	\$
Y. Double Door Refrigerator (As Is)	\$
Y. Double Door Refrigerator (As Is)	\$
Z. Milk Cooler (As Is)	\$
AA. Jet Kettle 1 (As Is)	\$
AA. Jet Kettle 2 (As Is)	\$
Total	\$

Vendor Name: _____

Address: _____

Signature: _____

Date: _____ Phone Number: _____