

SPECIAL CONDITIONS

The following items represent the Special Conditions of the contract and shall be applied to this Project.

1. **PERMITS BY COUNTY:**

The County will obtain and pay fees for the Building Construction Permit and Occupancy Permit. All other permits, including trade permits, shall be obtained and paid for by Contractor.

2. **WORK HOURS:**

The Contractor shall limit exterior construction activities, excepting worker arrival at the site, and indoor work, to times between 7:00 am and 6:30 pm on weekdays and to times between 10:00 am and 6:30 pm on weekends and County holidays. There are no restrictions for the start and end time for interior construction activities. Construction work shall be phased to only occur on one floor at a time. The circulation desk and self-check stations shall remain continuously accessible and functional throughout the renovation.

3. **PROJECT RECORDS DOCUMENTATION:**

The Contractor shall establish, administer and maintain an electronic Project web-site for purposes of hosting, managing project communication, distribution of project documentation and archiving of all documents until final completion. Project web-site shall include the following function.

Project Directory

Project Correspondence

Meeting minutes

Contract modification forms and log

Change Orders

Shop Drawing submittals

Submittals forms and logs

ASI/CCD/RFI forms and logs

Task and issue management

Photo documentation management

Payment application form

Drawing and Specification documents hosting, viewing, updating and distribution

Online document collaboration

Reminder and tracking functions

Archiving functions

Access for use of the Project website shall be made available to the Architect/ Engineer, A/E Consultants, Commissioning Agent, and the County's representative.

On completion of the project, provide one complete archive copy of project web-site files to the County in digital format acceptable to the County

The contract basis for the Project web-site is 'SUBMITTAL EXCHANGE' www.submittalexchange.com provided by Oracle America, or approved other services that provide the same features, functionality and performance capabilities as the referenced basis service.

4. CONTRACTOR PARKING
The Contractor will be provided two spots in the fire department parking space per project. All other parking will have to be paid parking spaces available around the site for the contractor's and his sub-contractor's use.
5. DELIVERY OF BUILDING MATERIAL, REMOVAL OF TRASH
The Contractor shall not obstruct the main entry to the building at any time for the delivery of building materials and the removal of all refuse, rubbish, scrap materials and debris. Comply with requirements in Section 015000 Construction Facilities and Temporary Controls.
6. STAGING OF BUILDING MATERIAL
No material will be staged on the sidewalks or other areas around the building. Staging area shall be approved by the County representative.
7. PROTECTION OF EXISTING FINISHES
It is the responsibility of the contractor to protect the existing finish floors, walls, millwork and furnishings at all times until the completion of his construction. The contractor is responsible to replace any or all finishes that are damaged, chipped or scratched by the Contractor or his sub-contractor. See also Section 015000 Construction Facilities and Temporary Controls.
8. USE OF BUILDING RESTROOM
A designated bathroom at each fire station may be used by the Contractor while work is being performed. It shall be the Contractor's responsibility to clean the bathroom at the end of each shift.
9. SITE UTILITIES
The County will allow the Contractor to utilize the building power and water during construction. Any fixtures which are damaged due to their use shall be replaced by the Contractor. The Contractor will not leave any power equipment on or running after working hours.
10. SUBCONTRACTOR ACCEPTANCE:
As stated in General Conditions, article 13 a, the Contractor shall provide the names of proposed subcontractors for review by the Project Officer. The Project Officer may object for cause if a proposed subcontractor is deemed unfit or incompetent. The County requires the HVAC subcontractor demonstrate competence for this Project by providing training certification and a statement of experience demonstrating a minimum of one year's experience and successful completion of startup and commissioning of HVAC system and components.
11. SUPPLEMENTAL CONDITIONS
The Contractor shall review and comply with the Supplementary Conditions in Project Specification section 010020.