

APPENDIX A

MANDATORY ACKNOWLEDGEMENT OF RECEIPT FORM

Invitation For Bid

PROFESSIONAL WINDOW CLEANING SERVICES

Los Lunas School District IFB #2021-012-HR

In acknowledgment of receipt of this Invitation For Bid, the undersigned agrees that he/she has received a complete copy, beginning with the title page and table of contents, and ending with Appendix G.

The acknowledgment of receipt MUST be signed and returned (by fax, e-mail, courier or hand delivery) to the Procurement Manager no later than May 4, 2021.

The firm listed below does/does not (circle one) intend to respond to this Invitation For Bid.

FIRM: _____

REPRESENTED BY: _____ TITLE: _____

E-MAIL ADDRESS: _____

PHONE NO.: _____ FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____ DATE: _____

This name and address will be used for all correspondence related to the Invitation For Bid.

Please return to:

Heather Rindels
Los Lunas Schools Purchasing Manager
119 Luna Ave (if hand-delivered)/PO Box 1300 (if mailed)
Los Lunas, NM 87031
Phone: (505) 866-8259
Fax: (505) 866-8262
E-mail: hrindels@lunschools.net