

City of
SHELBYVILLE
Tennessee

April 15, 2020

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for a **USED DAY CAB (ROAD TRACTOR)** that will be used by the Shelbyville Sanitation Department to pull transfer trailer to landfill.

Proposals will be accepted until 1:30 p.m., April 30, 2020 at the Purchasing Department, City Hall, 201 N. Spring St., Shelbyville, TN 37160. Proposals may be mailed to P.O. Box 185, Shelbyville, TN 37162 if desired, but the responsibility of meeting the 1:30 p.m., April 30, 2020 deadline is the obligation of the sender. Proposals should be submitted in sealed envelopes marked "**USED DAY CAB (ROAD TRACTOR)**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

****Due to the COVID-19 pandemic, bids will be received by mail and at the drive-thru window at City Hall ONLY. The drive-thru window may be accessed during normal business hours, Monday - Friday, 8:00 am - 4:00 pm.****

Proposals will be opened at public meeting of council appointed bid committee on Thursday, April 30, 2020 at 2:00 p.m. in the Meeting Room of the Shelbyville Recreation Center, 220 Tulip Tree Road, Shelbyville, TN. Award of the proposal will be made at the next scheduled City Council meeting to be held at the Shelbyville Recreation Center. (May 14, 2020)

****Due to the COVID-19 pandemic, social distancing practices will be exercised at the public meeting of the bid committee and the City Council business meetings.****

MINIMUM SPECIFICATIONS:

Used day cab (road tractor) 2012 model or newer
Mileage to be under 200,000 miles
Diesel engine
9 speed transmission, minimum
Power steering
Air ride suspension
Tandem axles
175" wheel base or longer
A/C
Jake brake system
3.42 to 3.55 gear ratio range
DOT road ready
22.5R tires preferred

ON SUBMITTED PROPOSAL:

List:

- Make and year
- Mileage
- Engine size
- Engine hours
- Gear ratio
- Type, size, and condition of tires
- Warranty specifics
- Any other options on the cab not already stated

Any variations to minimum specifications listed above

PLEASE PROVIDE PHOTOS

PROVIDE A LIST OF REFERENCES
(in Middle Tennessee if possible)

Proposals will be evaluated on basis of:

- Price
- Condition
- Mileage
- Age

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed Bid Committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal.

The City of Shelbyville reserves the right to reject any and all proposals. A current business license must be furnished upon request.

All Bidders must comply with A.D.A. guidelines if required.

All Bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U.S. Department of Justice.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Open Records Act.

Lori Saddler
Purchasing/IT Director