

Date: January 2, 2020

Requisition No.: 193728

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on January 16, 2020*

**Requisition / Bid No.: R193728 / 305741
Ordering Dept.: Chattanooga Police Department
Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov**

Items Being Purchased: Crime Scene Supplies

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on January 16, 2020

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informality in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BID OPENING DATE AND TIME:

16-JAN-20 at 2:00 PM

BID NUMBER: 305741

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 193728 / 305741 Ordering Dept.: Chattanooga Police Department Buyer: Mark McKeel Phone No.: 423-643-7236					
Items Being Purchased: Crime Scene Supplies					
ATTACHMENTS: 1. Affirmative Action Plan (2 pages) 2. Iran Divestment Act Disclosure (1 page) 3. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Crime Scene Supplies for the Chattanooga Police Department.					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON JANUARY 16, 2020 ***					
PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305741) ON OUTSIDE PACKAGING					
**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****					
Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					
NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Bidder acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.					
Any manufacturer;s names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references ar enot intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.					

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The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

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The City is Exempt from all Federal and State Tax.
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TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	AA Batteries 144 per case	2	Case	_____	_____
2	AAA Batteries 144 per case	2	Case	_____	_____
3	Accutrans Casting Refills-Black 4/pk	4	Package	_____	_____
4	Accutrans Casting Refills-White 4/pk	4	Package	_____	_____
5	Accutrans Mixing Tips-40 pack	1	Package	_____	_____
6	AccuTrans spreader tips-40 pack	1	Package	_____	_____
7	Ardrox 500 ml	2	Package	_____	_____
8	Basic Yellow 500 ml	3	Package	_____	_____
9	Bi-Chromatic Fingerprint Powder-128 oz.	2	Package	_____	_____
10	Biohazard labels 250 per roll	6	Package	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Coin envelope 3.5" x 6.5"-100 pack	5	Package	_____	_____
12	Kraft Paper Roll 36" x 1000'-White	3	Package	_____	_____
13	Cyanoacrylate Fuming Glue-20g	4	Package	_____	_____
14	Disposable Tweezers-100 pk	2	Package	_____	_____
15	Disposable Transfer Pipettes-500 pack	2	Package	_____	_____
16	Dust Respirator/Mask- 20 pack	4	Package	_____	_____
17	Evidence Tape	120	Each	_____	_____
18	Fingerprint Backing Cards 4" x 6"-50 pack	30	Each	_____	_____
19	Fingerprint Brush- 25 pk	2	Each	_____	_____
20	GSR Kit-Sticky stubs	300	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	GSR sticky tabs 9mm- 100 pack	3	Each	_____	_____
22	GSR Tabs (pins)- 100 pack	3	Each	_____	_____
23	Handbagz trace evidence- NO SUBSTITUTIONS	100	Each	_____	_____
24	Hexagon Obti Human Blood Test-24 pack	10	Each	_____	_____
25	Kraft Paper Roll 36" x 1200'-Brown	8	Roll	_____	_____
26	Lift Tape 4" roll	8	Roll	_____	_____
27	Lightning lifts 2" x 4"- 100 pack	40	Package	_____	_____
28	Magnetic Fingerprint Powder- 128 oz.	2	Package	_____	_____
29	Monster Evidence Bags-50 pack	5	Package	_____	_____
30	Ninhydrin Premix Acetone 32 oz. bottle	2	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	Nitrile Gloves-Large	80	Box	_____	_____
32	Nitrile Gloves-Medium	80	Box	_____	_____
33	Nitrile Gloves-X-Large	80	Box	_____	_____
34	Paint cans-1 gallon- 4 pack	1	Package	_____	_____
35	Paint cans-1 quart- 4 pack	1	Package	_____	_____
36	Paint cans-1 pint 4 pack	1	Package	_____	_____
37	Paper Evidence bags- 12" x 7"x 17"- 100 pack	25	Package	_____	_____
38	Paper Evidence bags- 6" x 11" x 3.75"- 100 pack	40	Package	_____	_____
39	Paper Evidence bags- 7" x 13.5" x 4" - 100 pack	25	Package	_____	_____
40	Pistol Boxes- 25 pack	6	Package	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	Rifle Boxes- 25 pack	4	Package	_____	_____
42	Scale Tape Roll 1" x 30'	15	Each	_____	_____
43	Sterile Cotton Swabs-100 pack	30	Package	_____	_____
44	Sterile Water Ampules 3 ml vials-100 pack	5	Box	_____	_____
45	Super Black Fingerprint Powder- 128 oz.	2	Each	_____	_____
46	Pre-Printed Swab Boxes- 50 pack	30	Package	_____	_____
47	Tyvek Suits Large- 25/box	3	Box	_____	_____
48	Tyvek Suits X-Large- 25/box	3	Box	_____	_____
49	Tyvek Suits XX-Large- 25/box	3	Box	_____	_____
50	Printmatic Porelon-self inking print roller	4	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	Fuming chamber carbon filter-ASTM-001	1	Each	_____	_____
52	Post-mortem fingerprint kits	2	Each	_____	_____
53	Bullet holes scales, adhesive, 100/pk	5	Each	_____	_____
54	Tyvek high-top shoe covers	100	Pair	_____	_____
55	Oil Red O 16 oz with buffer solution	2	Each	_____	_____
56	Amido Black blood reagent 32 oz. premix	2	Each	_____	_____
57	Amido Black Destain Rinse 32 oz premix	2	Each	_____	_____
58	Sudan Black 32 oz premix bottle	2	Each	_____	_____
59	Sudan Black 32 oz destain rinse premix	2	Each	_____	_____
60	1,2 Indanedione premix 4 oz	2	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
61	Small Particle Reagent, black 32 oz premix	3	Each	_____	_____
62	Small particle reagent, white 32 oz premix	3	Each	_____	_____
63	Green fluorescent mag powder, 1 oz jar	2	Jar	_____	_____
64	Syringe evidence tubes 64 pack	4	Case	_____	_____
65	Plastic Jars/24 pack-2 oz	3	Case	_____	_____
66	Plastic Jars/24 pack-4 oz	3	Case	_____	_____
67	Plastic Jars/24 pack-8 oz	3	Case	_____	_____
68	Paper Evidence envelopes 9 x 12- 500 pack	4	Case	_____	_____
69	Fuming Dish 70 mm Aluminum- 100 /pack	3	Case	_____	_____
70	Yellow Plastic Evidence Markers- # 1-20 set	2	SET	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
71	Yellow Plastic Evidence Markers- # 21-40 set	2	SET	_____	_____
72	Adhesive Photo Markers-1-20/A-Z set	4	SET	_____	_____
73	ABFO Photomacrographic scale-US inches	2	Each	_____	_____
74	Gray 6" vinyl photo scale	2	Each	_____	_____
75	Adhesive vertical 12" scale tape-1260"	18	Each	_____	_____
76	Tri-fold scale-plastic-feet/inches 3'	5	Each	_____	_____
77	One Color ALS Safety Glasses-Orange Lens	1	Pair	_____	_____
78	One Color ALS Safety Glasses-Red Lens	1	Pair	_____	_____
79	One Color ALS Safety Glasses-Yellow Lens	1	Pair	_____	_____
80	One Color ALS Safety Glasses-UV Lens	1	Pair	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
81	Disposable Face Shield-clear	20	Each	_____	_____
82	ALS light kit-UV-455NM	1	Each	_____	_____
83	Ground search metal detectors	2	Each	_____	_____
84	Rechargeable Scene light with stand 1000 lumens	2	Each	_____	_____
85	Solid color trajectory rods 48"- 20 pack	2	SET	_____	_____
86	Laser trajectory rod kit	1	SET	_____	_____
87	Sterile scalpels (pointed)- 10 pack	2	Package	_____	_____
88	17.5x fingerprint magnifier-handheld	4	Each	_____	_____
89	Seminal fluid field test-15/pk	5	Package	_____	_____
90	Elimination Prints field kit-inkless	2	Package	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
91	Gel lifters-white 2" x 4"- 12 pack	5	Package	_____	_____
92	Gel lifters-black 2" x 4"- 12 pack	5	Package	_____	_____
93	Gel lifters-white 3.6" x 5.2"- 12/pack	5	Package	_____	_____
94	Gel lifters-black 3.6" x 5.2"- 12/pack	5	Package	_____	_____
95	DNA free fingerprint powder kit	5	Package	_____	_____
96	Fingerprint re-ink tabs-500/pk	1	Package	_____	_____
97	Fingerprint roller-4"	2	Package	_____	_____
98	Fingerprint ink 4oz tube	1	Package	_____	_____
99	Fingerprint cards 8" x 8" major case- 100/pk	1	Each	_____	_____
100	Dental Stone- 4lb box	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
101	8.5" x 11" white backing cards-100/pk	3	Each	_____	_____
102	4" x 4" latent print lifts-100/pk	25	Package	_____	_____
103	Knife boxes (cardboard)-25 pk	2	Package	_____	_____
104	Antiseptic bio-hand cleaner waterless 4oz	10	Package	_____	_____
105	Palm roller-replacement	1	Each	_____	_____
106	AccuTrans starter kit	1	Kit	_____	_____
107	AccuTrans 75ml Extruder Gun	1	Each	_____	_____
108	3" Evidence Sealing Tape-white/blue	30	Each	_____	_____
109	3" x 5" white backing cards	25	Each	_____	_____
110	Fingerprint tape squeegee	5	Each	_____	_____

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BID SOLICITATION



City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

BID OPENING DATE AND TIME:
 16-JAN-20 at 2:00 PM

BID NUMBER: 305741

BUYER:
PHONE #: (423) 643-7230
DELIVERY REQUIRED:

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
111	Fingerprint magnifier	10	Each	_____	_____
112	2" x 2" fingerprint lifts-100/pk	25	Package	_____	_____
113	8" x 10" Static Dissipation Bags- 100/pk	4	Each	_____	_____
114	8" x 10" 4 mil Resealable plastic bags- 100/pk	4	Each	_____	_____
115	6" x 8" 4 mil Resealable plastic bags- 100/pk	4	Each	_____	_____
116	3 3/4" x 4 3/4" Glassine Evidence Envelopes-100/pk	5	Package	_____	_____
117	5 1/2" x 5/12" Glassine Evidence Envelopes-100/pk	5	Package	_____	_____
118	5" blank photo marked cones-25 w/case	1	SET	_____	_____
119	Footwear casting frames 5/set	1	SET	_____	_____
120	Tire impression casting frames-5/set	1	SET	_____	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

The City is Exempt from all Federal and State Tax.
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: _____

TELEPHONE NUMBER: _____

COMPANY: _____

SIGNATURE: _____

NAME AND TITLE: _____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
121	Iodine Fuming complete kit	1	Kit	_____	_____
122	Iodine Crystals-6 ampules	2	Package	_____	_____
123	Physical Developer Fingerprint Reagent	1	Each	_____	_____
124	Silver Nitrate Fingerprint Reagent	1	Each	_____	_____
125	Crystal Violet Fingerprint Reagent	1	Each	_____	_____
126	Crystal Violet Fingerprint Reagent- Destain Rinse	1	Each	_____	_____
127	WetWop-Black	1	Each	_____	_____
128	Ninhydrin Crystals- 100 grams	1	Each	_____	_____
129	Rhodamine 6G Reagent Powder- 25 grams	1	Each	_____	_____
130	RAY Reagent	1	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
131	Cyanoforce fuming chamber wipes	1	Each	_____	_____
132	Methanol	2	Each	_____	_____
133	Acetone	2	Each	_____	_____
134	Evidence Collection lifters with white backers-12 pk	9	Each	_____	_____
135	Bluestar Forensic Tablets-8 applications	6	Box	_____	_____
136	White 6" vinyl photo scale	2	Each	_____	_____
137	Nitrile Gloves-Small	80	Box	_____	_____

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Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____

(PRINTED NAME) _____

(BUSINESS NAME) _____

(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga

Purchasing Division

For Submission with Quote Responses:

_____ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # _____, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Date: _____