



REQUEST FOR PROPOSAL

ISSUE DATE: February 7, 2019

DEADLINE DATE: March 21, 2019

In compliance with federal regulations governing the administration of the Older Americans Act of 1965 (as amended), Lowcountry Council of Governments intends to procure services for FY 19-20, for the delivery of services to senior citizens.

The Purchase of Older Americans Act services for FY 19-20 will be applied to Lowcountry Council of Governments Nutrition Program Providers in Beaufort, Colleton, Hampton and Jasper Counties, of South Carolina.

PROCUREMENT FOR: the purchase and services of

1. Meal Caterer
2. Consumer Choice Homecare
3. Evidence Based Disease Prevention and Health Promotion
4. Nutrition Program

Subject to the conditions, provisions and specifications, sealed proposals will be received and publicly opened at the location and time stated within the RFP document.

DIRECT INQUIRIES WILL BE ACCEPTED 02 /11/2019 THROUGH 03/04/2019 at 3:00 pm EST

Direct Inquiries may be submitted in writing to: Lowcountry Council of Governments
jnewman@lowcountrycog.org
PO Box 98
Yemassee, SC 29945
Attention: Jordan Newman

All organizations, including small business, minority owned, women owned, and firms located in labor surplus areas, with the capability of and interest in delivering these any or all of these services are encouraged to visit the *Solicitations* page on Lowcountry Council of Governments website at www.lowcountrycog.org to obtain the necessary documents. Request for Proposal (RFP) documents will be available February 7- March 21, 2019 at 3pm.

Responses to the RFP are due by 3pm on March 21, 2019.

A Public Hearing will be held at Lowcountry Council of Governments, 634 Campground Rd., Yemassee, SC 29945, March 6, 2019 at 10am EST.

A Pre-Proposal conference will be held at Lowcountry Council of Governments, 634 Campground Rd., Yemassee, SC 29945, March 6-7, 2019 at 10am EST. Letters of Intent and Reservations are **required** by February 26, 2019 at 3pm.

This solicitation does not commit Lowcountry Council of Governments, nor the Area Agency on Aging to award a contract, to pay any costs incurred in the preparation of the RFP, to procure or contract for goods and services, or to assume any responsibility for delivery of documents that are mailed. It is the responsibility of the offeror to submit the RFP on or before the date and time specified. No RFP will be accepted thereafter. Lowcountry Council of Governments, Lowcountry Area Agency on Aging, reserves the right to reject any or all RFP's and waive any informalities and/or technicalities in the selection process.

LCOG does not discriminate on the basis of age, sex, race, color, religion, national origin, disability or familial status in the admission or access to, or treatment or employment in its federally funded programs or activities; Special accommodations may be requested 48 hours in advance of public meetings by calling (843) 473-3990. If you would like to file a discrimination complaint, you may also call (843) 473-3990. terial escrito está disponible en formatos accesibles y otros idiomas a petición.