

ENGINEERING / ARCHITECTURAL STATEMENT OF QUALIFICATIONS

NAME OF FIRM: _____

ADDRESS: _____

1. Years in Business in Present Form: _____

2. Firms History and Resource Capability to Perform Required Services:

3. Titles, Names, and Addresses of all Officers:

4. List categories in which firm is legally qualified to do business. Include Licenses and Registration where applicable.

5. Does your Firm carry Errors and Omissions Insurance? _____

6. If you were awarded the design, bid phase, and inspection for this project, what percentage of construction would your fee be? _____

7. List up to five (5) project which demonstrate skills to be used on CDBG/EIP/EDA/RDF projects. Note project name, location, owner, year, contract amount, and nature of firm's responsibility.

1. _____
2. _____
3. _____
4. _____
5. _____

8. List key personnel (with qualifications) likely to be involved on these projects and explain their specific role in CDBG/EIP/EDA/RDF work.

9. List three (3) references for the Firm.

1. _____
2. _____
3. _____

8. Are you a Section 3 Business Concern? Yes _____ No _____

If yes, the Attached Section 3 Business Concern Certification, Previous Certification and Action Plan must be filled out, signed, notarized, and submitted with your proposal.

If no, you will only need to submit the Section 3 forms if you are the successful proposer.

Is the signed and notarized Section 3 Business Concern Certification, Previous Certification and Action Plan attached to your proposal? Yes _____

10. Certifying that:

Mr./Mrs./Ms. _____ (signature) being duly sworn
deposes and states that he/she is the _____ (title)
of _____ (name of firm) and that answers to the
foregoing questions and all statements herein contained are true and correct.