

**City of Spartanburg**  
**Procurement and Property Division**  
**Post Office Drawer 5107, SC 29304-1749**  
**Phone (864) 596-2049 - Fax (864) 596-2365**

**Legal Notice**  
**Request for Qualification for**  
**Architectural Services**  
**Renovation for Main Fire Station**

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**September 30, 2020**

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**NOTICE IS HEREBY GIVEN** – The City of Spartanburg is seeking proposal from Architectural firms to provide Architectural and Engineering Services for the renovation of the existing Integral Solution Office located at 450 Wofford Street, Spartanburg, S. C.

**Proposal No. 2010-21-01**

The City of Spartanburg, hereby, notifies all proposers that it will affirmatively ensure that all disadvantaged and women's business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of gender, race, color or national origin in consideration for an award.

Full details and requirements for the Statement of Qualification are contained in the Request for Qualification that will be available upon request. Complete Qualification package also available at [www.cityofspartanburg.org](http://www.cityofspartanburg.org) by following the links for Invitations for Bids.

The City of Spartanburg reserves the right to reject any or all proposals or to waive any informality in the qualifications process. Proposals may be held by the City of Spartanburg for a period not to exceed sixty (60) days from the date of the opening of Proposals for the purpose of reviewing the Proposals and investigating the qualifications of prospective parties, prior to awarding of the Contract.

Sealed Proposals labeled (Main Fire Station Renovation) shall be submitted to Carl Wright, Procurement and Property Manager on or before Tuesday, October, 20, 2020 no later than 3 PM, City Hall, 145 West Broad Street at which time they will be publicly opened and read aloud in the Training Room, same location.

Proposals can be hand delivered or mailed to the following address:

City of Spartanburg  
P.O. Box 5107  
145 W. Broad Street  
Spartanburg, SC. 29304

Attn: Procurement and Property Division

For further information and complete Qualification Package, please contact the Procurement and Property office at (864) 596-2049. **The following Proposal Number and Project Name (Main Fire Station Renovation) Shall be placed on the outer envelope in order for the bid to be Stamped in as accepted on time: Firms shall provide 5 copies of their proposals.**

**Proposal No:** \_\_\_\_\_



# Procurement & Property Division



## Request for Proposal Request for Qualification for Architectural Services Renovation for Main Fire Station

**Proposal No: 2021-10-21-01**

**(Show this number on envelope and all correspondence)**

\_\_\_\_\_ submits herewith our proposal in response to the bid request  
(*Company Name*)  
number shown above in compliance with the description(s) and specifications (s) for the  
following:

- A. This proposals is stated, is open for acceptance for a period of 60 calendar days from day of pending.
- B. To furnish any and all items at the prices set forth.
- C. By signing proposal, contractor agrees to all addenda that have been release.

Company Name:	
Street Address:	
City, State, Zip:	
Telephone #:	
Fax #:	
Federal ID or SS #:	

SIGNATURE OF PROPOSALER'S REPRESENTATIVE

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_